

**VILLAGE OF CHERRY VALLEY
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 1, 2016**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 1ST DAY OF MARCH, 2016.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:03 PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Deputy Clerk Kathy Trimble.

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Treasurer Karen Melloch, Chief of Police Larry Neville, Dennis McMullen, CES Inc., Attorney Roxanne Sosnowski, Attorney Darron Burke and Deputy Village Clerk Kathy Trimble.

ADOPT THE AGENDA: President Jim E. Claeysen entertained a motion to adopt the agenda. Trustee Hollembeak moved to adopt the agenda. Trustee Schroeder seconded. President Claeysen noted there is a change under the Personnel Report. Deleting item number 3: Motion that the Village Board approve a contract with Unum for Life and AD&D (Accidental Disability & Dismemberment) Insurance and Short Term Disability Insurance effective May 1, 2016, pending village attorney's review. This will be discussed more at a future Village Board meeting. All "Aye"; none opposed. Motion carried by voice vote.

APPROVAL OF THE BOARD MINUTES: February 16, 2016. President Jim E. Claeysen entertained a motion to approve the Village Board Minutes for February 16, 2016. Trustee Schroeder moved to approve the minutes from February 16, 2016. Trustee Fustin seconded. All "Aye"; none opposed. Motion carried by voice vote.

PUBLIC COMMENT: None.

TREASURER'S REPORT: Treasurer Karen Melloch stated that revenues in the General Fund exceeded expenditures in February 2016. The main expenditures were salary and benefits, the rehab of the barns and legal services. Expenditures in the Water Fund exceeded revenues in February 2016 mainly due to salary and benefits, Bond transfer and the Meter Change Out Program. Capital Improvement Fund revenues exceeded expenditures in February 2016. Trustee Maitland moved to place the February 2016 Treasurer's Report on file. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN. No Report.

ATTORNEY'S REPORT: ROXANNE SOSNOWSKI. No Report.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S. No report.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. President Claeysen stated there will be a Planning and Zoning Commission Meeting on Wednesday, March 16 at 6:30 PM, the time has been changed from 7:00 PM. The topics will be a zoning change to Park Zoning for 202 Genoa Street and continued discussion on Map Amendments.

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DAVID SCHROEDER - RECREATION BOARD. The Recreation Board Meeting is scheduled for March 2, 2016 at 7:00 PM. Skate Night at the Carlson Ice Arena is Saturday, March 5 from 6:30 - 8:30 PM. This is a free event sponsored by the Cherry Valley Area Men's Club. The Easter Candy Scramble will be held Saturday, March 26, 2015 at 2:00 PM. The Easter Bunny Arrives at 1:30 PM.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT. No Report.

FINANCE REPORT BY TRUSTEE GARY MAITLAND: No Report.

PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN: No Report.

PUBLIC WORKS REPORT BY: DAVID SCHROEDER.

1. Trustee Schroeder moved that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for Vandiver Road at a cost not to exceed \$14,300.00 from line item 5095 Capital Improvements. Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

2. Trustee Schroeder moved that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for the Harrison Ave. Frontage Road at a cost not to exceed \$7,100.00 from line item 5095 Capital Improvements. Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

3. Trustee Schroeder moved that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for Valley Woods Subdivision at a cost not to exceed \$7,100.00 from line item 5095 Capital Improvements. Trustee Fustin Seconded.

A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

4. Trustee Schroeder moved that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for East Valley Subdivision at a cost not to exceed \$10,000.00 from line item 5095 Streets. This will be our 2016 MFT Project since East Valley does not have sidewalks. Trustee Hollembeak seconded. A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

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5. Trustee Schroeder moved that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for the Genoa Street Parking Lot Project at a cost not to exceed \$8,300.00 from line item 5095 Capital Improvements. Trustee Belt seconded. Trustee Belt inquired about lighting; there are (2) light poles present now that can be utilized for parking lot lights. A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

6. Trustee Schroeder moved that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for the Swanson Parkway Sidewalk Project at a cost not to exceed \$2,500.00 from line item 5095 Streets. Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

Trustee Schroeder stated that PUBLIC WORKS passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL. No Report.

PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

1. Trustee Hollembeak moved that the Village Board approve hiring Mr. Jason Parada as a part-time Patrol Officer for the Village of Cherry Valley, effective March 15, 2016, at a starting rate of \$20.60 per hour. Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

2. Trustee Hollembeak moved that the Village Board approve hiring Mr. Andy Paulson as a part-time Patrol Officer for the Village of Cherry Valley, effective March 15, 2016, at a starting rate of \$20.60 per hour. Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

Trustee Hollembeak stated that PERSONNEL passes.

