

**VILLAGE OF CHERRY VALLEY
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 16, 2016**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 16th DAY OF FEBRUARY, 2016.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Deputy Clerk Kathy Trimble.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	ABSENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Treasurer Karen Melloch, Chief of Police Larry Neville, Public Works Director Chuck Freeman, Attorney Roxanne Sosnowski, and Deputy Village Clerk Kathy Trimble.

ADOPT THE AGENDA: President Jim E. Claeysen entertained a motion to adopt the agenda. Trustee Schroeder moved to adopt the agenda. Trustee Appell seconded. President Claeysen noted there is a change under the Finance Report, Trustee Stephen Appell will be presenting the Finance Report instead of Trustee Gary Maitland. All "Aye"; none opposed. Motion carried by voice vote.

APPROVAL OF THE BOARD MINUTES: February 2, 2016. President Jim E. Claeysen entertained a motion to approve the Village Board Minutes for February 2, 2016. Trustee Schroeder moved to approve the minutes from February 2, 2016. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

PUBLIC COMMENT: None.

TREASURER'S REPORT: No Report.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. Proclamation: Heart Health Month. President Claeysen read the Proclamation for "HEART HEALTH MONTH IS FEBRUARY" and entertained a motion to adopt this proclamation. Trustee Hollembeak moved to adopt the Proclamation, "HEART HEALTH MONTH IS FEBRUARY". Trustee Schroeder seconded. All "Aye"; none opposed. Motion carried by voice vote.
2. President Claeysen entertained a motion that the Village Board approve a Liquor License (Classes A, E, G, L) and a Video Gaming License for Matt's Baseball Tap, 202 N. Walnut Street, Cherry Valley, Illinois. Trustee Hollembeak moved that the Village Board approval a Liquor License (Classes A, E, G, L) and a Video Gaming License for Matt's Baseball Tap, 202 N. Walnut Street, Cherry Valley, Illinois. Trustee Belt seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

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3. President Claeysen entertained a motion that the Village Board approve the Special Event Permit for the Rockford Shamrock Shuffle Event for Muscular Dystrophy to be held on Sunday March 20, 2016. President Claeysen stated that this is a nonprofit organization and asked the Village Board to consider waiving the permit fees. Trustee Appell moved that the Village Board approve the Special Event Permit for the Rockford Shamrock Shuffle Event to be held on Sunday March 20, 2016 and to waive the permit fees. Trustee Schroeder seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

4. President Claeysen entertained a motion that the Village Board approve the Police Substation Agreement with the CherryVale Mall for 2016-17. Trustee Belt moved that that the Village Board approve the Police Substation Agreement with the CherryVale Mall for 2016-17. Trustee Schroeder seconded. President Claeysen stated that Attorney Sosnowski has reviewed this contract and it is the same contract renewal the Village receives every year. Attorney Sosnowski has confirmed that the amount of the insurance limits are the same as provided in the terms of the contract. The fee is \$1.00 per year for this contract. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

A motion from the table was made by Trustee Appell to amend the agenda and change the order of business, moving the Attorney's Report. Trustee Fustin seconded. All "Aye"; none opposed. Motion carried by voice vote.

A motion made by Trustee Appell to move the Attorney's Report to after the Personnel Committee Report on the Agenda. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S. No report.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. Trustee Appell stated there will be a Planning and Zoning Commission Meeting on Wednesday, February 17 at 7:00 PM. The topics will be a zoning change to Park Zoning for 202 Genoa Street and continued discussion on the Comprehensive Plan, Map Amendments.

DAVID SCHROEDER - RECREATION BOARD. The Recreation Board Meeting is scheduled for March 2, 2016 at 7:00 PM to discuss upcoming Spring events.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT. No Report.

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FINANCE REPORT BY TRUSTEE: STEPHEN APPELL.

1. Trustee Appell moved that the Village Board authorize the payment of bills reviewed by the Budget Director on February 9, 2016 and reviewed and approved by the Finance Committee on February 9, 2016 in an amount of \$230,635.49. Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

2. Trustee Appell moved that the Village Board authorize the payment of additional bills reviewed by the Budget Director and reviewed and approved by the Finance Committee Members present on February 16, 2016 in an amount of \$7,007.89. Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

Trustee Appell stated that FINANCE passes.

PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.

1. Trustee Fustin moved that the Village Board authorize Chief Neville to purchase (1) 2016 Dodge Charger from Thomas Dodge Chrysler of Highland, Indiana at a cost of \$24,847.00, with a trade-in allowance of (1) 2013 Dodge Charger of \$9,000.00, for a total cost not to exceed \$15,847.00 from line item 5420 Vehicles - Capital Improvements. Trustee Appell seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

Trustee Fustin stated that PUBLIC SAFETY passes.

