

VILLAGE OF CHERRY VALLEY, IL  
"SPECIAL" VILLAGE BOARD OF TRUSTEES MEETING  
MONDAY, AUGUST 1, 2016

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN A SPECIAL SESSION ON THE 1st DAY OF AUGUST, 2016.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:04PM AND LED THE PLEDGE OF ALLEGIANCE.

A roll call was taken by Recorder Barb Neville:

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Public Works Director Chuck Freeman, Chief of Police Larry Neville, Attorney Darron Burke, Dennis McMullen, C.E.S. and Recorder Barb Neville.

**ADOPT THE AGENDA:** President Claeysen entertained a motion to adopt the meeting agenda. Trustee Schroeder moved to adopt the agenda. Trustee Appell seconded. One correction: Attorney Darron Burke in attendance for Attorney Sosnowski under Attorney's Report. All "Aye"; none opposed. Motion carried by voice vote.

**APPROVAL OF THE BOARD MINUTES:** July 19, 2016. President Jim E. Claeysen entertained a motion to approve the Village Board Minutes for July 19, 2016. Trustee Hollembeak moved to approve the minutes for July 19, 2016. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

**PUBLIC COMMENT:**

1. Mr. Eric Lund (Swanson Park) spoke regarding speeders in his neighborhood on Kregel Drive in Swanson Park. Drivers are going through the stop sign without stopping. He has a young son outside and is concerned about his safety. Mr. Lund noted Trustee Fustin has been their spokesperson but he wanted to attend to reinforce the concerns expressed by him.
2. Mr. Terry Merker (Swanson Park) also spoke regarding speeders in the same neighborhood. He noted it is definitely a safety issue for parents & residents. President Jim E. Claeysen thanked them for speaking and stated staff along with the Police Chief are working on this issue in conjunction with the new school to be built east of the Swanson Park Neighborhood. Trustee Belt raised the question of installing speed bumps to possibly slow traffic down. The village will be continuing it's enforcement of traffic laws in this neighborhood and continue to monitor this issue.

**TREASURER'S REPORT:** No report.

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. Trustee Schroeder moved that the Village Board approve a Special Event Permit for Kegel Harley-Davidson, 7125 Harrison Avenue, Rockford, Illinois for their "Harleys and Hot Rods" Event to be held on August 13, 2016. Trustee Hollembeak seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

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2. Trustee Hollembeak moved that the Village Board approve a Class “H” liquor permit to the Cherry Valley Firefighters Association as the only authorized distributor of beer and wine for the Cherry Valley Festival Days Event August 26 through August 28, 2016. Trustee Belt seconded.

A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

3. Trustee Hollembeak moved that the Village Board approve hiring Landmark Contractors, Ltd., as the lowest responsive proposal, to frame, pour curb, and strip forms for the curb and gutter repairs in the East Valley Subdivision in the amount of \$8,954 from line item 5135 Streets. Trustee Belt seconded.

A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

4. Village Board discussion regarding the recent Informational Open House and general discussion regarding the Rockford School District’s new Cherry Valley School Project.

President Jim E. Claeysen shared the following information presented at the Open House:

- Over 80 people in attendance with lots of good dialogue.
- Rockford School District brought lots of renderings to share.
- Residents were worried about traffic from Swanson Park to the school site. However, as the renderings were presented residents realized that was not the case.
- The new school will have minimal impact on the Swanson Park neighborhood.
- With berming, landscaping, etc. in conjunction with the school location the impact will be minimal.
- President Jim E. Claeysen working with Attorneys Sosnowski and Stevens on the Intergovernmental Agreement between the Village of Cherry Valley and the Rockford School District.

Trustee Fustin believes that additional parking spaces need to be addressed in the IGA. Second, he is concerned that possibly Winnebago County does not plan to install traffic lights at Perryville Road and the new access road. Trustee Fustin stated something similar to the flashing traffic lights on Spring Creek Road (in front of Spring Creek School) should be looked into; they operate when needed otherwise they are flashing caution lights. It was noted that if Winnebago County does install traffic lights, they will be looking for 50% cost sharing from Cherry Valley for the traffic light installation.

