

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, JULY 7, 2015

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 7<sup>th</sup> DAY OF JULY 2015.

PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

President Jim E. Claeysen welcomed guest, Savannah Berry, granddaughter of Trustee Nancy Belt.

Also present: Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Larry Neville, Attorneys Jim Stevens and Darron Burke, Dennis McMullen, C.E.S. and Village Clerk Dana Ward.

**ADOPT THE AGENDA:** President Jim E. Claeysen entertained a motion to adopt the agenda as amended:

Under **PRESIDENT'S REPORT**, delete item 1. *Motion that the Village Board approve a Class "H" liquor permit to the Cherry Valley Firefighters Association as the only authorized distributor of beer and wine for the Cherry Valley Festival Days Event August 28 through August 30, 2015 and renumber accordingly. Regarding the new number 1. Discussion and possible Village Board action to allow Local Artist Ron Wick to display Artwork at the Village Hall, Mr. Wick cannot be present this evening.* Trustee Belt will comment on this item under **PRESIDENT'S REPORT**.

Under **ORDINANCE REPORT**, there are corrections on the titles of the ordinances. Item 1. should be amended to read *Motion that the Village Board consider this the first reading of "An ordinance amending the code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 2, Sections 2-119, 2-120 and 2-144", and, item 2. should be amended to read Motion that the Village Board consider this the first reading of "An ordinance amending the Comprehensive Plan for the Village of Cherry Valley, Illinois".*

Under **PUBLIC SAFETY**, add item 1. *Meeting date change.* The Village calendar was updated on the website today.

Trustee Schroeder moved to adopt the amended agenda. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

**APPROVAL OF THE BOARD MINUTES:** June 15, 2015, June 16, 2015. President Jim E. Claeysen entertained a motion to approve the Village Board minutes for June 15, 2015. Trustee Schroeder moved to approve the minutes for June 15, 2015. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

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President Jim E. Claeysen entertained a motion to approve the Village Board minutes for June 16, 2015. Trustee Schroeder moved to approve the minutes for June 16, 2015. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

**PUBLIC COMMENT:** None.

**TREASURER'S REPORT:** Monthly Finance Report by Treasurer Karen Melloch. Treasurer Karen Melloch stated that in the General Fund, revenues (\$421,000.00) exceeded expenditures (\$397,000.00) by \$24,000.00. In the Water Fund, revenue (\$83,000.00) was exceeded by expenditures (\$112,000.00), a difference of a negative \$29,000.00. The completion of the Tower 1 Paint project was \$40,000.00. In Capital Improvements, revenue (\$217,000.00) was exceeded by expense (\$368,000.00), a difference of a negative \$151,000.00. Of this amount, \$269,000.00 was for the new Public Works Building. Treasurer Melloch presented the June Treasurer's Report. There were no other questions. President Jim E. Claeysen noted that the Trustees have received a copy of this report and entertained a motion to file the June 2015 Treasurer's Report as presented by Karen Melloch. Trustee Maitland moved to place the June 2015 Treasurer's Report on file. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. Discussion and possible Village Board action to allow Local Artist Ron Wick to display Artwork at the Village Hall. Trustee Belt informed the Village Board that Mr. Wick is a local artist that has done artwork of areas of Cherry Valley. Trustee Belt asked Mr. Wick if he would be interested in showcasing some of his works at the Village Hall. Feedback from the Trustees was favorable. President Jim E. Claeysen spoke with Mr. Wick: He has his own liability insurance and would be available to attend the meeting on July 21, 2015. Discussion will continue at that time.

**ATTORNEY'S REPORT: JAMES STEVENS.** No report.

**ENGINEER'S REPORT:** Dennis McMullen, C.E.S. Dennis McMullen stated that the bid opening for the sidewalk project will be Thursday July 10, 2015. The bids will be ready for review and will be addressed at the Public Works meeting July 13, 2015. William Charles Construction will commence with the street projects next week. This is for the 2015 Streets Maintenance project, which includes Southvale, Old Orchard and Alaska Drive. Dennis McMullen will notify the residents accordingly by posting the streets in these neighborhoods. The last phase of the 2015 Street Projects (South Mill, Baumann Park Access road and parking lot, and remaining Village alleys) are ready to be advertised so Dennis McMullen requested permission to advertise on Monday July 13th so the bids can be opened in July ( on July 27, 2015). It is a consensus of the Village Board to grant permission for Dennis McMullen to advertise the remaining 2015 Street Projects July 13, 2015. This is a budgeted item which will go through the Public Works Committee for approval.

Trustee Belt thanked Dennis McMullen for the photos of the detention pond and Madigan Creek. President Jim E. Claeysen added that the restoration is completed.

