

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN SESSION ON THE 18th DAY OF JULY 2015.

PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:02PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	ABSENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Larry Neville, Attorneys Jim Stevens and Darron Burke and Village Clerk Dana Ward.

**ADOPT THE AGENDA:** President Jim E. Claeysen entertained a motion to adopt the amended agenda. Trustee Schroeder seconded. Under *CITIZENS VOICE*, add Village Resident Jeannette Rucker. All "Aye"; none opposed. Motion carried by voice vote.

Trustee Gary Maitland entered at 7:02PM.

**APPROVAL OF BOARD MINUTES:** August 3, 2015 and August 10, 2015. President Jim E. Claeysen entertained a motion to approve the Village Board minutes for August 3, 2015. Trustee Appell moved to approve the minutes for August 3, 2015. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

President Jim E. Claeysen entertained a motion to approve the Village Board minutes for August 10, 2015. Trustee Schroeder moved to approve the minutes for August 10, 2015. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

**CITIZENS VOICE:** Village Resident Jeannette Rucker. Jeannette Rucker is concerned with the speed at which cars are traveling in the alley located between the Shell Expresslane and Genoa Street (Church Alley). She requested that when the alley is resurfaced consideration is given to add speed bumps to deter this driving behavior. President Jim E. Claeysen thanked Ms. Rucker for her comments. This item will be forwarded to the Public Safety Committee and to the Public Works Committee for further discussion.

**TREASURER'S REPORT:** Monthly Finance Report by Treasurer Karen Melloch. Treasurer Karen Melloch referred the Village Board to her email regarding the Motor Fuel Tax (MFT) Funds that the state is withholding payment of at this time. Video Gaming Funds are also being withheld. The Village has the funds to pay for this year's MFT project. MFT projects are done every other year. There are no questions regarding the reports. Trustee Hollembeak asked if the state income tax will be withheld. Treasurer Melloch stated that the state made an income tax payment for August and made a use sales tax payment.

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015

**PRESIDENT'S REPORT:**

1. Special Presentation by Lauterbach & Amen, LLP (Certified Public Accounts) regarding the Village of Cherry Valley Illinois Annual Financial Report for the Fiscal Year Ended April 30, 2015. Matt Beran, Principle with Lauterbach & Amen, LLP, spoke with regards to the *Annual Financial Report for the Fiscal Year Ended April 30, 2015* and the *Management Letter for the Fiscal Year Ended April 30, 2015*. Mr. Beran stated that the report reflects a qualified opinion on this modified report. The report is free of material misstatements. Overall the audit is good. It is transparent of what the Village owes. The Village uses a "cash basis" form of accounting instead of the "standard modified accrual basis" (appropriations ordinance), which most municipalities use. Mr. Beran stated that the Five Year Capitol was reviewed with Treasurer Karen Melloch. Mr. Beran reviewed the *Financial Report* regarding the General Fund, Water Fund and Police Pension Fund. In the *Management Letter*, two recommendations were made. The recommendations are in regards to the Governmental Accounting Standards Board (GASB) Statement Number 68 for the accounting and financial reporting for pensions for next year's reporting, and regarding creating a Fund Balance Policy. Village staff is currently working on establishing a fund balance policy. Mr. Beran stated that it was a pleasure working with Trustee Karen Melloch on this first year audit. President Jim E. Claeysen thanked Mr. Beran for his presentation. President Jim E. Claeysen noted that at the September 1, 2015 Village Board meeting a motion will be made to file the audit report for year ended April 30, 2015.

2. President Jim E. Claeysen entertained a motion to approve the Services Agreement with Retail Strategies, updated August 14, 2015. Trustee Belt moved that the Village Board enter into a Personal Service Agreement with Retail Strategies, LLC, for retail development services for the Village of Cherry Valley. Trustee Schroeder seconded. Attorney Jim Stevens referred the Village Board to page two, paragraph three, that there is an ability that if Retail Strategies brings in a prospective buyer or tenant for real estate to the Village, Retail Strategies may come to the Village Board for a real estate commission. In all likelihood, Retail Strategies will go back and ask the owner of the property for this commission, not the Village. This is a point of information. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

3. President Jim E. Claeysen entertained a motion to approve the Fall Village Garage Sale Ad, noting that this was missed on the FINANCE agenda. Trustee Hollembeak moved that the Village Board approve the Fall Village Garage Sale Ad with the Rockford Register Star at a cost of \$59.15 from line item 5065 Administration. Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015**