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In response to a question from Trustee Maitland, Police Chief Larry Neville stated that the state statute in school zones is set at 20 mph. In addition he noted there would be an officer present before and after school the same as we do now at Cherry Valley School. Police Chief Neville will research this question and report back to the Board. Additionally, it was noted the school is built for EF5 Severe Weather protection. President Claeysen summarized the Trustees concerns to be addressed:

- Traffic count
- Intersection controls
- Parking spaces

**ATTORNEY'S REPORT: DARRON BURKE** No Report

**ENGINEER'S REPORT: DENNIS MCMULLEN, C.E.S.**

Mr. McMullen reported that all the patchwork on State Street with regard to access to private properties is complete. Work is proceeding on the south side with removal of sidewalks, etc. Mr. McMullen noted this project is on schedule to be completed by September 1, 2016.

Additionally, William Charles Construction is proceeding on the paving project in the Valley Woods Neighborhood this week.

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.**

The next Planning & Zoning Commission meeting will be held Wednesday, August 17, 2016. At the July meeting the commission approved the proposed changes in the village's zoning permit fees and moved this forward; it is on the agenda tonight under Ordinance Committee.

**DAVE SCHROEDER - RECREATION BOARD**

The annual National Night Out with the Police & Fire Departments is scheduled for tomorrow (August 2, 2016) 5-8 p.m. at the ball diamond in Baumann Park. He urged all Board Members to attend.

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Trustee Belt moved that the Village Board consider this the second and final reading of "An Ordinance of the Village of Cherry Valley, Illinois Amending Multiple Provisions of the Village Code of Ordinances Regarding Various Zoning, Land Use and Development Permit Fees." Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.
  
2. Trustee Belt moved that the Village Board pass and approved Ordinance 2016-25; "An Ordinance of the Village of Cherry Valley, Illinois Amending Multiple Provisions of the Village Code of Ordinances Regarding Various Zoning, Land Use and Development Permit Fees." Trustee Hollembeak seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

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3. Trustee Belt moved that the Village Board pass and approve Resolution 2016-10; A Resolution of the Village of Cherry Valley, Illinois Establishing Zoning Permit Fees. Trustee Hollembeak seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

Trustee Belt noted **ORDINANCE** passes.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND** No Report.

**PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN** No Report.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER** No Report.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL** No Report.

**PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

For Personnel Report Item #1 President Jim E. Claeysen at 7:37 pm moved to a seat in the audience. Chairman Hollembeak chaired this portion of the meeting.

1. Continued Village Board discussion and possible Village Board action regarding setting the annual compensation for the Village President effective May 1, 2017 through April 30, 2021(as discussed at the May 24, 2016 Personnel Committee Meeting).

Chairman Hollembeak moved that the Village President's annual compensation commencing May 1, 2017 through April 30, 2020 be as follows: 2017: \$21,500, 2018: \$22,100, 2019: \$22,750, 2020: \$23,400 plus \$2,000 yearly for liquor commission. Committee meetings same rate of pay as currently with 3% annual raise thereafter. Seconded by Trustee Maitland.

After much discussion, the motion was **withdrawn** by Chairman Hollembeak. Second **withdrawn** by Trustee Maitland. After additional discussion, Chairman Hollembeak moved that the following move forward to the Ordinance Committee; that the President's annual compensation effective May 1, 2017 through April 30, 2020 be as follows: 2017: \$21,500, 2018: \$22,100, 2019: \$22,750, 2020: \$23,400 plus \$1,500 yearly for the Liquor Commissioner position and committee meetings attendance stay at the current rate of pay. Seconded by Trustee Belt. All "Aye;" none opposed. Motion carried by voice vote. Motion carried by a vote of 6-0.

2. Continued Village Board discussion and possible Village Board action regarding setting the compensation of all trustees effective May 1, 2019 (as discussed at the May 24, 2016 Personnel Committee Meeting). President Jim E. Claeysen returned to the Board table @ 8:16 p.m.

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After much discussion consensus was to hold this item over until the 8/16/16 Village Board Meeting when Attorney Sosnowski will be in attendance.

President Jim E. Claeysen noted consensus would need to be agreed upon by the current six trustees as to the amount of compensation per Village Board Meeting beginning in 2019. He noted that the current compensation is \$200 per meeting.

3. Continued Village Board discussion and possible Village Board action regarding committee meeting compensation reporting (as discussed at the May 24, 2016 Personnel Committee Meeting).

