

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 17, 2015**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 17th DAY OF MARCH 2015.

PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	ABSENT

Also present: Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Larry Neville, Dennis McMullen C.E.S. Attorneys Jim Stevens and Derron Burke, and Village Clerk Dana Ward.

ADOPT THE AGENDA: President Jim E. Claeysen entertained a motion to adopt the amended agenda: Under *PUBLIC WORKS*, in item 1 and 2, change the line item number from 5390 to 5095. With the recommendation of Attorney Stevens and the consensus of the Board, item 4 will be retained on the agenda. The Restroom Door Replacement Project (for the Historical Society Building and the bathroom building in Baumann Park) is a budgeted item; it was accidentally left off the March 16th Public Works Agenda. Trustee Belt moved to approve the amended agenda. Trustee Appell seconded. All “Aye”; none opposed. Motion carried by voice vote.

APPROVAL OF BOARD MINUTES: February 23, 2015, March 3, 2015, March 9, 2015. President Jim E. Claeysen entertained a motion to approve the Village Board minutes for February 23, 2015. Trustee Hollembeak moved to approve the minutes for February 23, 2015. Trustee Appell seconded. Trustees Appell, Belt, Hollembeak and Hudson voted “Aye”. Trustee Maitland did not vote; he was not present at the February 23, 2015 meeting. Trustee Schroeder is “Absent”. Motion carried by voice vote.

President Jim E. Claeysen entertained a motion to approve the Village Board minutes for March 3, 2015. Trustee Hollembeak moved to approve the minutes for March 3, 2015. Trustee Belt seconded. All “Aye”; none opposed. Motion carried by voice vote.

President Jim E. Claeysen entertained a motion to approve the Village Board minutes for March 9, 2015. Trustee Belt moved to approve the minutes for March 9, 2015. Trustee Hudson seconded. Trustees Appell, Belt, Hudson and Maitland voted “Aye”; Trustee Hollembeak “Abstained”; she was not present at the March 9, 2015 meeting. Motion carried by voice vote.

CITIZENS VOICE: None.

TREASURER’S REPORT: No report.

PRESIDENT’S REPORT: JIM E. CLAEYSSSEN.

1. Discussion and possible Village Board action regarding a Resolution addressing the village’s Local Government Distributive Fund (State Income Tax Revenues) as referred to the Village Board by the Finance Committee.

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 17, 2015**

Trustee Maitland gave a synopsis: The governor is urging passage of a bill that would hold on to certain funds that the state currently shares with municipal governments, and county governments. This would be approximately \$156,000.00 that Cherry Valley would not receive. The Illinois Municipal League is urging municipalities to pass this resolution. President Claeysen entertained a motion to adopt the resolution regarding the Local Government Distributive Fund. Trustee Maitland moved to adopt:

RESOLUTION 2015-03

“A RESOLUTION URGING THE GOVERNOR AND GENERAL ASSEMBLY TO PROTECT FULL FUNDING OF LOCAL GOVERNMENT DISTRIBUTIVE FUND REVENUES”.

Trustee Belt seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	NAY
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Trustee Belt seconded. Motion carried with 4 AYES, 1 NAY (with 1 absent).

2. Discussion and possible Village Board action regarding the MRO Project at the Rockford Airport as referred to the Village Board by the Finance Committee. President Jim E. Claeysen noted that the members have received a copy of a letter from Scott Christiansen, County Board Chairman, Winnebago County, dated January 28, 2015, urging Cherry Valley to contribute \$10,000.00 per year for the twenty year bond life for the Greater Chicago Rockford Airport’s MRO project. Much discussion ensued regarding the Intergovernmental Agreement (IGA) timeline and funding for this project. There will be more discussion at the next Village Board meeting.
3. Discussion regarding the village’s FY2015-2016 budget with first review of the Administration Budget, starting with Contractual Services. Treasurer Karen Melloch presented an updated copy of the proposed Administration Fiscal Year 2015-2016 Budget. Treasurer Melloch commented on each line item and noted that some of these figures are estimates. Some suggested changes were made, such as adding a line item for the Greater Chicago Rockford MRO project under Community Welfare, increasing funds in memberships, travel expenses for elected officials to the IML Conference, postage, printing, publishing, professional services, contingency fund, utilities, and decreasing funds in items such as auditing (shared by the Police Pension and Water funds), tourism and equipment (fireproof file drawer). Treasurer Melloch recommended setting the general insurance at a 16% increase. The bond handling fees remain the same. The 2005B Bond will be paid off in January 2016. The largest expenditures for administration are the village’s general insurance liability, personnel and legal services. The staff will take the recommendations of the Village Board and will update the Administration Budget. The members will receive a first draft of the entire budget by Friday.

