

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, FEBRUARY 17, 2015**

**THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 17th DAY OF FEBRUARY 2015.**

**PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:14PM AND LED THE PLEDGE OF ALLEGIANCE.**

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Public Works Director Chuck Freeman, Chief of Police Larry Neville, Attorney Jim Stevens, Attorney Derron Burke, Dennis McMullen C.E.S. and Village Clerk Dana Ward.

**ADOPT THE AGENDA:** President Jim E. Claeysen entertained a motion to adopt the agenda. Trustee Schroeder moved to approve the agenda. Trustee Belt seconded. All “Aye”; none opposed. Motion carried by voice vote.

**APPROVAL OF BOARD MINUTES:** February 2, 2015 and February 3, 2015. President Jim E. Claeysen entertained a motion to approve the Village Board minutes for February 2, 2015. Trustee Schroeder moved to approve the minutes for February 2, 2015. Trustee Hollembeak seconded. Trustees Belt, Hollembeak, Hudson and Schroeder voted “Aye”; Trustee Appell “Abstained”. Motion carried by voice vote.

President Jim E. Claeysen entertained a motion to approve the Village Board minutes for February 3, 2015. Trustee Schroeder moved to approve the minutes for February 3, 2015. Trustee Hollembeak seconded. Trustees Belt, Hollembeak, Hudson and Schroeder voted “Aye”; Trustee Appell “Abstained”. Motion carried by voice vote.

**CITIZENS VOICE:** None.

**TREASURER’S REPORT:** Treasurer Karen Melloch is not present this evening. President Jim E. Claeysen noted that the Trustees have received a copy of the January Report and entertained a motion to file. Trustee Schroeder moved to place the January 2015 Treasurer’s Report on file. Trustee Belt seconded. Trustee Hudson questioned the video gaming tax: President Claeysen stated that the projected amount is \$60,000.00 for this fiscal year. The Village is receiving approximately \$4,500.00 per month. All “Aye”; none opposed. Motion carried by voice vote.

**PRESIDENT’S REPORT: JIM E. CLAEYSSSEN.**

1. Motion that the Village Board approve Village Clerk Dana Ward’s request to appoint Heather Church as a Deputy Clerk for the Village of Cherry Valley. Trustee Belt moved to approve a request that Clerk Dana Ward appoint Heather Church as Deputy Clerk for the Village of Cherry Valley, Illinois. Trustee Schroeder seconded. A Roll Call was taken:

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**PRESIDENT’S REPORT: JIM E. CLAEYSSEN.**

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 “Aye” and 1 “Absent”.

2. Proclamation: Heart Health Month. President Jim E. Claeysen read the Proclamation for “HEART HEALTH MONTH IS FEBRUARY” and entertained a motion to adopt this proclamation. Trustee Hollembeak moved to adopt the Proclamation, “HEART HEALTH MONTH IS FEBRUARY”. Trustee Belt seconded. All “Aye”; none opposed. Motion carried by voice vote.

**ATTORNEY’S REPORT: JAMES STEVENS.** No report.

**ENGINEER’S REPORT: DENNIS McMULLEN, C.E.S.** No report.

**EX-OFFICIO’S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.** Trustee Appell reported that there is a meeting February 18, 2015 at 7:00PM. There are two items on the agenda; both are rezoning requests on Rotary Road to become Light Industrial. This is next to the I-39 TIFF district. These items will then go on to PLANNING AND DEVELOPMENT and then on to ORDINANCE.

**DAVE SCHROEDER - RECREATION BOARD.** Trustee Schroeder reported that the next meeting will be March 4, 2015 at 7:00PM. The next event will be March 21, 2015 at the Carlson Ice Arena from 6:30-8:30PM. Skate Night is solely sponsored by the Cherry Valley Area Men’s Club.

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.** No report.

**FINANCE REPORT BY TRUSTEE: STEPHEN APPELL.** Trustee Maitland is not present: therefore, Trustee Appell is reporting this evening.

1. Trustee Appell moved that the Village Board authorizes the payment of bills reviewed by the Budget Director and reviewed and approved by the Finance Committee on February 17, 2015 in the amount of \$118,611.74. Trustee Schroeder seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 “Aye” and 1 “Absent”.

2. Trustee Appell moved that the Village Board approve Village Clerk Dana Ward’s request to attend the MCI Conference in Utica, Illinois, on April 16 - 17, 2015 at a cost of \$50.00 from line item 5195A training and seminars, with the use of the village vehicle.

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Trustee Belt seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 “Aye” and 1 “Absent”.

Trustee Appell stated that FINANCE passes.

**PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Trustee Hollembeak moved that the Village Board authorizes Buss Boyz Customs, Inc. of Lena, Illinois, to perform the removal and installation of the emergency lighting, radios and other necessary equipment from the old (2012) squad cars to the new (2015) squad cars in an amount not to exceed \$7,781.76 from line item 5420 Capital Improvements. Trustee Schroeder seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 “Aye” and 1 “Absent”.

2. Trustee Hollembeak moved that the Village Board authorize President Jim E. Claeysen to sign the CherryVale Mall Agreement for 2015 regarding the Police Substation at the Mall, pending village attorney’s review (which has been completed). Trustee Belt seconded. Chief Larry Neville noted that there was a date error on the lease agreement. The correction has been made and a corrected copy will be here February 18, 2015. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 “Aye” and 1 “Absent”.

Trustee Hollembeak stated that PUBLIC SAFETY passes.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Trustee Schroeder moved that the Village Board approves the Design Engineering Agreement for Design Engineering Services for the CherryVale North Blvd. Improvements Project with C.E.S. INC. in an amount not to exceed \$14,300.00 from line item 5095 Public Works, pending attorney’s review/approval. Trustee Appell seconded. President Jim E. Claeysen added that he has received a letter from Attorney Stevens recommending execution of this document. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 “Aye” and 1 “Absent”.

2. Trustee Schroeder moved that the Village Board approve the Illinois Department of Transportation Resolution regarding the use of Motor Fuel Tax Funds for the CherryVale North Blvd. Improvements Project (Resolution 2015-02). Trustee Belt seconded. A Roll Call was taken:

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STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "Aye" and 1 "Absent".

3. Trustee Schroeder moved that the Village Board approves sending three (3) Public Works Employees to the Illinois Department of Agriculture Pesticide Training March 24 - 25, 2015 at Giovanni's Convention Center in Rockford, Illinois. The cost of training is \$40 per person for a total cost of \$120.00 from line item 5195 training (Public Works). Trustee Appell seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "Aye" and 1 "Absent".

4. Trustee Schroeder moved that the Village Board approve sending Public Works Employee (Todd Stuehler) to the American Water Works Conference in Springfield, Illinois, March 23, 24 - 25, 2015. The cost of registration is \$275.00 from line item 5195 Water; the cost for two (2) nights lodging and meal per diem in an amount not to exceed \$452.38 from line item 5200 Travel (Water). Total cost of this conference is not to exceed \$727.38. Trustee Belt seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "Aye" and 1 "Absent".

5. Trustee Schroeder moved that the Village Board approve sending two (2) Public Works Employees (Chuck Freeman and Carrie Totten) to a half-day training Waterworks Workshop on February 26, 2015 in Addison, Illinois. The cost is free for this training and is being sponsored by HD Waterworks, Mueller Company, Sensus and US Pipe. Trustee Hollembeak seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "Aye" and 1 "Absent".

6. Trustee Schroeder moved that the Village Board approve the purchase of a John Deere 5075 M Tractor from DeKalb Implement, Rockford, Illinois, for \$52,500.00, minus a trade-in of \$23,900.00 (for the Village's 2012 John Deere 5075 E tractor) for a total cost of \$28,600.00 from line item 5440 Public Works Capital Improvements. Trustee Hollembeak seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 "Aye" and 1 "Absent".

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**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.** No report.

**PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.** Trustee Hudson issued a statement: If anyone “thinks that the time an attorney spends, free/gratis, with emails, is more important than time I spent trying to figure out letters that have not got verification of items in them, then they are sadly mistaken”. Her time is important. Trustee Hudson stated that PERSONNEL passes.

**EXECUTIVE SESSION:** President Jim E. Claeysen entertained a motion to convene into Closed Executive Session. Trustee Hollembeak moved to go into Executive Session at 7:32PM under 5ILCS 120/2 (C) (1) (Personnel Matters). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Legal Counsel). Trustee Belt seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 “Aye” and 1 “Absent”. President Claeysen dismissed department heads, (with the exception of Chief Larry Neville), and Attorneys Jim Stevens and Derron Burke.

**RECONVENE TO OPEN SESSION:** President Jim E. Claeysen reconvened into Open Session at 8:07PM and called the meeting to order. A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Chief Larry Neville and Village Clerk Dana Ward.

1. President Jim E. Claeysen entertained a motion to hiring legal services. Trustee Belt moved to hire legal counsel, Barrick, Switzer, Long, Balsey and Van Evera, LLP, in regards to providing labor and employment law services to the Village of Cherry Valley for the upcoming collective bargaining negotiations with the Fraternal Order of Police and the officers of the Cherry Valley Police Department. Trustee Hollembeak seconded. Trustee Hudson requested that it is noted, that she would like the minutes to reflect that Roxanne Sosnowski will be the lead negotiating attorney. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 5 “Aye” and 1 “Absent”.

