

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, JULY 5, 2016

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENEED IN REGULAR SESSION ON THE 5<sup>TH</sup> DAY OF JULY, 2016. PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:01PM AND LED THE PLEDGE OF ALLEGIANCE.

A roll call was taken by DEPUTY CLERK KATHY TRIMBLE:

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Larry Neville, Dennis McMullen C.E.S., Attorney Roxanne Sosnowski, Attorney Darron Burke and Deputy Clerk Kathy Trimble.

**ADOPT THE AGENDA:** President Claeysen entertained a motion to adopt the agenda with the following changes:

1. Delete item number 5 under Public Works Report - Motion that the Village Board hire Lonnie's Carpet Max, Rockford, Illinois to install new vinyl flooring in the property known as 212 East State Street at a cost of \$3,733.00 from line item 5120 Capital Improvements. This will have to be sent back to the Public Works Committee.
2. Add June 2016 Treasurer Report by Treasurer Karen Melloch.

Trustee Appell moved to adopt the amended agenda. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

**APPROVAL OF THE BOARD MINUTES:** June 15, 2016; June 21, 2016. President Jim E. Claeysen entertained a motion to approve the Village Board Minutes for June 15, 2016. Trustee Schroeder moved to approve the minutes for June 21, 2016. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

President Claeysen entertained a motion to approve the Village Board Minutes for June 21, 2016. Trustee Schroeder moved to approve the minutes for June 21, 2016. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

**PUBLIC COMMENT:** None.

**TREASURER'S REPORT: JUNE 2016 REPORT.**

Treasurer Karen Melloch presented the June 2016 Treasurer's Report. Treasurer Melloch stated that revenues in the General Fund exceeded expenditures by \$97,000, the main expenditures were Salary & Benefits, Barns and Fireworks. The expenditures in the Water Fund exceeded revenues by \$16,000, the main expenditures were Salary & Benefits, Bond Transfer, Water Meters and Treatment Chemicals. The revenues in the Capital Improvement Fund exceeded expenditures by \$189,000, the main expenditures were Engineering, the new roof at 210-212 E. State, and Barracuda Computer Items. Trustee Maitland moved to place the June 2016 Treasurer's Report on file. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, JULY 5, 2016**

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. President Claeysen entertained a motion that the Village Board waive the rules pursuant to Section 2-561 of the Village of Cherry Valley Code of Ordinances in regards to bidding for the remodeling of the village property commonly known as 212 East State Street. Trustee Schroeder moved to waive the rules pursuant to Section 2-561 of the Village of Cherry Valley Code of Ordinances in regards to bidding for the remodeling of the village property commonly known as 212 East State Street. Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

2. President Claeysen entertained a motion that the Village Board approve hiring ELITE Building and Remodeling, Stillman Valley, Illinois, to upgrade the electrical, the plumbing and the needed carpentry work to the village property commonly known as 212 East State Street in the amount of \$28,281.75 from line item 5120 Capital Improvements. Trustee Appell moved to hire ELITE Building and Remodeling, Stillman Valley, Illinois, to upgrade the electrical, the plumbing and the needed carpentry work to the village property commonly known as 212 East State Street in the amount of \$28,281.75 from line item 5120 Capital Improvements. Trustee Belt seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

**ATTORNEY'S REPORT: ROXANNE SOSNOWSKI.** No report.

**ENGINEERS REPORT: DENNIS McMULLEN, C.E.S.** Mr. McMullen updated the Village Board on the Streetscape Project. Weather permitting, the stamped concrete on State Street will be done in a day and a half and another day to complete North Cherry Street. The bricks will be removed next week and the inner curb will be set along the road then the bricks will be placed back on the road. Mr. McMullen stated that it seems by July 15th they will be starting on the other side of the street. The parking lot on Genoa Street will be paved this week and the striping will take place the next week. The parking lot will be open before the other side of the State Street construction begins. Mr. McMullen talked about the cost savings on the upcoming Street Projects that will be voted on this evening. The Harrison/Vandiver Road was budgeted from Capital Improvements at \$283,577 and the lowest bid was \$271,615 for a cost savings of \$11,962. The MFT Street Project, East Valley Subdivision, was budgeted at \$154,388 and the lowest bid was \$109,240 for a cost savings of \$45,148. The Valley Woods Street Project was budgeted from Capital Improvements at \$72,648 and the lowest bid was \$52,393 for a cost savings of \$20,255. A total cost savings for these projects against the budgeted amount is \$77,365. President Claeysen mentioned that there was a bid opening for the Northeast Water Main Connector Project today. Mr. Chris Cooper of Hanson Professional Services, Inc. will be presenting the numbers at the Public Works Meeting on Monday July 11th. It appears the lowest responsive bidder came in about half of the budgeted amount of \$685,000.

