

VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MAY 19, 2015

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 19th DAY OF MAY 2015.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:06PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	SALLY HOLLEMBEAK	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
JEFF FUSTIN	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Larry Neville, Dennis McMullen, C.E.S. Attorneys Jim Stevens and Darron Burke (entered at 7:11PM) and Village Clerk Dana Ward.

ADOPT THE AGENDA: President Jim E. Claeysen entertained a motion to adopt the agenda. Trustee Schroeder moved to adopt the agenda. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

APPROVAL OF THE BOARD MINUTES: April 27, 2015, May 5, 2015 and May 11, 2015. President Jim E. Claeysen entertained a motion to approve the Village Board minutes for April 27, 2015. Trustee Hollembeak moved to approve the minutes for April 27, 2015. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

President Jim E. Claeysen entertained a motion to approve the Village Board minutes for May 5, 2015. Trustee Schroeder moved to approve the Village Board minutes for May 5, 2015. Trustee Hollembeak seconded. Motion carried with 5 "AYES" to 1 "ABSTAIN"; Trustee Appell was absent from this meeting.

President Jim E. Claeysen entertained a motion to approve the Village Board minutes for May 11, 2015. Trustee Hollembeak moved to approve the Village Board minutes for May 11, 2015. Trustee Schroeder seconded. All "Aye"; none opposed. Motion carried by voice vote.

PUBLIC COMMENT: None.

TREASURER'S REPORT: Monthly Finance Report by Treasurer Karen Melloch. Treasurer Karen Melloch presented year-end figures. In the General Fund the village started out the year with approximately \$3.6 million cash on hand and ended the year with approximately \$4.5 million cash on hand. In the revenues, the village exceeded all of the budgeted amounts, except in two areas: In replacement tax, the village was off \$500.00 and the reimbursements were off \$38,000.00. This was due to the fact that there was no police officer assigned to the Auto Theft Task Force. Revenues came in at approximately \$409,000.00 higher than expected. In expenditures, the village used only 87% of the budget.

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In Capital Improvements, the village saw an increase in cash; a majority of the cash came from the 1% sales tax. There was also an increase in carry over projects, such as, the new Public Works Building. There were no other questions.

PRESIDENT’S REPORT: JIM E. CLAEYSSEN.

1. President Jim E. Claeysen entertained a motion to approve the Advisory Committees for Fiscal Year 2015-2016, as presented. Trustee Hollembeak moved the Village Board approve the Village of Cherry Valley Advisory Committee Appointments for Fiscal Year 2015-2016. Trustee Appell seconded. President Jim E. Claeysen noted the following changes: Luca Brandt was added to the Recreation Board as a Youth Member, Kevin Coyne was added to the Planning and Zoning Commission and will finish the term vacated by Jeff Fustin who was elected as a Village Trustee. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. President Jim E. Claeysen entertained a motion to approve the Standing Committee Appointments and the Appointed Officials List for Fiscal Year 2015-2016, as presented. Trustee Hollembeak moved to approve the Standing Committee Appointments and the Appointed Officials List for Fiscal Year 2015-2016, as presented. Trustee Schroeder seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

3. President Jim E. Claeysen entertained a motion to pass and approve a resolution to hold Executive Session Minutes. Trustee Appell moved that the Village Board pass and approve Resolution 2015-06: “A RESOLUTION AUTHORIZING THAT VARIOUS COMMITTEE MEETING AND VILLAGE BOARD MEETING MINUTES FROM 2013 BE HELD CLOSED AT THIS TIME (SINCE THE NEED FOR CONFIDENTIALITY STILL EXISTS AS TO ALL OR PART OF THESE MINUTES)”. Trustee Schroeder seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

4. President Jim E. Claeysen entertained a motion to pass and approve a resolution releasing Executive Session minutes. Trustee Belt moved that the Village Board pass and approve Resolution 2015-07: “A RESOLUTION AUTHORIZING THE RELEASE OF CLOSED SESSION MINUTES (COMMITTEE AND VILLAGE BOARD MEETINGS FROM 2013)”. Trustee Appell seconded. A Roll Call vote was taken:

