

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, JUNE 7, 2016

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 7th DAY OF JUNE, 2016. PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE.

A roll call was taken by Recorder Barb Neville:

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	ABSENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Larry Neville, Dennis McMullen C.E.S., Attorney Roxanne Sosnowski, and Recorder Barb Neville.

**ADOPT THE AMENDED AGENDA:** President Jim E. Claeysen entertained a motion to adopt the amended agenda deleting Item #1 under Public Works Report authorizing Public Works Director Chuck Freeman to attend the ESRI (Environmental Systems Research Institute) Conference. Trustee Schroeder moved to adopt the amended agenda. Trustee Hollembeak seconded.

All "Aye"; none opposed. Motion carried by voice vote.

**APPROVAL OF THE BOARD MINUTES:** May 17, 2016. President Jim E. Claeysen entertained a motion to approve the Village Board Minutes for May 17, 2016. Trustee Schroeder moved to approve the minutes for May 17, 2016. Trustee Fustin seconded. All "Aye"; none opposed. Motion carried by voice vote.

**PUBLIC COMMENT:** None.

**TREASURER'S REPORT:** Treasurer Karen Melloch presented the May 2016 Financial Results. For the General Fund revenues exceeded expenditures by \$2,000. Expenses mainly comprised of salary and benefits, mosquito control, engineering and legal services. In the Water Fund expenditures exceeded revenue by \$48,000. Expenses includes salary and benefits, cost associated with the water extension and the water bond transfer. Lastly in the Capital Improvement Fund revenues exceeded expenses by \$148,000. Expenditures included only two items which were streetscape engineering and a purchase of a mower. Trustee Maitland moved to place a copy of the Treasurer's May Report on file. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. Special Presentation by the Rockford Area Economic Development Council Team to provide an update on their metrics, partnerships, reports and an overview on their new strategic plan, Rockforward 20/20. Mr. Michael P. Nicholas, President, Ms. Jimsi Kuborn, Vice-President of Investor Relations and Mr. Dennis McCarthy, National Business Development Director were in attendance. Mr. Nicholas presented the Rockforward 20/20 plan which outlines their mission to cultivate opportunities for primary job growth that increase the economic well-being of our region. President Jim E. Claeysen thanked the RAEDC team for updating the village on their activities.

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, JUNE 7, 2016

2. Trustee Hollembeak moved that the Village Board authorize CES Inc. to advertise for bids for the village's Summer Paving Projects; East Valley Neighborhood, Valley Woods Neighborhood, Vandiver Road and the Harrison Avenue Frontage Road. Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0. (1 absent).

3. Trustee Schroeder moved that the Village Board authorize Hanson Professional Services, Inc. to advertise for bids for the Northeast Water Main Connector Project. Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0. (1 absent).

4. Trustee Schroeder moved that the Village Board approve the appointment of Mr. Steve Reuss to a two-year term onto the Village of Cherry Valley Police Pension Board. Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0. (1 absent).

5. Trustee Hollembeak moved that the Village Board approve a Real Estate Lease Agreement for village owned real property commonly known as 212 East State Street, Cherry Valley, Illinois with the following revisions:

Page #1 - Paragraph #1: ~~AND GINA KONKLER~~

Page #4 - Insurance: ~~regardless of whether or not Lessee has sufficient insurance coverage or proceeds~~

Trustee Appell seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0. (1 absent).

**ATTORNEY'S REPORT: ROXANNE SOSNOWSKI.** No report.

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, JUNE 7, 2016

**ENGINEERS REPORT: DENNIS McMULLEN, C.E.S.**

Dennis McMullen updated the Village Board on the Downtown Streetscape Project. Plans are to always have two-way traffic during the construction project. He noted when they looked at the ADA ramp plan for the front entrance to the Fire Department's Administration Building two concerns were raised: The front door opens the wrong way which would be an easy fix. However, the entrance is not wide enough to add a ramp without major modification to the door and building front. Therefore, the back door of the building will become ADA accessible with a ramp including a handicap accessible parking spot. No additional costs will be incurred for this change. In response to a question about the new parking lot being constructed Dennis McMullen noted it should be available to use during the 4<sup>th</sup> of July activities.

**EX-OFFICIO'S REPORTS:**

**PLANNING AND ZONING COMMISSION: TRUSTEE APPELL**

Trustee Appell noted the June meeting has been cancelled. However, President Jim E. Claeysen noted there will be a July meeting and one of the items on the agenda will be a Cell Tower Request.

**RECREATION BOARD: TRUSTEE SCHROEDER**

Trustee Schroeder noted Movie Night will be held Saturday, June 18, 2016 at dusk at the Village Hall. The first Garden Walk is scheduled for June 26, 2016 - 12:00 Noon to 4:00 p.m. The 4<sup>th</sup> of July Parade is on the schedule also.

**ORDINANCE REPORT BY TRUSTEE GARY MAITLAND (FOR NANCY BELT).**

1. Trustee Maitland moved that the Village Board waive the rules and consider this the second and final reading of "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS CHAPTER 82: ZONING, ARTICLE VIII, BUILDING COMPOSITION RESTRICTIONS, SECTION 82-482-COMMUNICATION ANTENNA SUPPORT STRUCTURE REGULATION. Trustee Hollembeak seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0. (1 absent).