PUBLIC WORKS REPORT BY: DAVID SCHROEDER.

1. Trustee Schroeder moved that the Village Board authorize Public Works Director Chuck Freeman to send (3) Public Works Employees (Nick Sarver, Carrie Totten and Chuck Freeman) to IDOT Flagger Training on March 3, 2016 at the Cherry Valley Fire Protection District Station #2 on Blackhawk Road, Cherry Valley Illinois. (The cost of this training is free through our local APWA Chapter and IMLRMA, our insurance provider). Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

2. Trustee Schroeder moved that the Village Board hire Northern Contracting, Inc. to repair the southwest quadrant guardrail on the Newburg Road Bridge (over I-90) at a cost of \$4,242.00 from line item 5390 Streets. Trustee Belt seconded. Our insurance company has been contacted and there is no coverage for guardrail repairs. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

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3. Trustee Schroeder moved that the Village Board authorize Public Works Director Chuck Freeman to send (2) Public Works Employees (Nick Homerding and Chris Roskopp) to the Illinois Department of Agriculture Pesticide (Aquatics related) Training in Peoria, Illinois on March 7, 2016 at a cost of \$100.00 from line item 5195 Public Works Training. Trustee Fustin Seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

4. Trustee Schroeder moved that the Village Board authorize Public Works Director Chuck Freeman to send (1) Public Works Employee (Nick Sarver) to the Illinois Department of Agriculture Pesticide Training in Rockford, Illinois on March 22nd and March 23rd 2016 at a cost of \$100.00 from line item 5195 Public Works Training. Trustee Appell seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

Trustee Schroeder stated that PUBLIC WORKS passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL. No Report.

PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

1. Trustee Hollembeak moved that the Village Board authorize Public Works Director Chuck Freeman to advertise for a Maintenance Worker I position for the Public Works Department. Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

Trustee Hollembeak stated that PERSONNEL passes.

ATTORNEY'S REPORT: ROXANNE SOSNOWSKI.

1. Attorney Sosnowski continued the discussion of the revisions that were made to the Personnel Policies Manual where it was left off from the previous Village Board Meeting on February 2nd beginning with Chapter 8 Benefits. Attorney Sosnowski will make the changes that are needed to complete the Personnel Policies Manual and have copies ready to distribute to the Fraternal Order of Police and Teamsters Unions for review.

Trustee Schroeder left the Village Board Meeting at 7:28 PM.

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EXECUTIVE SESSION:

President Jim E. Claeysen entertained a motion to go into Executive Session. Trustee Hollembeak moved to go into Executive Session at 8:20 PM.

5 ILCS 2 (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (Public Works).

5 ILCS 120/2)(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (Police).

Trustee Belt seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	ABSENT

Motion carried by a vote of 4-0.

RECONVENE TO OPEN SESSION: President Jim E. Claeysen reconvened into Open Session at 8:47 PM and called the meeting to order. A Roll Call was taken by Deputy Clerk Kathy Trimble.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	ABSENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	ABSENT

Also present: Attorney Roxanne Sosnowski, Chief of Police Larry Neville, Treasurer Karen Melloch and Deputy Village Clerk Kathy Trimble.

BOARD COMMENTS: None.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:49 PM. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Kathy Trimble, Deputy Village Clerk.

Minutes reviewed by President Jim E. Claeysen on February 26, 2016.

**AGENDA
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7:00 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: DEPUTY CLERK KATHY TRIMBLE

VILLAGE TRUSTEES:	STEPHEN APPELL	SALLY HOLLEMBEAK
	NANCY BELT	GARY MAITLAND
	JEFF FUSTIN	DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: February 2, 2016.

PUBLIC COMMENT:

TREASURER'S REPORT:

PRESIDENT'S REPORT: JIM E. CLAEYSSEN

1. Proclamation: Heart Health Month.
2. Motion that the Village Board approval a Liquor License (Classes A, E, G, L) and a Video Gaming License for Matt's Baseball Tap, 202 N. Walnut Street, Cherry Valley, Illinois.
3. Motion that the Village Board approve the Special Event Permit for the Rockford Shamrock Shuffle Event to be held on Sunday March 20, 2016.
4. Motion that the Village Board approve the Police Substation Agreement with CherryVale Mall for 2016-17.

ATTORNEY'S REPORT: ROXANNE SOSNOWSKI.

1. Legal Review & Update of the revised Personnel Policies Manual.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

1. Motion that the Village Board authorize the payment of bills reviewed by the Budget Director on February 9, 2016 and reviewed and approved by the Finance Committee on February 9, 2016 in an amount of \$230,635.49.
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EXECUTIVE SESSION:

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RECONVENE TO OPEN SESSION:

BOARD COMMENTS:

ADJOURNMENT:

JEC (2-12-16)