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STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

5. Discussion and possible Village Board action regarding a request for a Special Use Permit under Section 82-54 as required by Section 82-482(a) of the Code of Ordinances for the Village of Cherry Valley, Illinois, to allow for the construction of a 100' Monopole Cell Tower on a portion of the following described property: 61'8" South of the Northern Boundary of 7164 CherryVale North Blvd., Rockford, Illinois. (PIN 12-35-101-006).
6. Discussion and possible Village Board action regarding a request for a variance under Section 82-55 to Section 82-482 (a) (6) of the Code of Ordinances for the Village of Cherry Valley, Illinois to allow the zoning lot setbacks as follows on a portion of the following described property:
 - a) West Boundary 83' 4"
 - b) North 61' 8"
 - c) East 86' 8"7164 CherryVale North Blvd., Rockford, Illinois. (PIN 12-35-101-006).
7. Discussion and possible Village Board action regarding a request for a variance under Section 82-55 to 82-482 (b)(1)(a) of the Code of Ordinances for the Village of Cherry Valley, Illinois to allow for the construction of a 100' Monopole Cell Tower contrary to the 70' requirement on a portion of the following described property: 7164 CherryVale North Blvd., Rockford, Illinois. (PIN 12-35-101-006).
8. Discussion and possible Village Board action regarding a request for a variance under Section 82-55 to Section 82-482(b)(7) of the Code of Ordinances for the Village of Cherry Valley, Illinois for the construction of a 100' Monopole Cell Tower which would if laid on the ground horizontally from the base would extend beyond the zoning lot boundaries on the East, West and North Boundaries on a portion of the following described property: 7164 CherryVale North Blvd., Rockford, Illinois. (PIN 12-35-101-006).

There was much discussion regarding the special use permit and the variances for the cell towers. (See items 5, 6, 7 and 8). President Jim E. Claeysen noted that these items failed to pass at a previous Planning and Zoning committee meeting. Therefore, they would need a super-majority to pass. The special use permit and the variances have also been through the Planning and Development and Ordinance committees and are presented here for further discussion. Many questions were asked regarding the height of the towers, fall zones, soil boring and locations of similar towers. President Claeysen polled the Board: With a consensus, the trustees are not in favor of this request as presented. At this time, Attorney Stevens will talk with the petitioner and recommended that this request go back to the Ordinance Committee for further discussion.

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9. President Jim E. Claeysen noted that the Trustees have received information regarding the Message Archiver program and entertained a motion to approve the purchase of a Message Archiver Program. Trustee Hollembeak moved that the Village Board approves the purchase of a Message Archiver Program from Barracuda Networks, Inc. at a cost not to exceed \$2,400.00, (with a service agreement). Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

ATTORNEY'S REPORT: JAMES STEVENS. Attorney Stevens met with Don Busch (the majority owner of Newburg Village Golf Course) and discussed his Letter of Credit with the village for the completion of Patrick Drive, and for extending the village water line. There were five items discussed:

1. There would be an open trench from the road to the golf course, and then proceed through the golf course itself using a directional underground drilling method that would not interrupt or dig up the golf course. Mr. Busch was in agreement.
2. In exchange for granting the village a permanent easement, Mr. Busch requested that the village release his Letter of Credit. Mr. Busch was in agreement.
3. The village would keep an easement for Patrick Drive for the earlier of 15 years or until there was no more need to extend Patrick Drive. Mr. Busch does not want Patrick Drive extended and he wants his Letter of Credit released for the easement.
4. The village requested to keep the drive from the parking lot where the club house is open to Newburg Road for emergency access. Mr. Busch is in agreement.
5. If there is an agreement to release the Letter of Credit and not extend Patrick Drive, a revised plat needs to be filed so that there is basically a cul-de-sac where Patrick Drive currently ends.

