

**VILLAGE OF CHERRY VALLEY, IL
"SPECIAL" VILLAGE BOARD OF TRUSTEES MEETING
MONDAY, AUGUST 10, 2015**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN "SPECIAL" SESSION ON THE 10th DAY OF AUGUST 2015.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:39PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Treasurer Karen Melloch and Village Clerk Dana Ward.

ADOPT THE AGENDA: President Jim E. Claeysen entertained a motion to adopt the agenda. Trustee Schroeder moved to adopt the agenda. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

APPROVAL OF THE BOARD MINUTES: None.

PUBLIC COMMENT: None.

TREASURER'S REPORT: No report.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. Discussion and possible Village Board action regarding the office structure of the village's Administration Office; discussion regarding the position of Village President. President Jim E. Claeysen referred the members to a memo regarding various plans (A, B and C) for the restructuring of the administration office. This was discussed at the July 28, 2015 PERSONNEL committee, and there was also discussion regarding the position of Village President. Much discussion ensued regarding, but not limited to, the strengths and weaknesses of the plans, the possible qualifications for the position of office manager or an administrator, wages, pension, job duties, the possibility of the current Treasurer assuming additional duties, who would meet other obligations regarding economic development and public relation duties. There will be a continued discussion regarding the possible administration office restructuring, positions and compensation at another "SPECIAL" Village Board meeting scheduled for August 24, 2015 at 7:30PM.
2. Discussion and possible Village Board action to hire a retail development firm for the Village of Cherry Valley. President Jim E. Claeysen noted that two retail development firms have given the Village Board presentations regarding economic development services for the Village. (*Retail Strategies* and *The Retail Coach, LLC*). After a brief discussion there was a consensus from the trustees for a recommendation to hire an economic development firm. Trustee Fustin moved that the Village Board authorize President Jim E. Claeysen to contact Retail Strategies, LLC to provide a contract for retail development services for the Village of Cherry Valley. Trustee Maitland seconded. All "Aye"; none opposed. Motion carried by voice vote.

ATTORNEY'S REPORT: JAMES STEVENS. No report.

ENGINEER'S REPORT: Dennis McMullen, C.E.S. No report.

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STEPHEN APPELL - PLANNING AND ZONING COMMISSION. No report.

DAVE SCHROEDER - RECREATION BOARD. No report.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT. No report.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND. No report.

PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN. No report.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

1. Trustee Schroeder moved that the Village Board approve the Engineering Agreement with C.E.S. Inc., for the Street Maintenance Phase 2 Project, which includes South Mill Road, Baumann Park Access and Parking Lot, and Alleys in an amount not to exceed \$22,500.00 from line items 5095 Capital Improvements and 5095 Streets. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. Trustee Schroeder moved that the Village Board approve the Engineering Agreement with C.E.S. Inc., for the 2015 Miscellaneous Sidewalk Projects in an amount not to exceed \$6,500.00 from line item 5095 Streets. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Schroeder stated that PUBLIC WORKS passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL. No report.

PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK. No report.

BOARD COMMENTS: None.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:53PM. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Dana Ward, Village Clerk.

Minutes reviewed by President Jim E. Claeysen on August 12, 2015.

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MONDAY AUGUST 10, 2015
7:30 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD
VILLAGE TRUSTEES: STEPHEN APPELL SALLY HOLLEMBEAK
NANCY BELT GARY MAITLAND
JEFF FUSTIN DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES:

PUBLIC COMMENT:

TREASURER'S REPORT:

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. Discussion and possible Village Board action regarding the office structure of the village's Administration Office; discussion regarding the position of Village President.
2. Discussion and possible Village Board action to hire a retail development firm for the Village of Cherry Valley.

ATTORNEY'S REPORT: JAMES STEVENS.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

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PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

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PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

EXECUTIVE SESSION:

RECONVENE TO OPEN SESSION:

BOARD COMMENTS:

ADJOURNMENT:

JEC (8-7-15)