4. President Jim E. Claeysen entertained a motion to approve a request for extending hours for Public Works Employees. Trustee Hollembeak moved that the Village Board honor Public Works Director Chuck Freeman's request to extend Public Works Summer Employee Kyle Trent an additional 150 hours and to extend Public Works Summer Employee Mitchell Trimble an additional 100 hours for needed end of summer Public Works support. Trustee Schroeder seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

**ATTORNEY'S REPORT: JAMES STEVENS.** No report.

**ENGINEER'S REPORT:** No report.

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.** Trustee Appell reported that the next PLANNING AND ZONING committee meeting will be August 19, 2015 at 7:00PM. There are two items on the agenda; a fence variance and election for a new chairman.

**DAVE SCHROEDER - RECREATION BOARD.** Trustee Schroeder reported that the next RECREATION BOARD meeting will be September 2, 2015 at 7:00PM. Discussion will be on upcoming activities, Fall Fishing and Halloween. All are welcome to attend.

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Trustee Belt asked Attorney Stevens for a report regarding the 100 foot monopole cell tower. Attorney Jim Stevens gave a synopsis of how the four ordinances were reviewed through various committees regarding the construction of a 100 foot monopole cell tower at 7164 CherryVale North Blvd. The Village Board asked that his firm look into other local municipalities regarding cell towers and height limitations. Attorney Darron Burke prepared a summary and presented this information. Attorney Jim Stevens stated that there is no uniform restriction with respect to cell towers regarding height limitations in Northern Illinois. The Village's ordinance, as it pertains to cells towers, is approximately fifteen years old and is in need of updating. Attorney Jim Stevens recommended approval of these ordinances. There should be a moratorium on cell towers until the current ordinances are brought up to date. If there is a consensus of the Village Board, Attorney Jim Stevens recommended taking this discussion to PLANNING AND ZONING or ORDINANCE. Trustee Belt moved that the Village Board consider this the second and final reading of "AN ORDINANCE GRANTING A SPECIAL USE PERMIT UNDER SECTION 82-54 AS REQUIRED BY SECTION 82-482(a) OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS)". Trustee Maitland seconded. All "Aye"; none opposed. Motion carried by voice vote.

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015

2. Trustee Belt moved that the Village Board pass and approve:  
ORDINANCE 2015-12

AN ORDINANCE GRANTING A SPECIAL USE PERMIT UNDER SECTION 82-54 AS REQUIRED BY SECTION 82-482(a) OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS).

Trustee Maitland seconded. A Roll Call vote was taken:

STEPHEN APPELL	NO	SALLY HOLLEMBEAK	PASS
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE
		SALLY HOLLEMBEAK	AYE

Motion carried by a vote of 5 to 1.

3. Trustee Belt moved that the Village Board consider this the second and final reading of "AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(a)(6) REQUESTING ZONING LOT SETBACKS (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS)". Trustee Maitland seconded. All "Aye"; none opposed. Motion carried by voice vote.

4. Trustee Belt moved that the Village Board pass and approve:  
ORDINANCE 2015-13.

AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(a)(6) REQUESTING ZONING LOT SETBACKS (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS).

Trustee Maitland seconded. A Roll Call vote was taken:

STEPHEN APPELL	NO	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 to 1.

5. Trustee Belt moved that that the Village Board consider this the second and final reading of "AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(b)(1)(a) TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS)". Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

6. Trustee Belt moved that the Village Board pass and approve:  
ORDINANCE 2015-14.

AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(b)(1)(a) TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015**

(7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS).

Trustee Hollembeak seconded. A Roll Call vote was taken:

STEPHEN APPELL	NO	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 to 1.

7. Trustee Belt moved that the Village Board consider this the second and final reading of "AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(b)(7) TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS)". Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

8. Trustee Belt moved that the Village Board pass and approve:

ORDINANCE 2015-15.

AN ORDINANCE GRANTING A VARIANCE TO THE  
CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS,  
CHAPTER 82, SECTION 82-55 TO SECTION 82-482(b)(7)  
TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER  
(7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS).

Trustee Hollembeak seconded. A Roll Call vote was taken:

STEPHEN APPELL	NO	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 to 1.