Attorney Stevens reiterated that Mr. Busch wants the issues with Patrick Drive done now and there be no reservation of an easement by the village for 15 years. After much discussion, and a consensus of the Village Board, Attorney Stevens will draw up an agreement, including the release of the Letter of Credit, for the Village Board to review; it will then be sent to Mr. Busch for his approval. Attorney Stevens anticipated that this should be completed within thirty days and Public Works and the engineers can then proceed with the water main project for Newburg Village.

ENGINEER'S REPORT: No report.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. No report.

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DAVE SCHROEDER - RECREATION BOARD. Trustee Schroeder reported that the Spring Fishing Tournament was held May 16, 2015. Sixteen participants signed in that met the age criteria. The winners are as follows: Zander Guttridge caught a 7 ½” bluegill and received a \$25.00 MC gift card, and Alek Roepsch caught a 14” bass and received a \$25.00 MC Sports gift card. The winner of the “guess the number of fish crackers and gummy worms in the fishbowl” contest was Sam Allen. Luca Brandt, the new Youth member, assisted Mike Mungor. Terry Murphy was selected as Citizen of the Year for 2015. Sand is in the parking lot for the Sandbox Fill. June 13, 2015 is Movie Night. The movie will be *Angels in the Outfield*. President Jim E. Claeysen added that the Citizen of the Year will be formally recognized at the June 16th, 2015 Village Board meeting. Letters went out to past Citizens of the Year advising them of this event and asking them to attend.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Trustee Belt moved that the Village Board adopt Resolution 2015-08: “A RESOLUTION IMPOSING A NON-HOME RULE MUNICIPAL RETAILER’S OCCUPATION TAX AND A NON-HOME RULE MUNICIPAL SERVICE OCCUPATION TAX OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS, (approved by the electors of the Village on April 7, 2015). Trustee Hollembeak seconded. President Jim E. Claeysen noted that the state statute has change to included expenditures on municipal operations to fund capital improvements or for tax relief. He thanked Kathy Trimble, Jim Stevens’ office and Dana Ward for their assistance in preparing this document. This will be filed with the Illinois Department of Revenue. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. Trustee Belt met with Chief Larry Neville in regards to proposed changes to the Administrative Assistant position in the Police Department. The Chief proposed some changes, and added language regarding FOIA (Freedom of Information Act) requirements. Also, he added items such as basic modern office procedures and required Microsoft Office software requirements, and the hours of employment. The Trustees all received a copy of this ordinance for review. Trustee Belt moved that the Village Board waive the rules on the first reading of “AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 2, DIVISION 3. POLICE DEPARTMENT. SECTION 2 - 500; ADMINISTRATIVE ASSISTANT/POLICE DEPARTMENT/FULL AND/OR PART TIME”. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

3. Trustee Belt moved that the Village Board consider this the second and final reading of “AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 2, DIVISION 3. POLICE DEPARTMENT. SECTION 2 - 500; ADMINISTRATIVE ASSISTANT/POLICE DEPARTMENT/FULL AND/OR PART TIME”. Trustee Schroeder seconded. All “Aye: None opposed. Motion carried.

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4. Trustee Belt moved that the Village Board pass and approve Ordinance 2015-08; “AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 2, DIVISION 3. POLICE DEPARTMENT. SECTION 2 - 500; ADMINISTRATIVE ASSISTANT/POLICE DEPARTMENT/FULL AND/OR PART TIME”. Trustee Hollembeak seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Belt stated that ORDINANCE passes.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

1. Trustee Maitland moved that the Village Board approve the payment for the village’s annual membership to the Rockford Area Economic Development Council in the amount of \$3,500.00 from line item 5360A (Tourism). Trustee Hollembeak seconded. A Roll Call vote was taken:

STEPHAN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	ABSTAIN	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 to 1 “Abstain”: Trustee Belt.

2. Trustee Maitland moved that the Village Board authorize the payment of all bills reviewed by the Budget Director and reviewed and approved by the Finance Committee on May 12, 2015, in the amount of \$515,396.48. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

3. Trustee Maitland moved that the Village Board authorize the payment of all additional bills reviewed by the Budget Director and reviewed and approved by the Finance Committee Members on May 19, 2015, in the amount of \$58,215.51. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Maitland stated that FINANCE passes.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

1. Trustee Hollembeak moved that the Village Board authorize Chief Neville to advertise for a full time administrative assistant position for the Police Department. Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

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2. Trustee Hollembeak moved that the Village Board reassign the current administrative vehicle to the Police Department (for the Detective's use) and transfer the current Detective's vehicle to Administration. Trustee Belt seconded.