ATTORNEY’S REPORT: JAMES STEVENS. No report. However, he noted that he has updated copies of the Ordinances that will be discussed under the ORDINANCE Committee Report.

ENGINEER’S REPORT: DENNIS McMULLEN, C.E.S. No report.

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 17, 2015**

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. No report.

DAVE SCHROEDER - RECREATION BOARD. No report.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Trustee Belt moved that the Village Board considers this the second and final reading of "An Ordinance granting a Zoning Map Amendment from Chapter 82 - CG - Commercial General District under Section 82-235 to IL Industrial District under Section 82-281 (5100 Rotary Road in Cherry Valley, Illinois)". Trustee Hollembeak seconded. All "Aye" none opposed. Motion carried.

2. Trustee Belt moved that the Village Board pass and approve:

ORDINANCE 2015-03

**"AN ORDINANCE GRANTING A ZONING MAP AMENDMENT
FROM CHAPTER 82 - CG - COMMERCIAL GENERAL
DISTRICT UNDER SECTION 82-235 TO IL- INDUSTRIAL DISTRICT
UNDER SECTION 82-281
(5100 ROTARY ROAD, CHERRY VALLEY, ILLINOIS)".**

Trustee Hollembeak seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Motion carried with 5 AYES (with 1 absent).

3. Trustee Belt moved that the Village Board considers this the second and final reading of "An Ordinance for a Zoning Map Amendment from Chapter 82 - AG - Agricultural District under Section 82-181 to IL - Industrial District under Section 82-281 (53XX Rotary Road in Cherry Valley, Illinois)". Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried.

4. Trustee Belt moved that the Village Board pass and approve:

ORDINANCE 2015-04

**"AN ORDINANCE GRANTING A ZONING MAP AMENDMENT
FROM CHAPTER 82 - AG - AGRICULTURAL DISTRICT UNDER SECTION 82-181 TO
IL- INDUSTRIAL DISTRICT UNDER SECTION 82-281
(53XX ROTARY ROAD, CHERRY VALLEY, ILLINOIS)".**

Trustee Maitland seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Motion carried with 5 AYES (with 1 absent).

5. Trustee Belt moved that the Village Board considers this the first reading of "An Ordinance Amending the Code of Ordinances for The Village of Cherry Valley, Illinois, Amending the Following Sections of the Code of Ordinances: Chapter 2, Sections 2-33; 2-62 through 2-67; 2-71; 2-72; 2-115; and 2-117". Trustee Appell

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 17, 2015**

seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Motion carried with 5 AYES (with 1 absent).

Trustee Belt stated that ORDINANCE passes.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

1. Trustee Maitland moved that the Village Board authorize the payment of all bills reviewed by the Budget Director and reviewed and approved by the Finance Committee on March 10, 2015 in an amount of \$90,450.13. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Motion carried with 5 AYES (with 1 absent).

2. Trustee Maitland moved that the Village Board authorize the payment of all additional bills reviewed by the Budget Director and reviewed and approved by the Finance Committee Members on March 17, 2015, in the amount of \$51,379.00. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Motion carried with 5 AYES (with 1 absent).

Trustee Maitland stated that FINANCE passes.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK. No report.

PUBLIC WORKS REPORT BY TRUSTEE: Trustee Schroeder is not present; therefore, Trustee Appell will present the motions under the Public Works Report. President Jim E. Claeysen noted that both contracts have been reviewed by Attorney Stevens and he recommended execution of said contracts.

1. Trustee Appell moved that the Village Board approves the Design Engineering Agreement for the Old Orchard Subdivision and Alaska Drive with C.E.S. Inc. in an amount not to exceed \$16,000.00 from line item 5095 (Capital Improvements), pending attorney's review/approval. Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Motion carried with 5 AYES (with 1 absent).