Trustee Belt stated that ORDINANCE passes.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.**

1. Trustee Maitland moved that the Village Board authorize the payment of all bills reviewed by the Budget Director and reviewed and approved by the Finance Committee on August 11, 2015 in an amount of \$906,451.45. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. Trustee Maitland moved that the Village Board authorize the payment of all additional bills as reviewed by the Budget Director on August 17, 2015 and reviewed and approved by the Finance Committee Members on August 17 and 18, 2015, in an amount of \$21,089.78. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015**

3. Trustee Maitland moved that the Village Board allow up to seven (7) Village Board members to attend the Illinois Municipal League's annual training conference in Chicago, Illinois September 17 - 19, 2015, at a cost not to exceed \$1,365.12 for each attendee from line item 5200 A- Travel, with details of exact authorized expenditure amounts listed in a memo from Village Trustee Gary Maitland dated August 11, 2015 to the Village Board Members. Trustee Hollembeak seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Maitland stated that FINANCE passes.

**PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.**

1. Trustee Fustin moved that the Village Board approve the recommendation of Chief Neville that Officer Jesse Pearse be promoted to the position of Sergeant effective August 18, 2015 with a new annual pay rate of \$75,781.80. Trustee Hollembeak seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0. President Jim E. Claeysen congratulated Sergeant Jesse Pearse on his promotion.

Trustee Fustin stated that PUBLIC SAFETY passes.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Trustee Schroeder moved that the Village Board approve Public Works Director Chuck Freeman to sign Change Order #1 (a credit of \$1,465.09), Change Order #2 (a credit of \$665.29) and Change Order #3 (a cost of \$2,359.50) for a net increase of \$229.12 submitted by Cord Construction in regards to the construction of the new Public Works Facility, line item 5400 Capital Improvements. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. Trustee Schroeder moved that the Village Board approve the proposal from Audio Engineering, Inc. for extending access control from the Village Hall to the new Public Works Facility. Total cost for equipment and installation is \$7,600.00, line item 5400 Capital Improvements. Trustee Fustin seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015**

3. Trustee Schroeder moved that the Village Board approve Steve Strasser to attend Backflow Device Testing Certification from September 15-18, 2015, in Rockford, Illinois. Costs for this training is for \$50 per day for meal allowances for (3) days, not to exceed \$150.00, line item 5200 Water and a Registration Fee of \$525.00, line item 5195 Water. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

4. Discussion and possible Village Board action regarding the WEX Fuel Card Fleet Program as discussed at the Public Works Committee Meeting on August 10, 2015. After a brief discussion regarding the strengths of the WEX program, Trustee Schroeder moved that the Village Board implement the WEX Fuel Card Fleet Program for the Village of Cherry Valley. Trustee Hollembeak seconded. Public Works Director Chuck Freeman has already filed an application for this program. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

5. Discussion and possible Village Board action regarding an Intergovernmental Agreement with Winnebago County regarding the Mulford Road/Baxter Road Improvements Project. Attorney Jim Stevens noted that Winnebago County requested participation by the Village for roadway improvements to the Mulford/Baxter Road Intersection. They are requesting \$125,000.00 from the Village for the Village's portion of Mulford Road. The balance of the payment for these improvements would be paid by a grant by the State of Illinois to Winnebago County. There was an issue whether or not the Village owned that portion of Mulford Road. It was determined that there was an intergovernmental department transfer of jurisdiction of Mulford Road between Winnebago County and the Cherry Valley Township in 2002. The Village annexed this property in 2007 as part of the Rock 39 project and was not aware of the transfer of this jurisdiction. The Village's contribution will not be invoiced until 2016. This amount would need to be added to the Capital Improvement Plan for next year. Trustee Schroeder moved that the Village Board lay over the intergovernmental agreement with Winnebago County until the next Village Board meeting. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

6. Trustee Schroeder moved that the Village Board waive the rules regarding bidding procedures for the purchase of a State-Bid Ford F-450 Dump Truck from L&S Truck Center, Appleton, Wisconsin. Trustee Fustin seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015**

7. Trustee Schroeder moved that the Village Board approve the purchase of a 2016 Ford F-450 fully-equipped Dump Truck from L&S Truck Center, Appleton, Wisconsin, in the amount of \$75,011.00, line item 5420 Capital Improvements. Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Schroeder stated that PUBLIC WORKS passes.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.** No report.

**PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Trustee Hollembeak moved that the Village Board approve hiring Mr. Michael Mund as a part-time Patrol Officer for the Village of Cherry Valley, effective September 1, 2015, at a pay rate of \$20.60 per hour. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. Trustee Hollembeak moved that the Village Board approve hiring Mr. Jeffery Persfull as a part-time Patrol Officer for the Village of Cherry Valley, effective September 1, 2015, at a pay rate of \$20.60 per hour. Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Hollembeak stated that PERSONNEL passes.

**OATH OF OFFICE CEREMONY**

1. **PROMOTION OF OFFICER JESSE PEARSE TO SERGEANT BY VILLAGE CLERK DANA WARD.** Promotion and Oath of Office Ceremony for Jesse Pearse, as Sergeant for the Village of Cherry Valley, conducted by Clerk Dana Ward. President Jim E. Claeysen turned the meeting over to the Village Clerk Dana Ward, who then read the Oath of Office to Officer Pearse:

“I, Jesse Pearse, having been duly appointed as a Police Sergeant for the Village of Cherry Valley, Winnebago and Boone Counties, Illinois, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Illinois and the Cherry Valley Code of Ordinances, and that I will faithfully discharge the duties of Police Sergeant to the best of my ability”.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015**

President Jim E. Claeysen congratulated Sergeant Jesse Pearse. Sergeant Jesse Pearse addressed the audience and Village Board acknowledging that he had many positive influences and mentors, such as former Chief of Police Todd Houde, Sergeant Steve Benney, current Chief Neville, former Officer/D.A.R.E Officer Dave Fiduccia, as well as many others. He is looking forward to working with Sergeant Tom Hogshead, Chief Neville and other members of the Police Department in the future.

President Jim E. Claeysen stated that he is pleased that Sergeant Pearse chose the Police Department instead of pursuing a career as an electrician.

**EXECUTIVE SESSION:** None.

**RECONVENE TO OPEN SESSION:**

**BOARD COMMENTS:** None.

**ADJOURNMENT:** President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:21PM. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Dana Ward, Village Clerk.

Minutes reviewed by President Jim E. Claeysen on August 27, 2015.

**AGENDA  
VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015  
7:00 PM**

**CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD**

<b>VILLAGE TRUSTEES:</b>	<b>STEPHEN APPELL</b>	<b>SALLY HOLLEMBEAK</b>
	<b>NANCY BELT</b>	<b>GARY MAITLAND</b>
	<b>JEFF FUSTIN</b>	<b>DAVID SCHROEDER</b>

**ADOPTION OF THE AGENDA:**

**APPROVAL OF THE BOARD MINUTES: August 3, 2015, August 10, 2015.**

**PUBLIC COMMENT:**

**TREASURER'S REPORT: Monthly Report by Treasurer Karen Melloch**

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. Special Presentation by Lauterbach & Amen, LLP (Certified Public Accounts) regarding the Village of Cherry Valley Illinois Annual Financial Report for the Fiscal Year Ended April 30, 2015.
2. Motion that the Village Board approve the Services Agreement with Retail Strategies, LLC for retail development services for the Village of Cherry Valley.
3. Motion that the Village Board approve the Fall Village Garage Sale Ad with the Rockford Register Star at a cost of \$59.15 from line item 5065 Administration.
4. Motion that the Village Board approve Public Works Director Chuck Freeman's request to extend Public Works Summer Employee Kyle Trent an additional 150 hours and to extend Public Works Summer Employee Mitchell Trimble an additional 100 hours for needed end of summer Public Works support.

**ATTORNEY'S REPORT: JAMES STEVENS.**

**ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.**

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.**

**DAVE SCHROEDER - RECREATION BOARD.**

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Motion that the Village Board consider this the second and final reading of AN ORDINANCE GRANTING A SPECIAL USE PERMIT UNDER SECTION 82-54 AS REQUIRED BY SECTION 82-482(a) OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS).
2. Motion that the Village Board pass and approve AN ORDINANCE GRANTING A SPECIAL USE PERMIT UNDER SECTION 82-54 AS REQUIRED BY SECTION 82-482(a) OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS). Ordinance Number 2015-12.