President Jim E. Claeysen noted that he met with Chief of Police Larry Neville to discuss transferring the vehicles while discussing the budgeting of a new vehicle in the future capital improvements plan. This vehicle has less than 25,000 miles. All "Aye"; none opposed. Motion carried.

Trustee Hollembeak noted that she enjoyed being on the Public Safety Committee and will now be chairing the Personnel Committee. She thanked all. Trustee Hollembeak stated that PUBLIC SAFETY passes.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

1. Trustee Schroeder moved that the Village Board approve the Design Engineering Services Agreement with C.E.S. Inc. for the 2015 Sidewalk Program in an amount of \$6,000.00, from line item 5095 Engineering (Streets). Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. Trustee Schroeder moved that the Village Board approve the Design Engineering Services Agreement with C.E.S. Inc. for the Alley Improvements Project in an amount of \$7,000.00, from line item 5095 Engineering (Streets). Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

3. Trustee Schroeder moved that the Village Board authorize C.E.S. Inc. to advertise for bids for the CherryVale North Blvd/Old Orchard/Alaska/Southvale Paving Projects. Trustee Fustin seconded. Dennis McMullen added that the bid letting will be June 8, 2015 for all these projects. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

4. Trustee Schroeder moved that the Village Board approve to have the large gazebo on the west side of Baumann Lake cleaned and painted by Bill's Touch of Paint, in an amount not to exceed \$2,895.00 from line item 5120 (Building and Grounds). Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

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5. Trustee Schroeder moved that the Village Board authorize up to \$1,500.00 (\$1,200.00 for the Band and \$300.00 for misc. items) for the Annual Street Dance to be held July 18, 2015, from line item 5260 (Special Events). Trustee Appell seconded. *The Sensations* will be the band. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

6. Trustee Schroeder moved that the Village Board approve Public Works Employee Jack Grimes to attend a Backflow Device Testing Certification Program through ERTC (Environmental Resources Training Center) in DeKalb, Illinois, June 2-5, 2015 at a cost of \$525.00 from line item 5195 (Water) and a meal allowance not to exceed \$150.00 from line item 5200 (Water). Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

7. Trustee Schroeder moved that the Village Board approve the purchase of a Skid Steer Broom from West Side Tractor, Rockford, Illinois, at a cost of \$6,675.00 from line item 5375 (Streets). Trustee Appell seconded. Trustee Belt noted that at the committee level it was stated that this item was budgeted at \$5,300.00. For the record, Public Works Director Chuck Freeman has agreed to hold this line item and be mindful of expenditures. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

8. Trustee Schroeder moved that the Village Board approve the purchase of a Skid Steer Landscape Rake from Bobcat of Rockford, Cherry Valley, Illinois, at a cost of \$8,044.00 from line item 5375 (Streets). Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

9. Discussion and possible Village Board action regarding the proposed landscaping project at Village Hall. Trustee Schroeder reminded the Village Board that at a past Public Works Committee meeting Public Works Director Chuck Freeman submitted information regarding a design for landscaping at the Village Hall, provided by J. Carlson Grower's. This was budgeted for \$5,000.00 and the Public Works employees will be doing the installation of the plants/trees. President Jim E. Claeysen thanked the village's Horticulturist, Carrie Totten.

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Trustee Schroeder moved that the Village Board approve the landscaping project at Village Hall in an amount not to exceed \$3,300.00 from line item 5405 Non-Building Improvements, out of the Building and Grounds budget, to re-landscape the Village Hall and to purchase supplies from J. Carlson Growers. Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

10. Trustee Schroeder moved that the Village Board approve the purchase of Xylemat for the village's playgrounds in an amount not to exceed \$2,000.00 from line item 5410 (Park Improvements). Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Schroeder stated that PUBLIC WORKS passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL. No report.
PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK. No report.