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, JULY 5, 2016

**EX-OFFICIO'S REPORTS:**

**PLANNING AND ZONING COMMISSION: TRUSTEE APPELL.** No Report.

**RECREATION BOARD: TRUSTEE SCHROEDER.** Trustee Schroeder reported that the 4<sup>th</sup> of July Parade turnout was good, weather was excellent. Thank you to everyone who helped out. The next Recreation Board Meeting is Wednesday, July 6 at 7:00 PM. We will be discussing National Night Out and the Street Dance. Everyone is welcome to attend.

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.** No Report.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.** No Report.

**PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.** No Report.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Trustee Schroeder moved that the Village Board award the 2016 Street Maintenance Project for East Valley Subdivision to the lowest responsive bid, to William Charles Construction in the amount of \$109,240.32 from line item 5390 Motor Fuel Tax Funds. Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

2. Trustee Schroeder moved that the Village Board award the 2016 Street Maintenance Project for Valley Woods Subdivision to the lowest responsive bid, to William Charles Construction in the amount of \$52,392.92 from line item 5390 Capital Improvements. Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

3. Trustee Schroeder moved that the Village Board award the 2016 Street Maintenance Projects for Harrison Avenue Frontage Road and Vandiver Road to the lowest responsive bid, to Rock Road Companies, Inc. in the amount of \$271,615.00 from line item 5390 Capital Improvements. Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

4. Trustee Schroeder moved that the Village Board purchase a 2017 Kenworth Custom Built 56' high Bucket Truck from Altec Industries, Inc. for the Public Works Department at a cost of \$171,776.00 from line item 5420 Capital Improvements. Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, JULY 5, 2016**

5. Trustee Schroeder moved that the Village Board authorize Public Works Director Chuck Freeman to purchase fencing and gate materials from Rock Valley Fence Company, Rockford, Illinois to provide a secure area for the Public Works Facility in Baumann Park at a cost of \$3,200.00 from line item 5120 Buildings and Grounds. Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

6. Trustee Schroeder moved that the Village Board waive the rules pursuant to Section 2-561 of the Village of Cherry Valley Code of Ordinances in regards to bidding for the purchase of a Destratisfier for Baumann Lake. Trustee Belt seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

7. Trustee Schroeder moved that the Village Board purchase a Destratisfier for Baumann Lake from Geothermal Drilling, Effingham, Illinois in the amount of \$56,700.00 from line item 5410 Buildings and Grounds. This cost includes installation. Trustee Belt seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

President Claeysen mentioned that the Destratisfier will not be installed until Spring 2017. Trustee Schroeder stated that PUBLIC WORKS passes.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.** No Report.

**PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Trustee Hollembeak moved that the Village Board hire Mr. Austin Pearse as a summer employee for the Public Works Department at an hourly rate of \$10.00 per hour for up to 500 hours (12 weeks) with a starting date of July 6, 2016. Trustee Fustin seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

2. Trustee Hollembeak moved that the Village Board approve Resolution **2016-07**; A Resolution Amending The Personnel Policies Manual for the Village of Cherry Valley, Illinois, Section 8, "Benefits", Subsection 8-10, "Membership in Professional Organizations and Attendance at Seminars", Part II - "Village Employees", Subsection "A". Trustee Belt seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, JULY 5, 2016

3. Trustee Hollembeak moved that the Village Board approve Resolution **2016-08**; A Resolution Authorizing that Various Village Board Meeting Minutes From 2015 be Held Closed at This Time (Since the Need for Confidentiality Still Exists As to All or a Part of These Minutes). Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6-0.

Trustee Hollembeak stated that PERSONNEL passes.

**EXECUTIVE SESSION:**

President Jim E. Claeysen entertained a motion to go into Closed Session. Trustee Appell moved to go into Executive Session at 7:30 PM under:

**5 ILCS 2 (c) (5)** The purchase or lease of real property for the use of the public body. Trustee Hollembeak seconded. A Roll Call was taken by Deputy Clerk Kathy Trimble.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	ABSENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

**RECONVENE TO OPEN SESSION:** President Jim E. Claeysen reconvened into Open Session at 8:05 PM and called the meeting to order. A Roll Call was taken by Deputy Clerk Kathy Trimble.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	ABSENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Attorney Roxanne Sosnowski, Attorney Darron Burke, Public Works Director Chuck Freeman, Treasurer Karen Melloch and Deputy Village Clerk Kathy Trimble.