**AGENDA**  
**VILLAGE OF CHERRY VALLEY, IL**  
**VILLAGE BOARD OF TRUSTEES MEETING**  
**TUESDAY AUGUST 18, 2015**  
**7:00 PM**

**ORDINANCE (CONT.)**

3. Motion that the Village Board consider this the second and final reading of AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(a)(6) REQUESTING ZONING LOT SETBACKS (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS).
4. Motion that the Village Board pass and approve AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(a)(6) REQUESTING ZONING LOT SETBACKS (7164 CHERRYVALE NORTH BLVD., ROCKFORD,ILLINOIS). Ordinance Number 2015-13.
5. Motion that the Village Board consider this the second and final reading of AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(b)(1)(a) TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS).
6. Motion that the Village Board pass and approve AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(b)(1)(a) TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS). Ordinance Number 2015-14.
7. Motion that the Village Board consider this the second and final reading of AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(b)(7) TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS).
8. Motion that the Village Board pass and approve AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 TO SECTION 82-482(b)(7) TO ALLOW FOR THE CONSTRUCTION OF A 100' MONOPOLE CELL TOWER (7164 CHERRYVALE NORTH BLVD., ROCKFORD, ILLINOIS). Ordinance Number 2015-15.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.**

1. Motion that the Village Board authorize the payment of all bills reviewed by the Budget Director and reviewed and approved by the Finance Committee on August 11, 2015 in an amount of \$906,451.45.
2. Motion that the Village Board authorize the payment of all bills reviewed by the Budget Director and reviewed and approved by the Finance Committee Members on August 18, 2015.
3. Motion that the Village Board allow up to (7) village board members to attend the Illinois Municipal League's annual training conference in Chicago, Illinois September 17 - 19, 2015 at a cost not to exceed \$1,365.12 for each attendee from line item 5200 A (travel), with details of exact authorized expenditure amounts listed in a memo from Village Trustee Gary Maitland dated August 11, 2015 to the Village Board Members.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY AUGUST 18, 2015  
7:00 PM**

**PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.**

1. Motion that the Village Board approve the recommendation of Chief Neville that Officer Jesse Pearse be promoted to the position of Sergeant effective August 18, 2015 with a new annual pay rate of \$75,781.80.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Motion that the Village Board approve Public Works Director Chuck Freeman to sign Change Order #1 (a credit of \$1,465.09), Change Order #2 (a credit of \$665.29) and Change Order #3 (a cost of \$2,359.50) for a net increase of \$229.12 submitted by Cord Construction in regards to the construction of the new Public Works Facility. This is from line item 5400 Capital Improvements.
2. Motion that the Village Board approve the proposal from Audio Engineering, Inc. for extending access control from the Village Hall to the new Public Works Facility. Total cost for equipment and installation is \$7,600.00 from line item 5400 Capital Improvements.
3. Motion that the Village Board approve Steve Strasser to attend Backflow Device Testing Certification from September 15-18, 2015, in Rockford, Illinois. Costs for this training is \$50 per day meal allowances for (3) days, not to exceed \$150.00 from line item 5200 Water and a Registration Fee of \$525.00 from line item 5195 Water.
4. Discussion and possible Village Board action regarding the WEX Fuel Card Fleet Program as discussed at the Public Works Committee Meeting on August 10, 2015.
5. Discussion and possible Village Board action regarding an Intergovernmental Agreement with Winnebago County regarding the Mulford Road/Baxter Road Improvements Project.
6. Motion that the Village Board waive the rules regarding bidding procedures for the purchase of a State-Bid Ford F-450 Dump Truck from L&S Truck Center, Appleton Wisconsin.
7. Motion that the Village Board approve the purchase of a 2016 Ford F-450 fully-equipped Dump Truck from L&S Truck Center, Appleton Wisconsin in the amount of \$75,011.00 from line item 5420 Capital Improvements.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.**

**PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Motion that the Village Board approve hiring Mr. Michael Mund as a part-time Patrol Officer for the Village of Cherry Valley, effective September 1, 2015 at a pay rate of \$20.60 per hour.
2. Motion that the Village Board approve hiring Mr. Jeffery Persfull as a part-time Patrol Officer for the Village of Cherry Valley, effective September 1, 2015 at a pay rate of \$20.60 per hour.

**EXECUTIVE SESSION:**

**RECONVENE TO OPEN SESSION:**

**BOARD COMMENTS:**

**OATH OF OFFICE CEREMONY**

1. PROMOTION OF OFFICER JESSE PEARSE TO SERGEANT BY VILLAGE CLERK DANA WARD.

**ADJOURNMENT:**

JEC (8-13-15)