EXECUTIVE SESSION: President Jim E. Claeysen entertained a motion to go into closed Executive Session. Trustee Hollembeak moved to go into Executive Session at 8:18PM under 5 ILCS 2(c)(2) (Collective Bargaining). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one of more classes of employees. (Police). Trustee Belt seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	SALLY HOLLEMBEAK	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
JEFF FUSTIN	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

RECONVENE TO OPEN SESSION: President Jim E. Claeysen reconvened into Open Session at 8:51PM and called the meeting to order. A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Attorneys Jim Stevens, Darron Burke and Village Clerk Dana Ward.

BOARD COMMENTS: None.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:52PM. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Dana Ward, Village Clerk.

Minutes reviewed by President Jim E. Claeysen on May 29, 2015.

**AGENDA
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7:00 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD

VILLAGE TRUSTEES:

STEPHEN APPELL	SALLY HOLLEMBEAK
NANCY BELT	GARY MAITLAND
JEFF FUSTIN	DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: April 27, 2015, May 5, 2015 and May 11, 2015

PUBLIC COMMENT:

TREASURER’S REPORT: Monthly Finance Report by Treasurer Karen Melloch

PRESIDENT’S REPORT: JIM E. CLAEYSSEN.

1. Motion that the Village Board approve the Village of Cherry Valley Advisory Committee Appointments for Fiscal Year 2015-2016.
2. Motion that the Village Board approve the Standing Committee Appointments and the Appointed Officials List for Fiscal Year 2015-2016.
3. Motion that the Village Board pass and approve “A RESOLUTION AUTHORIZING THAT VARIOUS COMMITTEE MEETING AND VILLAGE BOARD MEETING MINUTES FROM 2013 BE HELD CLOSED AT THIS TIME (SINCE THE NEED FOR CONFIDENTIALITY STILL EXISTS AS TO ALL OR PART OF THESE MINUTES)”. Resolution Number 2015-06.
4. Motion that the Village Board pass and approve “A RESOLUTION AUTHORIZING THE RELEASE OF CLOSED SESSION MINUTES (VARIOUS COMMITTEE AND VILLAGE BOARD MINUTES FROM 2013)”. Resolution Number 2015-07.
5. Discussion and possible Village Board action regarding a request for a Special Use Permit under Section 82-54 as required by Section 82-482(a) of the Code of Ordinances for the Village of Cherry Valley, Illinois, to allow for the construction of a 100’ Monopole Cell Tower on a portion of the following described property: 61’8” South of the Northern Boundary of 7164 CherryVale North Blvd., Rockford, Illinois. (PIN 12-35-101-006).
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 - b) North 61’ 8”
 - c) East 86’ 8”7164 CherryVale North Blvd., Rockford, Illinois. (PIN 12-35-101-006).
7. Discussion and possible Village Board action regarding a request for a variance under Section 82-55 to 82-482 (b)(1)(a) of the Code of Ordinances for the Village of Cherry Valley, Illinois to allow for the construction of a 100’ Monopole Cell Tower contrary to the 70’ requirement on a portion of the following described property: 7164 CherryVale North Blvd., Rockford, Illinois. (PIN 12-35-101-006).

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PRESIDENT'S REPORT (cont.)

8. Discussion and possible Village Board action regarding a request for a variance under Section 82-55 to Section 82-482(b)(7) of the Code of Ordinances for the Village of Cherry Valley, Illinois for the construction of a 100' Monopole Cell Tower which would if laid on the ground horizontally from the base would extend beyond the zoning lot boundaries on the East, West and North Boundaries on a portion of the following described property: 7164 CherryVale North Blvd., Rockford, Illinois. (PIN 12-35-101-006).
9. Motion that the Village Board approve the purchase of a Message Archiver Program from Barracuda Networks, Inc. at a cost of \$2,307.20.