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**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.** Trustee Appell reported that there is a meeting scheduled for July 15, 2015 at 7:00PM. Items on the agenda will address a fence variance on Lawrence Street and a monopole cell tower. President Jim E. Claeysen noted that the cell tower issue was sent back from the Village Board to the PLANNING AND ZONING COMMISSION for additional testimony.

**DAVE SCHROEDER - RECREATION BOARD.** Trustee Schroeder reported that there was an excellent turnout for the 4<sup>th</sup> of July parade. The next event is the Street Dance on July 18, 2015, from 6:30PM to 10:30PM. The RECREATION BOARD meeting scheduled for August 5, 2015 may be moved up to July 29, 2015 due to the National Night Out event on August 4, 2015. Refer to the Village's calendar for any update.

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Trustee Belt moved that the Village Board consider this the first reading of "An ordinance amending the Code of Ordinances for the Village of Cherry Valley Illinois, Chapter 2, Sections 2-119, 2-120 and 2-144". Much discussion ensued regarding Section 2, Section 2-119 Travel Allowances for Village Employees, (d) meal allowance, (f) cash advances, and Section 2-120 (d) Travel Allowance for Elected Village Officials. Trustee Appell questioned the validity of having a separate section for Elected Village Officials. Trustee Belt referred to the Employee Handbook, stating that language regarding elected official was taken out of the document; the proposed ordinance would mirror the employee handbook. Trustee Belt also stated that the elected officials are not employees. Trustee Appell respectfully disagreed, stating that the elected officials should not be treated differently. Attorney Stevens pointed out that there is no difference in the language between section 2-119 and 2-120 (with the exception of 2-119 (b) travel by personal vehicle and (f) cash allowance for Village Employees). There was also a disagreement on the monetary value for food allowances. Since there is more discussion needed, this will be referred back to the ORDINANCE committee for further review. The items to be discussed, but not limited to, are the striking of (f) cash allowances, the possibility of increasing the amount in item (d) food allowance, with language added for a "high dollar city", and Section 4, Section 2-144 Compensation (of the President). Trustee Hollembeak asked to have discussion regarding Section 4: Section 2-144 Compensation at the PERSONNEL committee meeting in July, and with the recommendation of PERSONNEL, it would be referred to ORDINANCE in August. President Jim E. Claeysen presented a proposed change for section 2-144 - Compensation, reflecting years from 2017 through 2020, which would go into effect after the next election. The proposed change would need to be made 180 days before the 2017 election. Compensation has been capped since April 30, 2013 at \$14,400.00. Trustee Appell noted that part of the compensation package was based on pay for the Budget Director position; there now is no compensation for the Budget Director position. Trustee Belt added that since there has been a change in the state statute regarding the Budget Director compensation, discussion is needed to increase the presidents' wages. With the motion made, Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

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2. Trustee Belt moved that the Village Board consider this the first reading of “An Ordinance amending the Comprehensive Plan for the Village of Cherry Valley, Illinois”. Trustee Hollembeak seconded. President Jim E. Claeysen noted that the map (exhibit) needs to be corrected with WINGIS. Public Works Director Chuck Freeman was instructed to contact WINGIS to have this correction made on the zoning map regarding the office park located at the southeast corner of CherryVale North Blvd. and South Bell School Road. Trustee Hollembeak seconded. All “Aye”; none opposed. Motion carried by voice vote Motion carried by a vote of 6 to 0.

Trustee Belt stated that ORDINANCE passes.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.** No report.

**PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.**

1. Meeting date change. Trustee Fustin noted that the meeting scheduled for July 14, 2015 has been moved to Monday July 13, 2015 at 7:30PM.

Trustee Fustin stated that PUBLIC SAFETY passes.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Trustee Schroeder moved that the Village Board approve the Engineering Agreement for Construction Engineering Services with C.E.S. Inc. for the 2015 Street Maintenance Project, which includes Old Orchard Subdivision, SouthVale Subdivision and Alaska Drive, at a cost not to exceed \$25,000.00 from line item 5095 Capital Improvements. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. Trustee Schroeder moved that the Village Board approve the Engineering Agreement for Construction Engineering Services with C.E.S. Inc. for the CherryVale North Blvd. Improvements Project, at a cost not to exceed \$14,000.00 from line item 5095 Streets. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

3. Trustee Schroeder moved that the Village Board hire William Charles Electric to install (5) UPS Systems (back-up power supplies) for traffic control systems at (1) South Mall Drive and Harrison Ave., (2) South Mall Drive and Charles St/Bell School, (3) Bell School and Newburg, (4) Newburg and Mill Road, and (5) Pawlish Drive and CV North Blvd. Each system cost \$5,980.00 for a total cost not to exceed \$29,900.00 from line item 5375 Equipment Capital Improvements. Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

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Motion carried by a vote of 6 to 0.