2. Trustee Maitland moved that the Village Board pass and approve Ordinance **2016-22; AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS CHAPTER 82: ZONING, ARTICLE VIII, BUILDING COMPOSITION RESTRICTIONS, SECTION 82-482-COMMUNICATION ANTENNA SUPPORT STRUCTURE REGULATIONS.** Trustee Hollembeak seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0. (1 absent).

Trustee Maitland stated that ORDINANCE passes.

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, JUNE 7, 2016

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.** No Report.

**PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.** No Report.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.** No Report.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL**

1. Trustee Appell moved that the Village Board approve a Reimbursement Agreement between Mr. Larry Anderson and the Village of Cherry Valley, Illinois in regards to the loss of farmland use regarding the village's Northeast Water Main Connector Project. Trustee Schroeder seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0. (1 absent).

**PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Trustee Hollembeak moved that the Village Board hire Mr. Jason L. Parada as a full-time Patrol Officer, with a starting date of June 12, 2016, and a starting annual pay rate of \$49,185.00. Trustee Fustin seconded. A roll call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0. (1 absent).

Trustee Hollembeak stated that PERSONNEL passes.

President Jim E. Claeysen noted Mr. Parada came in earlier today and took his oath of office. Due to a scheduling conflict he could not attend tonight's Village Board Meeting.

**BOARD COMMENTS:** "2016 Citizen of the Year: Presentation to Mrs. Jean Johnson  
President Jim E. Claeysen presented Mrs. Jean Johnson with a Proclamation declaring her the 2016 Citizen of the Year. Mrs. Johnson has contributed greatly to the Village of Cherry Valley. Some of her many accomplishments was the starting of a Bridge Club that now meets at the Library, helping her surrounding neighbors when their neighborhood had flooding issues and she is very involved in the village's first Garden Walk being held on June 26th.

**ADJOURNMENT:** President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 7:45 PM. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Barb Neville

Minutes reviewed by President Jim E. Claeysen on June 13, 2016.

**AGENDA  
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TUESDAY JUNE 7, 2016  
7:00 PM**

**CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL TAKEN BY: RECORDER BARB NEVILLE**

<b>VILLAGE TRUSTEES:</b>	<b>STEPHEN APPELL</b>	<b>SALLY HOLLEMBEAK</b>
	<b>NANCY BELT</b>	<b>GARY MAITLAND</b>
	<b>JEFF FUSTIN</b>	<b>DAVID SCHROEDER</b>

**ADOPTION OF THE AGENDA:**

**APPROVAL OF THE BOARD MINUTES: May 17, 2016.**

**PUBLIC COMMENT:**

**TREASURER'S REPORT: May 2016 Report by Treasurer Karen Melloch.**

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN**

1. Special Presentation by the Rockford Area Economic Development Council Team to provide an update on their metrics, partnerships, reports and an overview on their new strategic plan Rockforward 20/20.
2. Motion that the Village Board authorize CES Inc. to advertise for bids for the village's Summer Paving Projects; East Valley Neighborhood, Valley Woods Neighborhood, Vandiver Road and the Harrison Ave. Frontage Road.
3. Motion that the Village Board authorize Hanson Professional Services Inc. to advertise for bids for the Northeast Water Main Connector Project.
4. Motion that the Village Board approve the appointment of Mr. Steve Reuss to a two-year term onto the Village of Cherry Valley Police Pension Board.
5. Motion that the Village Board approve a Lease Agreement for village owned real property commonly known as 212 East State Street, Cherry Valley, Illinois.

**ATTORNEY'S REPORT: ROXANNE SOSNOWSKI**

**ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.**

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.**

**DAVE SCHROEDER - RECREATION BOARD.**

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Motion that the Village Board waive the rules and consider this the second and final reading of "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS CHAPTER 82: ZONING, ARTICLE VIII, BUILDING COMPOSITION RESTRICTIONS, SECTION 82-482-COMMUNICATION ANTENNA SUPPORT STRUCTURE REGULATIONS.
2. Motion that the Village Board pass and approve Ordinance **2016-22**; "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS CHAPTER 82: ZONING, ARTICLE VIII, BUILDING COMPOSITION RESTRICTIONS, SECTION 82-482-COMMUNICATION ANTENNA SUPPORT STRUCTURE REGULATIONS.

**AGENDA  
VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
JUNE 7, 2016**

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.**

**PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN**

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Motion that the Village Board authorize Public Works Director Chuck Freeman to attend the ESRI (Environmental Systems Research Institute) Conference in San Diego, California from June 27, 2016 through July 1, 2016 at a cost not to exceed \$600.00 from line item 5195 Water, and \$250.00 from line item 5200 Water for a total cost of \$850.00. All other associated costs (hotel accommodations) are being paid for by WIN-GIS.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.**

1. Motion that the Village Board approve a Reimbursement Agreement between Mr. Larry Anderson and the Village of Cherry Valley, Illinois in regards to the loss of farmland use regarding the village's Northeast Water Main Connector Project.

**PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Motion that the Village Board hire Mr. Jason L. Parada as a full-time Patrol Officer, with a starting date of June 12, 2016, and a starting annual pay rate of \$49,185.00.

**BOARD COMMENTS:** "2016 Citizen of the Year" Presentation to Mrs. Jean Johnson

**ADJOURNMENT:**

**JEC (6-3-16)**