

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, NOVEMBER 17, 2015**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 17th DAY OF NOVEMBER 2015.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	ABSENT	GARY MAITLAND	ABSENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Trustee Gary Maitland entered at 7:04PM.

Also present: Treasurer Karen Melloch, Chief of Police Larry Neville, Attorney Roxanne Sosnowski, Dennis McMullen, C.E.S. and Village Clerk Dana Ward.

ADOPT THE AGENDA: President Jim E. Claeysen entertained a motion to adopt the agenda. Trustee Schroeder moved to adopt the agenda. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

APPROVAL OF THE BOARD MINUTES: October 27, 2015 and November 3, 2015. President Jim E. Claeysen entertained a motion to approve the Village Board Minutes for October 27, 2015. Trustee Schroeder moved to approve the minutes for October 27, 2015. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

President Jim E. Claeysen entertained a motion to approve the Village Board Minutes for November 3, 2015. Trustee Schroeder moved to approve the minutes for November 3, 2015. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

PUBLIC COMMENT: None.

TREASURER'S REPORT: No report.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. President Jim E. Claeysen entertained a motion to authorize the signature for the Final Plat Number 1 of Ceroni Industrial Park. Trustee Hollembeak moved that the Village Board authorize Village President Jim E Claeysen to sign Final Plat Number 1 of Ceroni Industrial Park, US Highway 20 and Wheeler Road in Boone County Illinois. Trustee Schroeder seconded. President Jim E. Claeysen noted that Attorney Jim Stevens and Dennis McMullen, C.E.S. have reviewed this document. Boone County and Flora Township have already signed off on this document. All "Aye"; none opposed. Motion carried by voice vote.

ATTORNEY'S REPORT: JAMES STEVENS. Attorney Roxanne Sosnowski is present for Attorney Stevens. Attorney Roxanne Sosnowski reported in regards to funds withheld for Local Government Distributive Funds (LGDF) and video gaming revenue. The Illinois House has passed a bill authorizing sending funds to the municipalities. It is unknown if the Senate will take action; this may go into next year. If approved, Governor Bruce Rauner has indicated that he will sign the bill.

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Let the record show that Trustee Gary Maitland entered the meeting at 7:04PM.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S. No report.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. Trustee Appell noted that the meeting for November has been cancelled.

DAVE SCHROEDER - RECREATION BOARD. Trustee Schroeder stated that Santa will be at the Log Cabin, Sunday, November 29, 2015 from 4:00PM to 5:00PM. The Girl Scouts will be singing Christmas carols. Hot chocolate and cookies will be served. Luminary Night is Sunday, December 20, 2015 at 6:00PM. Nominations for the Holiday Lights Display must be received by Monday, December 14, 2015. The next meeting will be Wednesday, December 16, 2015. The winners of the Holiday Lights Display will be announced afterwards.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT. No report.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

President Jim E. Claeysen noted that the correct total for the additional bills is \$29,710.33.

1. Trustee Maitland moved that the Village Board authorize the payment of bills reviewed by the Budget Director on November 10, 2015 and reviewed and approved by the Finance Committee on November 10, 2015, in an amount of \$378,112.73. Trustee Hollembeak seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "AYE", 1 "ABSENT".

2. Trustee Maitland moved that the Village Board authorize the payment of additional bills reviewed by the Budget Director and reviewed and approved by the Finance Committee Members on November 17, 2015, in the amount of \$29,710.33. Trustee Schroeder seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "AYE", 1 "ABSENT".

3. Trustee Maitland moved that the Village Board approve and authorize Village President Jim E. Claeysen and Treasurer Karen Melloch to sign the contract dated October 26, 2015 for the 2016 renewal of Property, Auto Liability and Comprehensive General Liability, Portable Equipment, Auto Physical Damage and Workmen's Comprehensive Insurance with Illinois Municipal League Risk Management Association for the village's MIN/MAX Contribution in an amount of \$150,755.22 to be paid by November 20, 2015, line item 5110 - General Insurance - Administration. Trustee Fustin seconded. Trustee Maitland noted that at the FINANCE committee meeting it was noted that the Treasurer advised that there may be an additional invoice regarding the MIN/MAX if the estimate for the new

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Public Works Building exceeded \$2.7 million. The estimate came in at \$2.45 million. There will not be an additional invoice. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "AYE", 1 "ABSENT".

Trustee Maitland stated that FINANCE passes.

PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.

1. Trustee Fustin moved that the Village Board authorize Village President Jim E. Claeysen to sign an Agreement between CherryVale Mall, LLC and the Village of Cherry Valley, Illinois, to provide additional police protection at CherryVale Mall during the 2015 Holiday Season. Trustee Schroeder seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "AYE", 1 "ABSENT".

Trustee Fustin stated that PUBLIC SAFETY passes.

PUBLIC WORKS REPORT BY: DAVID SCHROEDER

Trustee Schroeder stated that the Ribbon Cutting ceremony for the new Public Works building will be Monday, November 30, 2015, at 2:00PM, followed by an Open House from 2:00PM to 5:00PM. All are invited to attend.

1. Trustee Schroeder moved that the Village Board approve Change Order #14; for reworking (2) upper kitchen cabinets so owner's equipment would fit properly for a net cost of \$595.63; submitted by Cord Construction in regards to the construction of the new Public Works Facility, line item 5400 - Capital Improvements. Trustee Appell seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "AYE", 1 "ABSENT".