President Jim E. Claeysen noted Attorney Sosnowski is working on language to change this item in our Code of Ordinances to compensation for committee meetings attended rather than reimbursement. Additionally, a 1099 tax form would not be issued anymore, it will be part of a trustee's W2 Form. This item will also be held over until the 8/16/16 Village Board Meeting.

4. Motion by Trustee Hollembeak that the Village Board approve hiring Mr. Adam Jones as a part-time police officer for the Village of Cherry Valley, Illinois with a hire date of August 2, 2016 at a starting rate of \$20.60 per hour. Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

Chairman Hollembeak noted **PERSONNEL** complete at this time.

**BOARD COMMENTS:** None.

**ADJOURNMENT:** President Jim E. Claeysen entertained a motion to adjourn. . Trustee Hollembeak moved to adjourn at 8:25 PM. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Recorder Barb Neville.

Minutes reviewed by President Jim E. Claeysen on August 11, 2016.

**AGENDA  
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7:00 PM**

**CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL TAKEN BY: RECORDER BARB NEVILLE**

<b>VILLAGE TRUSTEES:</b>	<b>STEPHEN APPELL</b>	<b>SALLY HOLLEMBEAK</b>
	<b>NANCY BELT</b>	<b>GARY MAITLAND</b>
	<b>JEFF FUSTIN</b>	<b>DAVID SCHROEDER</b>

**ADOPTION OF THE AGENDA:**

**APPROVAL OF THE BOARD MINUTES: July 19, 2016.**

**PUBLIC COMMENT:**

**TREASURER’S REPORT:**

**PRESIDENT’S REPORT: JIM E. CLAEYSSEN**

1. Motion that the Village Board approve a Special Event Permit for Kegel Harley-Davidson, 7125 Harrison Ave, Rockford, IL for their “Harleys and Hot Rods” Event to be held on August 13, 2016.
2. Motion that the Village Board approve a Class “H” liquor permit to the Cherry Valley Firefighters Association as the only authorized distributor of beer and wine for the Cherry Valley Festival Days Event August 26 through August 28, 2016.
3. Village Board discussion and a motion that the Village Board approve hiring a contractor with the lowest responsive proposal to replace needed curbing in the East Valley Neighborhood as it relates to the village’s Summer Repaving Program.
4. Village Board discussion regarding the recent Informational Open House and general discussion regarding the Rockford School District’s new Cherry Valley School Project.

**ATTORNEY’S REPORT: ROXANNE SOSNOWSKI**

**ENGINEER’S REPORT: DENNIS McMULLEN, C.E.S.**

**EX-OFFICIO’S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.**

**DAVE SCHROEDER - RECREATION BOARD.**

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Motion that the Village Board consider this the second and final reading of “An Ordinance of the Village of Cherry Valley, Illinois Amending Multiple Provisions of the Village Code of Ordinances Regarding Various Zoning, Land Use and Development Permit Fees”.
2. Motion that the Village Board pass and approve **Ordinance 2016-25**; “An Ordinance of the Village of Cherry Valley, Illinois Amending Multiple Provisions Of The Village Code Of Ordinances Regarding Various Zoning, Land Use And Development Permit Fees”.
3. Motion that the Village Board pass and approve **Resolution 2016-10**; A Resolution of the Village of Cherry Valley, Illinois Establishing Zoning Permit Fees.

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**PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN**

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.**

**PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Continued Village Board discussion and possible Village Board action regarding setting the annual compensation for the Village President effective May 1, 2017 through April 30, 2021 (as discussed at the May 24, 2016 Personnel Committee Meeting).
2. Continued Village Board discussion and possible Village Board action regarding setting the compensation of all trustees effective May 1, 2019 (as discussed at the May 24, 2016 Personnel Committee Meeting).
3. Continued Village Board discussion and possible Village Board action regarding committee meeting compensation reporting (as discussed at the May 24, 2016 Personnel Committee Meeting).
4. Motion that the Village Board approve hiring Mr. Adam Jones as a part time police officer for the Village of Cherry Valley, Illinois with a hire date of August 2, 2016 at a starting rate of \$20.60 per hour.

**EXECUTIVE SESSION:**

**RECONVENE TO OPEN SESSION:**

**BOARD COMMENTS:**

**ADJOURNMENT:**

**JEC (7-27-16)**