2. Trustee Appell moved that the Village Board approves the Design Engineering Agreement for SouthVale Subdivision with C.E.S. Inc. in an amount not to exceed \$9,000.00 from line item 5095 (Capital Improvements), pending attorney's review/approval. Trustee Hollembeak seconded. A Roll Call vote was taken:

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 17, 2015**

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Motion carried with 5 AYES (with 1 absent).

3. Trustee Appell moved that the Village Board authorize the purchase of a 2015 Chevrolet Silverado 1500 Pickup Truck for the Public Works Department from Bocker Chevrolet, Freeport, Illinois, in the amount of \$31,168.43, less a trade-in of \$7,500.00 for the village's 2006 Dodge Dakota, for a total cost of \$23,668.43 from line item 5420 (Capital Improvements). Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Motion carried with 5 AYES (with 1 absent).

4. Trustee Appell moved that the Village Board approve hiring Stenstrom - General Contractor Group to replace the restroom doors at the Historical Building at a cost of \$6,817.00 and replace the restroom doors at the Baumann Park Restroom Building at a cost of \$3,580.00 for a total cost of \$10,397.00 from line item 5120 (Buildings and Grounds). Trustee Belt seconded. President Jim E. Claeysen noted that this item was accidentally omitted from the Public Works agenda March 16, 2015. It is a budgeted item. The Public Works Director would like to use the budgeted dollars this year; Public Works Director Chuck Freeman received three bids.

A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Motion carried with 5 AYES (with 1 absent).

Trustee Appell stated that PUBLIC WORKS passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

1. Discussion regarding the village's Northeast Water Main Extension Project at Newburg Village Golf Course (as discussed at the March 16, 2015 Planning and Development Committee Meeting). Trustee Appell noted that the purpose of this discussion is to give the attorney a direction on how to proceed. There were three options presented: One option was out of consideration due to the cost of the project. The other two options were briefly discussed. President Jim E. Claeysen added that it is the intent of the village to provide a loop through the eastern end of the water system. Last year when there was a water break, it interrupted service to Newburg Village. The preferred option would be for directional boring, coming through the grassy service road, and then directionally boring to the ComEd area, and continuing with an open bore north to the Heritage Hills subdivision. The village would also need a permanent easement to get to the water line from the Newburg Village Golf Course. It was a consensus of the Village Board to authorize Attorney Stevens to proceed, and recommended that he meet with the owners of the golf course and negotiate an agreement supporting directional boring, a permanent easement at the golf course and address the Letter of Credit regarding Patrick Drive.

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 17, 2015**

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON. Trustee Hudson noted that there will be a meeting Tuesday, March 24, 2015 at 7:00PM.

EXECUTIVE SESSION:

President Jim E. Claeysen entertained a motion to go into Closed Session. Trustee Appell moved to convene into Closed Session at 8:34PM under 5ILCS 120/2 (C) (1) (Personnel Matters). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Public Works). Trustee Belt seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	ABSENT

Motion carried with 5 AYES (with 1 absent).

RECONVENE TO OPEN SESSION: President Jim E. Claeysen reconvened into Open Session at 9:08PM and called the meeting to order. A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	ABSENT

Also present: Attorney Jim Stevens and Village Clerk Dana Ward.

1. President Jim E. Claeysen entertained a motion to hold Executive Session minutes. President Jim E. Claeysen noted that the minutes from September 2, 2014 were reviewed at a previous meeting. Trustee Hudson asked that no vote be taken regarding the September 2, 2014 minutes because she does not remember the content and asked if these were the minutes reviewed October 7, 2014. With a brief discussion, Trustee Belt moved to amend the agenda, to remove the last item. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried. Trustee Belt moved to remove the motion from the agenda: *1. Motion that the Village Board acknowledge that the Executive Session Minutes from the September 2, 2014 Village Board Meeting be held closed at this time since the need for confidentiality still exists as to all of these minutes.* Trustee Hollembeak seconded. All "Aye": none opposed. Motion carried.

BOARD COMMENTS: None.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 9:13PM. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Dana Ward, Village Clerk.

Minutes reviewed by President Jim E. Claeysen on March 30, 2015.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MARCH 17, 2015
7:00 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD

VILLAGE TRUSTEES:	STEPHEN APPELL	JOANN HUDSON
	NANCY BELT	GARY MAITLAND
	SALLY HOLLEMBEAK	DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: February 23, 2015, March 3, 2015, March 9, 2015.