**BOARD COMMENTS:** None.

**ADJOURNMENT:** President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:05 PM. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Kathy Trimble, Deputy Village Clerk.

Minutes reviewed by President Jim E. Claeysen on July 13, 2016.

**AGENDA  
VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY JULY 5, 2016  
7:00 PM**

**CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL TAKEN BY: DEPUTY CLERK KATHY TRIMBLE**

<b>VILLAGE TRUSTEES:</b>	<b>STEPHEN APPELL</b>	<b>SALLY HOLLEMBEAK</b>
	<b>NANCY BELT</b>	<b>GARY MAITLAND</b>
	<b>JEFF FUSTIN</b>	<b>DAVID SCHROEDER</b>

**ADOPTION OF THE AGENDA:**

**APPROVAL OF THE BOARD MINUTES:** June 15, 2016; June 21, 2016.

**PUBLIC COMMENT:**

**TREASURER'S REPORT:**

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN**

1. Motion that the Village Board waive the rules pursuant to Section 2-561 of the Village of Cherry Valley Code of Ordinances in regards to bidding for the remodeling of the village property commonly known as 212 East State Street.
2. Motion that the Village Board approve hiring ELITE Building and Remodeling, Stillman Valley, Illinois, to upgrade the electrical, the plumbing and the needed carpentry work to the village property commonly known as 212 East State Street in the amount of \$28,281.75 from line item 5120 Capital Improvements.

**ATTORNEY'S REPORT: ROXANNE SOSNOWSKI**

**ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.**

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.**

**DAVE SCHROEDER - RECREATION BOARD.**

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.**

**PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN**

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Motion that the Village Board award the 2016 Street Maintenance Project for East Valley Subdivision to the lowest responsive bid, to William Charles Construction in the amount of \$109,240.32 from line item 5390 Motor Fuel Tax Funds.
2. Motion that the Village Board award the 2016 Street Maintenance Project for Valley Woods Subdivision to the lowest responsive bid, to William Charles Construction in the amount of \$52,392.92 from line item 5390 Capital Improvements.
3. Motion that the Village Board award the 2016 Street Maintenance Projects for Harrison Avenue Frontage Road and Vandiver Road to the lowest responsive bid, to Rock Road Companies, Inc in the amount of \$271,615.00 from line item 5390 Capital Improvements.

**AGENDA  
VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY JULY 5, 2016**

**PUBLIC WORKS (CONT.)**

4. Motion that the Village Board purchase a 2017 Kenworth Custom Built 56' high Bucket Truck from Altec Industries, Inc. for the Public Works Department at a cost of \$171,776.00 from line item 5420 Capital Improvements.
5. Motion that the Village Board hire Lonnie's Carpet Max, Rockford, Illinois to install new vinyl flooring in the property known as 212 East State Street at a cost of \$3,733.00 from line item 5120 Capital Improvements.
6. Motion that the Village Board authorize Public Works Director Chuck Freeman to purchase fencing and gate materials from Rock Valley Fence Company, Rockford, Illinois to provide a secure area for the Public Works Facility in Baumann Park at a cost of \$3,200.00 from line item 5120 Buildings and Grounds.
7. Motion that the Village Board waive the rules pursuant to Section 2-561 of the Village of Cherry Valley Code of Ordinances in regards to bidding for the purchase of a Destratisfier for Baumann Lake.
8. Motion that the Village Board purchase a destratisfier for Baumann Lake from Geothermal Drilling, Effingham, Illinois in the amount of \$56,700.00 from line item 5410 Buildings and Grounds. This cost includes installation.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.**

**PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Motion that the Village Board hire Mr. Austin Pearse as a summer employee for the Public works Department at an hourly rate of \$10.00 per hour for up to 500 hours (12 weeks) with a starting date of July 6, 2016.
2. Motion that the Village Board approve Resolution **2016-07**; A Resolution Amending The Personnel Policies Manual for the Village of Cherry Valley, Illinois, Section 8, "Benefits", Subsection 8-10, "Membership in Professional Organizations and Attendance at Seminars", Part II - "Village Employees", Subsection "A".
3. Motion that the Village Board approve Resolution **2016-08**; A Resolution Authorizing that Various Village Board Meeting Minutes From 2015 be Held Closed At This Time (Since the Need for Confidentiality Still Exists As to All or a Part of These Minutes).

**EXECUTIVE SESSION:**

- 5 ILCS 2 (c) (5)**      The purchase or lease of real property for the use of the public body.

**RECONVENE TO OPEN SESSION:**

**BOARD COMMENTS:**

**ADJOURNMENT:**

**JEC (7-01-16)**