

**VILLAGE OF CHERRY VALLEY
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 2, 2016**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 2nd DAY OF FEBRUARY, 2016.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Deputy Clerk Kathy Trimble.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	ABSENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Treasurer Karen Melloch, Chief of Police Larry Neville, Public Works Director Chuck Freeman, Attorney Roxanne Sosnowski, Attorney Darron Burke, members from Boy Scout Troop 181 and Deputy Village Clerk Kathy Trimble.

ADOPT THE AGENDA: President Jim E. Claeysen entertained a motion to adopt the agenda. Trustee Schroeder moved to adopt the agenda. Trustee Appell seconded. President Claeysen noted there are some deletions and changes:

1. Under Executive Session: There will not be any discussion under Executive Session for Police.
2. Changing the Order of Business: Moving the Attorney Report before the Executive Session. All "Aye"; none opposed. Motion carried by voice vote.

APPROVAL OF THE BOARD MINUTES: January 19, 2016. President Jim E. Claeysen entertained a motion to approve the Village Board Minutes for January 19, 2016. Trustee Schroeder moved to approve the minutes from January 19, 2016. Trustee Fustin seconded. Trustee Appell abstained, 4 "Aye" 1 abstain; none opposed. Motion carried by voice vote.

PUBLIC COMMENT: None.

TREASURER'S REPORT: Treasurer Karen Melloch reported that in the General Fund, revenues (\$364,000) exceeded expenses (\$315,000) by \$49,000. In the Water Fund, revenues (\$73,000) exceeded expenses (\$66,000) by \$7,000. In Capital Improvements, revenues (\$191,000) exceeded expenses (\$43,000) by \$148,000. President Claeysen entertained a motion to place the January 2016 Treasurer's Report on file. Trustee Fustin moved to place the January 2016 Treasurer's Report on file. Trustee Hollembeak seconded. Motion carried by voice vote.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN. No Report.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S. No report.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. Trustee Appell stated there will be a Planning and Zoning Commission Meeting on Wednesday, February 17 at 7:00 PM. The topics will be a zoning change to Park Zoning for 202 Genoa Street and continued discussion on the Comprehensive Plan.

DAVID SCHROEDER - RECREATION BOARD. The Recreation Board Meeting for February is cancelled. The Adult Bowling Event on Saturday, January 30th had 50 people participate. Ice Skate Night at Carlson Ice Arena will be held on Saturday, March 5 from 6:30 PM to

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8:30 PM and it is a free event sponsored by the Cherry Valley Area Men's Club. The Easter Candy Scramble will take place on Saturday, March 26.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Trustee Belt moved that the Village Board waive the rules and consider this the second and final reading of An Ordinance of the Village of Cherry Valley, Illinois Amending Chapter 30 Article II Flood Damage Prevention of the Village of Cherry Valley Code of Ordinances in its Entirety. Trustee Hollembeak seconded.

A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

2. Trustee Belt moved that the Village Board pass and approve Ordinance #2016-09; AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AMENDING CHAPTER 30 ARTICLE II FLOOD DAMAGE PREVENTION OF THE VILLAGE OF CHERRY VALLEY CODE OF ORDINANCES IN ITS ENTIRETY. Trustee Hollembeak seconded. Attorney Sosnowski cited a couple of points of clarification for consideration. The title of this ordinance was changed to include flood damage prevention per the Ordinance Committee and Trustee Fustin had pointed out in section 30-31 there was a duplication of item D and item C was missing. In Section 30-36 the State has decided to cite the permit number and leave any remaining information or requirements out. This way if the IDNR revises this permit every municipality does not have to revise their ordinances per Attorney Sosnowski and Mr. Brian Eber, the IDNR State of Illinois Flood Prevention Coordinator. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

3. Trustee Belt moved that the Village Board waive the rules and consider this the second and final reading of An Ordinance Repealing and Reserving Chapter 2, "Administration", Article III, "Officers and Employees", Division 3, "Administrator", Section 2-171 "Office Created, Appointment", Section 2-172 "Duties, Education and Experience, Compensation, Bond", and Section 2-173 "Removal from Office" of the Code of Ordinances of The Village of Cherry Valley, Illinois. Trustee Hollembeak seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

4. Trustee Belt moved that the Village Board pass and approve Ordinance #2016-10; AN ORDINANCE REPEALING AND RESERVING CHAPTER 2, "ADMINISTRATION", ARTICLE III, "OFFICERS AND EMPLOYEES", DIVISION 3, "ADMINISTRATOR", SECTION 2-171 "OFFICE CREATED; APPOINTMENT", SECTION 2-172 "DUTIES, EDUCATION AND EXPERIENCE, COMPENSATION, BOND", AND SECTION 2-173 "REMOVAL FROM OFFICE" OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS. Trustee Hollembeak seconded. A Roll Call was taken:

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STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

Trustee Belt stated that ORDINANCE passes.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND. No Report.

PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN. No Report.

PUBLIC WORKS REPORT BY: DAVID SCHROEDER. No Report.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL. No Report.

PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK. No Report.

ATTORNEY'S REPORT: ROXANNE SOSNOWSKI.

1. Attorney Sosnowski has reviewed the revised Personnel Policies Manual. Attorney Sosnowski spoke about the revisions that were made to the Personnel Policies Manual. After a lengthy discussion on the Nepotism Policy the consensus of the Board was to delete the Nepotism Policy from the Personnel Policies Manual. Discussion was had regarding sick time and overtime and making revisions to the Call Back Policy. The Village Board concluded their review after Chapter 7 and will revisit the rest of the Personnel Policies Manual at the February 16, 2016 Village Board Meeting. Attorney Sosnowski will make the changes that were discussed.

EXECUTIVE SESSION:

President Jim E. Claeysen entertained a motion to go into Executive Session. Trustee Appell moved to go into Executive Session at 7:31PM under 5 ILCS 2 (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (Administration, Public Works).

Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5-0.

RECONVENE TO OPEN SESSION: President Jim E. Claeysen reconvened into Open Session at 9:00 PM and called the meeting to order. A Roll Call was taken by Deputy Clerk Kathy Trimble.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	ABSENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Attorney Roxanne Sosnowski, Attorney Darron Burke, Treasurer Karen Melloch and Deputy Village Clerk Kathy Trimble.

BOARD COMMENTS: None.

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ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 9:01 PM. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Kathy Trimble, Deputy Village Clerk.

Minutes reviewed by President Jim E. Claeysen on February 16, 2016.

**AGENDA
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7:00 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: DEPUTY CLERK KATHY TRIMBLE

VILLAGE TRUSTEES:	STEPHEN APPELL	SALLY HOLLEMBEAK
	NANCY BELT	GARY MAITLAND
	JEFF FUSTIN	DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: January 19, 2016.

PUBLIC COMMENT:

TREASURER'S REPORT: January 2016 Report by Treasurer Karen Melloch

PRESIDENT'S REPORT: JIM E. CLAEYSSEN

ATTORNEY'S REPORT: ROXANNE SOSNOWSKI.

1. Legal Review & Update of the revised Personnel Policies Manual.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Motion that the Village Board waive the rules and consider this the second and final reading of An Ordinance of the Village of Cherry Valley, Illinois Amending Chapter 30 Article II of the Village of Cherry Valley Code of Ordinances in its Entirety.
2. Motion that the Village Board pass and approve Ordinance #2016-09; AN ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS AMENDING CHAPTER 30 ARTICLE II OF THE VILLAGE OF CHERRY VALLEY CODE OF ORDINANCES IN ITS ENTIRETY.
3. Motion that the Village Board waive the rules and consider this the second and final reading of An Ordinance Repealing and Reserving Chapter 2, "Administration", Article III, "Officers and Employees", Division 3, "Administrator", Section 2-171 "Office Created, Appointment", Section 2-172 "Duties, Education and Experience, Compensation, Bond", and Section 2-173 "Removal from Office" of the Code of Ordinances of The Village of Cherry Valley, Illinois.
4. Motion that the Village Board pass and approve Ordinance #2016-10; AN ORDINANCE REPEALING AND RESERVING CHAPTER 2, "ADMINISTRATION", ARTICLE III, "OFFICERS AND EMPLOYEES", DIVISION 3, "ADMINISTRATOR", SECTION 2-171 "OFFICE CREATED; APPOINTMENT", SECTION 2-172 "DUTIES, EDUCATION AND EXPERIENCE, COMPENSATION, BOND", AND SECTION 2-173 "REMOVAL FROM OFFICE" OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS.

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PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

EXECUTIVE SESSION:

5 ILCS 2 (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (Administration, Police, Public Works).

RECONVENE TO OPEN SESSION:

BOARD COMMENTS:

ADJOURNMENT:

JEC (01-28-16)