

VILLAGE OF CHERRY VALLEY, IL  
"SPECIAL" VILLAGE BOARD OF TRUSTEES MEETING  
MONDAY DECEMBER 1, 2014

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN SPECIAL SESSION ON THE 1st DAY OF DECEMBER, 2014.

PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Larry Neville, Attorney Jim Stevens, Dennis McMullen C.E.S. and Village Clerk Dana Ward. Attorney Roxanne Sosnowski entered at 7:04PM.

**ADOPT THE AGENDA:** President Jim E. Claeysen entertained a motion to adopt the amended agenda, changing the order of business: *Move BOARD COMMENTS: Trustee Sally Hollembeak - 2014 Conference before Citizen's Voice; and under Executive Session delete Administration.* Trustee Schroeder moved to adopt the amended agenda. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

**APPROVAL OF BOARD MINUTES:** November 18, 2014. President Jim E. Claeysen entertained a motion to approve the Village Board minutes for November 18, 2014. Trustee Appell moved to approve the minutes for November 18, 2014. Trustee Schroeder seconded. All "Aye"; none opposed. Motion carried by voice vote.

**CITIZENS VOICE:** None.

**BOARD COMMENTS:** Trustee Sally Hollembeak - 2014 IML Conference. Trustee Hollembeak read a statement regarding the 2014 IML Conference. (See attached statement).

**TREASURER'S REPORT:** No report.

**PRESIDENT'S REPORT:** JIM E. CLAEYSSSEN. No report.

**ATTORNEY'S REPORT:** JAMES STEVENS. No report.

**ENGINEER'S REPORT:** DENNIS McMULLEN, C.E.S. Dennis McMullen reported that the East Madigan Creek project is nearing completion for this year. The final grouting, filling voids, and seeding will be completed in the spring. The Madigan Creek Spillway project has been plagued by weather issues the past few weeks. Pouring of the main cut off wall will commence Tuesday, December 2, 2014. Mr. McMullen is hopeful that this project will be completed by December 12, 2014, weather permitting.

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.** Trustee Appell reported that the December meeting has been cancelled.

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**DAVE SCHROEDER - RECREATION BOARD.** Trustee Schroeder reported that Santa and Mrs. Claus were in the Village on Sunday. There was an excellent turnout with approximately 150 children. Parents were given candy canes with a tag attached directing them to the Recreation Board Facebook Page advertising the next event January 31, 2015 at Cherry Bowl, offering a \$10 discount for the event. This will be the first time the Village is having the moonlight bowling event. Holiday light nominations are due by 5:00PM December 16, 2014. The Recreation Board will be judging the holiday lights on that evening and announce the winners at the meeting on December 17, 2014 at 7:00PM. The luminaries will be on December 14, 2014. Trustee Schroeder invited all to attend the bowling event on January 31, 2015.

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Trustee Belt moved that the Village Board waives the rules of the first reading of "AN ORDINANCE GRANTING A VARIANCE UNDER CHAPTER 6 ADVERTISING, ARTICLE III, BILLBOARDS, SECTION 6-49 AND CHAPTER 6 ADVERTISING, ARTICLE III, ELECTRONIC MESSAGE SIGNS, SECTION 6-101 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS (Bachrodt Auto Mall Sign Variance)".

Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. Trustee Belt moved that the Village Board consider this the second and final reading of "AN ORDINANCE GRANTING A VARIANCE UNDER CHAPTER 6 ADVERTISING, ARTICLE III, BILLBOARDS, SECTION 6-49 AND CHAPTER 6 ADVERTISING, ARTICLE III, ELECTRONIC MESSAGE SIGNS, SECTION 6-101 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS (Bachrodt Auto Mall Sign Variance)". Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

3. Trustee Belt moved that the Village Board pass and approve:

Ordinance 2014-26

"AN ORDINANCE GRANTING A VARIANCE UNDER CHAPTER 6 ADVERTISING, ARTICLE III, BILLBOARDS, SECTION 6-49 AND CHAPTER 6 ADVERTISING, ARTICLE III, ELECTRONIC MESSAGE SIGNS, SECTION 6-101 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS (Bachrodt Auto Mall Sign Variance)".

Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

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4. Trustee Belt moved that the Village Board pass and approve:  
RESOLUTION 2014-17

“A RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF THE PROPOSITION TO THE ELECTORS OF THE VILLAGE OF CHERRY VALLEY, WINNEBAGO COUNTY AND BOONE COUNTY, ILLINOIS, THE QUESTION WHETHER THE VILLAGE SHOULD HAVE THE AUTHORITY TO LEVY A 1% NON-HOME RULE MUNICIPAL RETAILER’S OCCUPATION TAX AND SERVICE OCCUPATION TAX”.

Trustee Appell seconded.

Trustee Hudson asked questions; asking if the President has put together a committee to promote this tax, and what the Board could do and not do as Trustees. President Jim E. Claeysen stated that he is working on putting together a committee. The Village will provide an informational brochure, not endorsing, but explaining what the referendum is about. A series of open houses will need to be held here at the Village Hall showing what the plans are and what will be done with the dollars if the referendum is approved, and answer peoples questions. For the last referendum, there was an independent citizens group that was formed that encouraged residents to vote for the referendum. It is important to note that this is not an additional tax; it is a renewal of the existing tax when this “sunssets” on July 1, 2016. The renewal tax will go until June 30, 2021. This is stated in the resolution, but not in the question (on the ballot). The Village is simultaneously working on a draft budget for where the dollars will be spent. The budget will be finalized and will be ready for the first open house.