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EXECUTIVE SESSION:

President Jim E. Claeysen entertained a motion to go into Executive Session. Trustee Hollembeak moved to go into Executive Session at 7:15 PM.

5 ILCS 2 (c) (5) The purchase or lease of real property for the use of the public body.

5 ILCS 2 (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (Police).

5 ILCS 120/2(c)(21) (Discussion of Executive Session Minutes) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (Review Executive Session Minutes).

Trustee Belt seconded. A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

RECONVENE TO OPEN SESSION: President Jim E. Claeysen reconvened into Open Session at 8:07 PM and called the meeting to order. A Roll Call was taken by Deputy Clerk Kathy Trimble.

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Attorney Roxanne Sosnowski, Attorney Darron Burke and Deputy Village Clerk Kathy Trimble.

1. Trustee Schroeder moved that the Village Board acknowledge that the Executive Session Minutes from the following committees and dates be held closed at this time since the need for confidentiality still exists as to all or part of these minutes, and instruct the Village Clerk to prepare a Resolution for holding said minutes:

01-06-15	Village Board	Personnel Matters
01-20-15	Village Board	Personnel Matters
02-03-15	Village Board	Personnel Matters
03-17-15	Village Board	Personnel Matters
04-21-15	Village Board	Personnel Matters
05-11-15	Special Village Board	Rev. ES
05-19-15	Special Ordinance	Rev. ES
05-19-15	Village Board	Collective Bargaining

Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

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2. Trustee Schroeder moved that the Village Board acknowledge that the Executive Session Minutes from the following committees and dates be released, and instruct the Village Clerk to prepare a Resolution for releasing said minutes:

01-13-15	Finance	Rev. ES
02-17-15	Village Board	Personnel Matters
02-24-15	Personnel	Rev. ES
03-02-15	Ordinance	Rev. ES
03-16-15	Special Planning & Development	Rev. ES
03-16-15	Special Public Works	Rev. ES
03-24-15	Personnel	Rev. ES
04-06-15	Ordinance	Rev. ES
04-08-15	Village Board	Rev. ES
04-14-15	Finance	Rev. ES
04-27-15	Public Works	Rev. ES

Trustee Hollembeak seconded. A Roll Call was taken:

STEPHEN APPELL	ABSENT	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

BOARD COMMENTS: None.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:13 PM. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Kathy Trimble, Deputy Village Clerk.

Minutes reviewed by President Jim E. Claeysen on March 10, 2016.

**AGENDA
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7:00 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: DEPUTY CLERK KATHY TRIMBLE

VILLAGE TRUSTEES: STEPHEN APPELL SALLY HOLLEMBEAK
 NANCY BELT GARY MAITLAND
 JEFF FUSTIN DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: February 16, 2016.

PUBLIC COMMENT:

TREASURER'S REPORT: February Report from Treasurer Karen Melloch.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN

ATTORNEY'S REPORT: ROXANNE SOSNOWSKI.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

1. Motion that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for Vandiver Road at a cost not to exceed \$14,300.00 from line item 5095 Capital Improvements.
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3. Motion that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for Valley Woods Subdivision at a cost not to exceed \$7,100.00 from line item 5095 Capital Improvements.
4. Motion that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for East Valley Subdivision at a cost not to exceed \$10,000.00 from line item 5095 Streets. This will be our 2016 MFT Project.
5. Motion that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for the Genoa Street Parking Lot Project at a cost not to exceed \$8,300.00 from line item 5095 Capital Improvements.
6. Motion that the Village Board approve the Design Engineering Agreement with C.E.S. Inc. for the Swanson Parkway Sidewalk Project at a cost not to exceed \$2,500.00 from line item 5095 Streets.

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3. Motion that the Village Board approve a contract with Unum for Life and AD&D (Accidental Disability & Dismemberment) Insurance and Short Term Disability Insurance effective May 1, 2016, pending village attorney's review.

EXECUTIVE SESSION:

5 ILCS 2 (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (Police).

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(5 ILCS 120/2)(c)(21) (Discussion of Executive Session Minutes) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (Review Executive Session Minutes).

RECONVENE TO OPEN SESSION:

3. Motion that the Village Board acknowledge that the Executive Session Minutes from the following committees and dates be held closed at this time since the need for confidentiality still exists as to all or part of these minutes, and instruct the Village Clerk to prepare a Resolution for holding said minutes (To be noted in the minutes).
4. Motion that the Village Board acknowledge that the Executive Session Minutes from the following committees and dates be released, and instruct the Village Clerk to prepare a Resolution for releasing said minutes (To be noted in the minutes).

RECONVENE TO OPEN SESSION:

BOARD COMMENTS:

ADJOURNMENT:

JEC (2-26-16)