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**BOARD COMMENTS:** None.

**ADJOURNMENT:** President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:11PM. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Dana Ward, Village Clerk.

Minutes reviewed by President Jim E. Claeysen on February 24, 2015.

**AGENDA  
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7:00 PM**

**CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD**

**VILLAGE TRUSTEES:**           STEPHEN APPELL                   JOANN HUDSON  
  NANCY BELT                        GARY MAITLAND  
  SALLY HOLLEMBEAK               DAVID SCHROEDER

**ADOPTION OF THE AGENDA:**

**APPROVAL OF THE BOARD MINUTES:** February 2, 2015, February 3, 2015.

**CITIZENS VOICE:**

**TREASURER'S REPORT:** January 2015 Report from Treasurer Karen Melloch.

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. Motion that the Village Board approve Village Clerk Dana Ward's request to appoint Heather Church as a Deputy Clerk for the Village of Cherry Valley.
2. Proclamation: Heart Health Month.

**ATTORNEY'S REPORT: JAMES STEVENS.**

**ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.**

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.**

**DAVE SCHROEDER - RECREATION BOARD.**

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

**FINANCE REPORT BY TRUSTEE: STEPHEN APPELL.**

1. Motion that the Village Board authorize the payment of bills reviewed by the Budget Director and reviewed and approved by the Finance Committee on February 17, 2015.
2. Motion that the Village Board approve Village Clerk Dana Ward to attend the MCI Conference in Utica, IL on Friday April 17, 2015 at a cost of \$50.00 from line item 5195 training and seminars (Admin) and the use of the village vehicle.

**PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

1. Motion that the Village Board authorize Buss Boyz Customs, Inc. of Lena Illinois to perform the removal and installation of the emergency lighting, radios and other necessary equipment from the old (2012) squad cars to the new (2015) squad cars in an amount not to exceed \$7,781.76 from line item 5420 (Capital Improvements).
2. Motion that the Village Board authorize President Jim E. Claeysen to sign the CherryVale Mall Agreement for 2015 regarding the Police Substation at the Mall, pending village attorney's review.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Motion that the Village Board approve the Design Engineering Agreement for Design Engineering Services for the CherryVale North Blvd. Improvements

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Project with C.E.S. INC. in an amount not to exceed \$14,300.00 from line item 5095 Public Works, pending attorneys review /approval.

2. Motion that the Village Board approve the Illinois Department of Transportation Resolution regarding use of Motor Fuel Tax Funds for the CherryVale North Blvd. Improvements Project (Resolution 2015-02).
3. Motion that the Village Board approve sending (3) Public Works Employees to the Illinois Department of Agriculture Pesticide Training March 24 and March 25, 2015 at Giovanni's Convention Center in Rockford IL. Costs of training is \$40/person for a total cost of \$120.00 from line item 5195 training (Public Works).
4. Motion that the Village Board approve sending (1) Public Works Employee (Todd Stuehler) to the American Water Works Conference in Springfield IL March 23, 24 and 25, 2015. The cost of registration is \$275.00 from line item 5195 Water; the cost for (2) nights lodging and meal per diem in an amount not to exceed \$452.38 from line item 5200 travel (Water). Total costs of this conference is not to exceed \$727.38.
5. Motion that the Village Board approve sending (2) Public Works Employees (Chuck Freeman and Carrie Totten) to a half-day training Waterworks Workshop on February 26, 2015 in Addison IL; the cost is free as this training is being sponsored by HD Waterworks, Mueller Company, Sensus and US Pipe.
6. Motion that the Village Board approve the purchase of a John Deere 5075 M Tractor from DeKalb Implement, Rockford IL for \$52,500.00 minus a trade-in of \$23,900.00 (for the village's 2012 John Deere 5075 E tractor) for a total cost of \$28,600.00 from line item 5440 Public Works (Capital Improvements).

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.**

**PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.**

**EXECUTIVE SESSION:**

5ILCS 120/2 (C) (1) (Personnel Matters) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Legal Counsel).

**RECONVENE TO OPEN SESSION:**

1. Motion to hire legal counsel in regards to providing labor and employment law services to the Village of Cherry Valley for the upcoming collective bargaining negotiations with the Fraternal Order of Police and the officers of the Cherry Valley Police Department.

**BOARD COMMENTS:**

**ADJOURNMENT:**

JEC (02/12/15)