2. Trustee Schroeder moved that the Village Board approve Change Order #15; for placing a new piece of glass in the vestibule window with a 4" x 12" slot cut out of the bottom center of the glass (for dropping off documentation) for a net cost of \$564.30; submitted by Cord Construction in regards to the construction of the new Public Works Facility, line item 5400 - Capital Improvements. Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "AYE", 1 "ABSENT".

3. Trustee Schroeder moved that the Village Board approve Change Order #16; for installing a fused switch with 45 amp fustrons and wire up the owner's 5 HP air compressor (coming off the 60 amp plug next to it) for a net cost of \$591.80; submitted by Cord Construction in regards to the construction of the new Public Works Facility, line item 5400 - Capital Improvements. Trustee Appell seconded.

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A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "AYE", 1 "ABSENT".

4. Trustee Schroeder moved that the Village Board approve the purchase of a 90 gallon flammable safety cabinet from W.W. Grainger Inc. at a cost of \$1,669.60, line item 5400 - Capital Improvements. Trustee Appell seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "AYE", 1 "ABSENT".

5. Trustee Schroeder moved that the Village Board approve an "Intergovernmental Cooperation Agreement Between the County of Winnebago, Illinois, and the Village of Cherry Valley, Illinois, for all related costs to the Installation of Water Main as part of the Perryville Road Bridge over the Union Pacific railroad project Section 04-00359-00-BR". Trustee Appell seconded. President Jim E. Claeysen reported that Attorney Roxanne Sosnowski asked for an update to the document regarding language. A clarification to the language was made under B, item 4, which now reads "To maintain or cause the maintenance of the water main attached to the new bridge structure after the improvements have been accepted and after the one year warranty from the Contractor has expired". A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "AYE", 1 "ABSENT".

6. Trustee Schroeder moved that the Village Board approve the WATER METER AGREEMENT by and between HD SUPPLY WATERWORKS, LTD and the VILLAGE OF CHERRY VALLEY, ILLINOIS, regarding the purchase of and installation of (210) meters and transmitters for the Newburg Chase Subdivision, pending attorney's review. Trustee Appell seconded. It is noted that this document was reviewed by Attorney Roxanne Sosnowski. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "AYE", 1 "ABSENT".

Trustee Schroeder stated that PUBLIC WORKS passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL. No report.

PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK. No report.

EXECUTIVE SESSION: President Jim E. Claeysen entertained a motion to go into Closed Session. Trustee Appell moved to go into Executive Session at 7:20PM under 5 ILCS 2 (c)(1) The appointment, employment, compensation, discipline, performance, or

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dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (Administration, Police). Trustee Hollembeak seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSENT	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 “AYE”, 1 “ABSENT”.

RECONVENE TO OPEN SESSION: President Jim E. Claeysen reconvened into Open Session at 8:28PM and called the meeting to order. A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	ABSENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Attorney Roxanne Sosnowski, Treasurer Karen Melloch and Village Clerk Dana Ward.

BOARD COMMENTS: None.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:29PM. Trustee Appell seconded. All “Aye”; none opposed. Motion carried by voice vote.

Recorded by Dana Ward, Village Clerk.

Minutes reviewed by President Jim E. Claeysen on November 23, 2015.

**AGENDA
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7:00 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD

VILLAGE TRUSTEES:	STEPHEN APPELL	SALLY HOLLEMBEAK
	NANCY BELT	GARY MAITLAND
	JEFF FUSTIN	DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: October 27, 2015, November 3, 2015.

PUBLIC COMMENT:

TREASURER'S REPORT:

PRESIDENT'S REPORT: JIM E. CLAEYSSSEN

1. Motion that the Village Board authorize Village President Jim E Claeysen to sign Final Plat Number 1 of Ceroni Industrial Park, US Highway 20 and Wheeler Road in Boone County Illinois.

ATTORNEY'S REPORT: JAMES STEVENS.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

1. Motion that the Village Board authorize the payment of bills reviewed by the Budget Director on November 10, 2015 and reviewed and approved by the Finance Committee on November 10, 2015 in an amount of \$378,112.73.
2. Motion that the Village Board authorize the payment of additional bills reviewed by the Budget Director and reviewed and approved by the Finance Committee Members on November 17, 2015.
3. Motion that the Village Board approve and authorize Village President Jim E. Claeysen and Treasurer Karen Melloch to sign the contract dated October 26, 2015 for the 2016 renewal of Property, Auto Liability and Comprehensive General Liability, Portable Equipment, Auto Physical Damage and Workmen's Comprehensive Insurance with Illinois Municipal League Risk Management Association for the village's MIN/MAX Contribution in an amount of \$150,755.22 to be paid by November 20, 2015 from line item 5110 Administration.

PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.

1. Motion that the Village Board authorize Village President Jim E Claeysen to sign an Agreement between CherryVale Mall, LLC and the Village of Cherry Valley Illinois to provide additional police protection at CherryVale Mall during the 2015 Holiday Season.

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PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

EXECUTIVE SESSION:

- 5 ILCS 2 (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (Administration, Police).

RECONVENE TO OPEN SESSION:

BOARD COMMENTS:

ADJOURNMENT:

JEC (11-11-15)