4. Trustee Schroeder moved that the Village Board authorize hiring Smith Ecological Systems Company, Rockford, Illinois, to provide the necessary equipment and the installation of new tanks and feed pumps to change out the Village's gas chlorinating systems at our well houses to liquid chlorinating systems, as recommended by the Illinois EPA. The total cost of this project is not to exceed \$33,000.00 from line item 5120 Water. President Jim E. Claeysen stated that all permits have been received by the IEPA. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Schroeder stated that PUBLIC WORKS passes.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.** No report.

**PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Trustee Hollembeak moved that the Village Board approve hiring Mr. Nick Sarver as a new Maintenance Worker I Employee for the Public Works Department, with an effective date of hire of July 8, 2015 at a starting rate of \$15.50 per hour. All background checks and testing have been completed. Trustee Fustin seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Hollembeak stated that PUBLIC SAFETY passes.

**BOARD COMMENTS:** None.

**ADJOURNMENT:** President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:01PM. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Dana Ward, Village Clerk.

Minutes reviewed by President Jim E. Claeysen on July 17, 2015.

**AGENDA  
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7:00 PM**

**CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD**

<b>VILLAGE TRUSTEES:</b>	<b>STEPHEN APPELL</b>	<b>SALLY HOLLEMBEAK</b>
	<b>NANCY BELT</b>	<b>GARY MAITLAND</b>
	<b>JEFF FUSTIN</b>	<b>DAVID SCHROEDER</b>

**ADOPTION OF THE AGENDA:**

**APPROVAL OF THE BOARD MINUTES:** June 15, 2015, June 16, 2015.

**PUBLIC COMMENT:**

**TREASURER'S REPORT:** June Report from Treasurer Karen Melloch

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. Motion that the Village Board approve a Class "H" liquor permit to the Cherry Valley Firefighters Association as the only authorized distributor of beer and wine for the Cherry Valley Festival Days Event August 28 through August 30, 2015.
2. Discussion and possible Village Board action to allow Local Artist Ron Wick to display Artwork at the Village Hall.

**ATTORNEY'S REPORT: JAMES STEVENS.**

**ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.**

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.**

**DAVE SCHROEDER - RECREATION BOARD.**

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Motion that the Village Board consider this the first reading of An Ordinance Amending The Code Of Ordinances For The Village of Cherry Valley Illinois, Chapter 2, Section 2-118 through Section 2-148.
2. Motion that the Village Board consider this the first reading of an ordinance adopting a revision to the Village of Cherry Valley Illinois Comprehensive Plan as reviewed and amended by the village's Planning and Zoning Commission in 2014.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.**

**PUBLIC SAFETY REPORT BY TRUSTEE: JEFF FUSTIN.**

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Motion that the Village Board approve the Engineering Agreement for Construction Engineering Services with C.E.S. Inc. for the Street Maintenance Project, which includes Old Orchard Subdivision, SouthVale Subdivision and Alaska Drive at a cost not to exceed \$25,000.00 from line item 5095 Capital Improvements.

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2. Motion that the Village Board approve the Engineering Agreement for Construction Engineering Services with C.E.S. Inc. for the CherryVale North Blvd. Improvements Project at a cost not to exceed \$14,000.00 from line item 5095 Streets.
3. Motion that the Village Board hire William Charles Electric to install (5) UPS Systems (back-up power supplies) for traffic control systems at (1) South Mall Drive and Harrison Ave., (2) South Mall Drive and Charles St/Bell School, (3) Bell School and Newburg, (4) Newburg and Mill Road, and (5) Pawlish Drive and CV North Blvd. Each system cost \$5,980.00 for a total cost not to exceed \$29,900.00 from line item 5375 Equipment Capital Improvements.
4. Motion that the Village Board authorize hiring Smith Ecological Systems Company, Rockford Illinois to provide the necessary equipment and the installation of new tanks and feed pumps to change out the village's gas chlorinating systems at our well houses to liquid chlorinating systems as recommended by the Illinois EPA. The total cost of this project is not to exceed \$33,000.00 from line item 5120 Water.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.**

**PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Motion that the Village Board approve the hiring Mr. Nick Sarver as a new Maintenance Worker 1 Employee for the Public Works Department, with an effective date of hire of July 8, 2015 at a starting rate of \$15.50 per hour.

**EXECUTIVE SESSION:**

**RECONVENE TO OPEN SESSION:**

**BOARD COMMENTS:**

**ADJOURNMENT:**

**JEC (6-30-15)**