CITIZENS VOICE:

TREASURER'S REPORT:

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. Discussion and possible Village Board action regarding a Resolution addressing the village's Local Government Distributive Fund (State Income Tax Revenues) as referred to the Village Board by the Finance Committee.
2. Discussion and possible Village Board action regarding the MRO Project at the Rockford Airport as referred to the Village Board by the Finance Committee.
3. Discussion regarding the village's FY2015-2016 budget with first review of the Administration Budget, starting with Contractual Services.

ATTORNEY'S REPORT: JAMES STEVENS.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Motion that the Village Board consider this the second and final reading of An Ordinance granting a Zoning Map Amendment from Chapter 82 - CG - Commercial General District under Section 82-235 to IL Industrial District under Section 82-281 (5100 Rotary Road in Cherry Valley, Illinois).
2. Motion that the Village Board pass and approve An Ordinance granting a Zoning Map Amendment from Chapter 82 - CG - Commercial General District under Section 82-235 to IL Industrial District under Section 82-281 (5100 Rotary Road in Cherry Valley, Illinois); Ordinance # 2015-3.
3. Motion that the Village Board consider this the second and final reading of An Ordinance for a Zoning Map Amendment from Chapter 82 - AG - Agricultural District under Section 82-181 to IL - Industrial District under Section 82-281 (53XX Rotary Road in Cherry Valley, Illinois).
4. Motion that the Village Board pass and approve An Ordinance for a Zoning Map Amendment from Chapter 82 - AG - Agricultural District under Section 82-181 to IL - Industrial District under Section 82-281 (53XX Rotary Road in Cherry Valley, Illinois); Ordinance # 2015-4.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MARCH 17, 2015
7:00 PM**

ORDINANCE REPORT (CONT.)

5. Motion that the Village Board to consider this the first reading of An Ordinance Amending the Code of Ordinances for The Village of Cherry Valley, Illinois Amending the Following Sections of the Code of Ordinances: Sections 2-33; 2-62 through 2-67; 2-71; 2-72; 2-115; and 2-117.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

1. Motion that the Village Board approve the bills reviewed by the Budget Director and reviewed and approved by the Finance Committee on March 10, 2015 in an amount of \$90,450.13.
2. Motion that the Village Board approve the additional bills reviewed by the Budget Director and reviewed and approved by the Finance Committee Members on March 17, 2015.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER

1. Motion that the Village Board approve the Design Engineering Agreement for Old Orchard Subdivision and Alaska Drive with C.E.S. Inc. in an amount not to exceed \$16,000.00 from line item 5390 (Capital Improvements) pending attorney's review/approval.
2. Motion that the Village Board approve the Design Engineering Agreement for SouthVale Subdivision with C.E.S. Inc. in an amount not to exceed \$9,000.00 from line item 5390 (Capital Improvements) pending attorney's review/approval.
3. Motion that the Village Board authorize the purchase of a 2015 Chevrolet Silverado 1500 Pickup Truck for the Public Works Department from Bocker Chevrolet, Freeport IL in the amount of \$31,168.43, less a trade-in of \$7,500.00 for the village's 2006 Dodge Dakota, for a total cost of \$23,668.43 from line item 5420 (Capital Improvements).
4. Motion that the Village Board approve hiring Stenstrom - General Contractor Group to replace the restroom doors at the Historical Building at a cost of \$6,817.00 and replace the restroom doors at the Baumann Park Restroom Building at a cost of \$3,580.00 for a total cost of \$10,397.00 from line item 5120 (Buildings and Grounds).

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

1. Discussion regarding the village's Northeast Water Main Extension Project at Newburg Village Golf Course (as discussed at the March 16, 2015 Planning and Development Committee Meeting).

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON

EXECUTIVE SESSION:

5ILCS 120/2 (C) (1) (Personnel Matters). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Public Works).

AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MARCH 17, 2015
7:00 PM

RECONVENE TO OPEN SESSION:

1. Motion that the Village Board acknowledge that the Executive Session Minutes from the September 2, 2014 Village Board Meeting be held closed at this time since the need for confidentiality still exists as to all of these minutes.

BOARD COMMENTS:

ADJOURNMENT:

JEC (03/13/15)