ATTORNEY'S REPORT: JAMES STEVENS.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Motion that the Village Board adopt A RESOLUTION IMPOSING A NON-HOME RULE MUNICIPAL RETAILER'S OCCUPATION TAX AND A NON-HOME RULE MUNICIPAL SERVICE OCCUPATION TAX OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS (approved by the electors of the Village on April 7, 2015). Resolution 2015-08.
2. Motion that the Village Board waive the rules for the first reading of "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 2 ADMINISTRATION SECTION 2 - 500; ADMINISTRATIVE ASSISTANT/POLICE DEPARTMENT/FULL AND/OR PART TIME".
3. Motion that the Village Board consider this the second and final reading of "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 2 ADMINISTRATION SECTION 2 - 500; ADMINISTRATIVE ASSISTANT/POLICE DEPARTMENT/FULL AND/OR PART TIME".
4. Motion that the Village Board pass and approve Ordinance 2015-08; "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 2 ADMINISTRATION SECTION 2 - 500; ADMINISTRATIVE ASSISTANT/POLICE DEPARTMENT/FULL AND/OR PART TIME".

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

1. Motion that the Village Board approve the payment for the village's annual membership to the Rockford Area Economic Development Council in the amount of \$3,500.00 from line item 5360 (Tourism).
2. Motion that the Village Board authorize the payment of all bills reviewed by the Budget Director and reviewed and approved by the Finance Committee on May 12, 2015 in the amount of \$515,396.48.
3. Motion that the Village Board authorize the payment of all additional bills reviewed by the Budget Director and reviewed and approved by the Finance Committee Members on May 19, 2015.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MAY 19, 2015
7:00 PM**

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

1. Motion that the Village Board authorize Chief Neville to advertise for a full time administrative assistant position for the Police Department.
2. Motion that the Village Board reassign the current administrative vehicle to the Police Department (for the Detective's use) and transfer the current Detective's vehicle to Administration.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

1. Motion that the Village Board approve the Design Engineering Services Agreement with C.E.S. Inc. for the 2015 Sidewalk Program in an amount of \$6,000.00, from line item 5095 Engineering (Streets).
2. Motion that the Village Board approve the Design Engineering Services Agreement with C.E.S. Inc. for the Alley Improvements Project in an amount of \$7,000.00 from line item 5095 Engineering (Streets).
3. Motion that the Village Board authorize C.E.S. Inc. to advertise for bids for the CherryVale North Blvd/Old Orchard/Alaska/Southvale Paving Projects.
4. Motion that the Village Board approve to have the large gazebo on the west side of Baumann Lake cleaned and painted by Bill's Touch of Paint, in an amount not to exceed \$2,895.00 from line item 5120 (Building and Grounds).
5. Motion that the Village Board authorize up to \$1,500.00 (\$1,200.00 for the Band and \$300.00 for misc. items) for the Annual Street Dance held July 18, 2015 from line item 5260 (Special Events).
6. Motion that the Village Board approve Public Works Employee Jack Grimes to attend a Backflow Device Testing Certification Program through ERTC (Environmental Resources Training Center) in DeKalb, Illinois June 2-5, 2015 at a cost of \$525.00 from line item 5195 (Water) and a meal allowance not to exceed \$150.00 from line item 5200 (Water).
7. Motion that the Village Board approve the purchase of a Skid Steer Broom from West Side Tractor, Rockford, Illinois at a cost of \$6,675.00 from line item 5375 (Streets).
8. Motion that the Village Board approve the purchase of a Skid Steer Landscape Rake from Bobcat of Rockford, Cherry Valley, Illinois at a cost of \$8,044.00 from line item 5375 (Streets).
9. Discussion and possible Village Board action regarding the proposed landscaping project at Village Hall.
10. Motion that the Village Board approve the purchase Xylemat for playgrounds in an amount not to exceed \$2,000.00 from line item 5410 (Park Improvements)

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

PERSONNEL REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

EXECUTIVE SESSION:

5 ILCS 2(c)(2) (Collective Bargaining). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one of more classes of employees. (Police).

RECONVENE TO OPEN SESSION:

BOARD COMMENTS:

ADJOURNMENT:

JEC (5/15/15)