A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

President Jim E. Claeysen stated that Resolution 2014-17 passes.

Trustee Belt stated that ORDINANCE passes.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.** No report.

**PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.** No report.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.** No report.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.** No report.

**PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.** Trustee Hudson noted that there will be a “Special” PERSONNEL meeting on December 15, 2014 at 7:00PM.

**EXECUTIVE SESSION:**

President Jim E. Claeysen entertained a motion to convene into Closed Executive Session. Trustee Appell moved to convene into Closed Executive Session at 7:19PM under 5ILCS 120/2 (C) (1) (Personnel Matters). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Public Works). Trustee Hollembeak seconded.

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A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

**RECONVENE TO OPEN SESSION:** President Jim E. Claeysen reconvened into Open Session at 8:13PM and called the meeting to order. A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Attorney Jim Stevens and Village Clerk Dana Ward.

**ADJOURNMENT:** President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:13PM. Trustee Belt seconded. All “Aye”; none opposed. Motion carried by voice vote.

Recorded by Dana Ward, Village Clerk.

Minutes reviewed by President Jim E. Claeysen on December 12, 2014.

Dear Fellow Council Members and Citizens,

I have lived in Cherry Valley since 1949. I started serving as a Village Official in 1973. I love this community and continually serve to the best of my ability.

Last September three Village Trustees, including myself, attended the Illinois Municipal League Convention that was held at the Hilton Hotel in Chicago, Thursday through Sunday, September 18-21, (four days). We went to this event on our own time. A year ago when I attended, I took the Village vehicle and offered to share the car with the others from Cherry Valley who attended. When I inquired about the vehicle this year I was informed that it was being used by our police officers in training. Therefore, I used my own vehicle and valet parked as I have done in the past. As required, and for future budget purposes, I kept track of all expenditures and receipts. As Trustees, we were invited to and attended functions that were not at the hotel. Since parking is a premium in Chicago, I used city transportation and tipped accordingly. I also tipped the maid at the hotel at a rate of less than 5% and tipped the bell hop for handling my luggage. Our per diem is set at \$50 per day. I did not come close to spending that amount. Additionally, I know that prior permission was given to at least one Trustee for a room upgrade. Unfortunately, the Administrator who gave permission is no longer with us and cannot substantiate this.

The information that the three of us garnered is priceless. We now know that there are many H.R. firms, Economic Development firms, software firms, engineering firms, insurance companies for municipalities and many other resources to consult with for Village business. The list continues to grow and these consulting firms are critical for our Village's future. We benefit greatly by attending this informational gathering of Village and City officials. I encourage all of us to continue to attend.

Finally, I appreciate all who keep an eye on government and officials so that together we can continue to keep Cherry Valley safe, prosperous and beautiful.

Thank you,  
Sally Hollembeak  
Cherry Valley Trustee

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7:00 PM**

**CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD**

**VILLAGE TRUSTEES:**           STEPHEN APPELL                   JOANN HUDSON  
  NANCY BELT                        GARY MAITLAND  
  SALLY HOLLEMBEAK               DAVID SCHROEDER

**ADOPTION OF THE AGENDA:**

**APPROVAL OF THE BOARD MINUTES: November 18, 2014.**

**CITIZENS VOICE:**

**TREASURER’S REPORT:**

**PRESIDENT’S REPORT: JIM E. CLAEYSSEN.**

**ATTORNEY’S REPORT: JAMES STEVENS.**

**ENGINEER’S REPORT: DENNIS McMULLEN, C.E.S.**

**EX-OFFICIO’S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.**

**DAVE SCHROEDER - RECREATION BOARD.**

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Motion that the Village Board waive the rules of the first reading of “An Ordinance Granting a Variance under Chapter 6, Article III, Section 6-49 And Section 6-101 of The Code of Ordinances for the Village of Cherry Valley, Illinois (Bachrodt Auto Mall Sign Variance).
2. Motion that the Village Board consider this the second and final reading of “An Ordinance Granting a Variance under Chapter 6, Article III, Section 6-49 And Section 6-101 of The Code of Ordinances for the Village of Cherry Valley, Illinois (Bachrodt Auto Mall Sign Variance).
3. Motion that the Village Board pass and approve Ordinance 2014-26; “An Ordinance Granting a Variance under Chapter 6, Article III, Section 6-49 And Section 6-101 of The Code of Ordinances for the Village of Cherry Valley, Illinois (Bachrodt Auto Mall Sign Variance).
4. Motion that the Village Board pass and approve “A Resolution For And Requiring the Submission of the Proposition to the Electors of the Village of Cherry Valley, Winnebago and Boone Counties, Illinois, The Question Whether The Village Should Have The Authority To Levy a 1% Non-Home Rule Municipal Retailer’s Occupation Tax And Service Occupation Tax.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.**

**PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.**

**PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.**

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**EXECUTIVE SESSION:**

5ILCS 120/2 (C) (1) (Personnel Matters). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Administration, Public Works).

**RECONVENE TO OPEN SESSION:**

**BOARD COMMENTS:** Trustee Sally Hollembeak - 2014 IML Conference.

**ADJOURNMENT:**

JEC (11/25/14)