

VILLAGE OF CHERRY VALLEY, IL
"SPECIAL" VILLAGE BOARD OF TRUSTEES MEETING
MONDAY SEPTEMBER 22, 2014

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENE IN REGULAR SESSION ON THE 22nd DAY OF SEPTEMBER, 2014.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:42PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Public Works Director Chuck Freeman, Chief of Police Larry Neville and Village Clerk Dana Ward.

ADOPT THE AGENDA: President Jim E. Claeysen entertained a motion to adopt the agenda. Trustee Hudson asked if we could change the order of business and move the PUBLIC WORKS REPORT before the PRESIDENT'S REPORT. Trustee Schroeder moved to adopt the agenda, amending the order of business: Move PUBLIC WORKS REPORT before the PRESIDENT'S REPORT. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

APPROVAL OF BOARD MINUTES: None.

CITIZENS VOICE: None.

TREASURER'S REPORT: None.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER. No report.

1. Trustee Schroeder moved that the Village Board reject all bids related to the Village's Alley Resurfacing Project and completion of the Tebala Blvd. Recreation Path. Trustee Hollembeak seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. Trustee Schroeder moved that the Village Board authorize C.E.S. Inc. to seek proposals for the revised Alley Resurfacing Project (specifically Anger's Alley and Behren's Alley only) and the proposals for the completion of the Tebala Blvd. Recreation Path. Trustee Belt seconded. President Jim E. Claeysen noted that at the last Village Board meeting this was sent back to the Public Works Committee for discussion because the lowest responsible bidder was way over the projected budgeted number. The critical alleys that need to be completed are Angers and Behrens, and the recreation path on Tebala Blvd. Trustee Appell reiterated that the Tebala Recreation Path needs to be completed. In discussing this with

VILLAGE OF CHERRY VALLEY, IL
“SPECIAL” VILLAGE BOARD OF TRUSTEES MEETING
MONDAY SEPTEMBER 22, 2014

Mr. McMullen and Public Works Director Chuck Freeman this past week, the three projects together would be a minimum package. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Schroeder stated that PUBLIC WORKS passes.

President Jim E. Claeysen stated that Village Board needs to consider the road and alley projects earlier: The longer the Summer goes, the higher the cost that asphalt becomes. President Jim E. Claeysen asked the Village Board to please keep our paving projects in mind as the Village moves forward with the Capital Improvements Plan (CIP) next Spring.

PRESIDENT’S REPORT: JIM E. CLAEYSSEN.

1. Board Review of Employee Handbook: PERSONNEL POLICIES MANUAL. President Jim E. Claeysen noted that due to a schedule conflict, Attorney Stevens is unable to attend this evening. At the last meeting the Village Board ended the review with discussion at Section 2-8: Nepotism: The Village Board is waiting for legal review on this section. The review tonight began at Section 2-9: Re-Hire Policy. Trustee Hudson added that Attorney Stevens was to do a legal review on Section 11.

Section 2-9: Re-hire Policy.

Paragraph one: Change “department of choice” to “appropriate department head”.

Paragraph two: Change “department head” to “appropriate department head”.

Section 2-10: Secondary Employment/Outside Employment

President Claeysen stated that this section needed more review by Attorney Stevens. Public Works Director Chuck Freeman suggested that language could be added that paralleled the Collective Bargaining Agreement (CBA). The Village Board agreed and added that there should be language that mirrors the FOP (Fraternal Order of Police) contract and the CBA. Trustee Hollembeak read the CBA contract, regarding the section on outside employment on page 33 of the contract. President Jim E. Claeysen will follow up with Attorney Stevens.

Section 3.1: Communication/Chain of Command.

Paragraph one: Approved as written.

Paragraph two: In sentence four, delete “Village Administrator” and change to “appropriate department head”. Delete sentence five. In sentence six, delete “Village President and” and add “be brought to the PERSONNEL Committee and then to the Village Board...”.

Section 3-2: Standards of Conduct.

Add citation to “50 ILCS - 725” regarding the Uniformed Police Officers Disciplinary Act.

VILLAGE OF CHERRY VALLEY, IL
“SPECIAL” VILLAGE BOARD OF TRUSTEES MEETING
MONDAY SEPTEMBER 22, 2014

Section 3-3: Reasons for Disciplinary Action.
Approved as written.

Section 3-4: Forms of Disciplinary Action.
Delete bullet item “Demotion”.

Section 3-5: Appeal of Discipline.
In sentence one, change “Village Administrator” to “immediate supervisor”. In sentence two change “Corporate Authorities” to “appropriate department head”. In sentence three, change it to read “The employee can then appeal to the PERSONNEL committee and then to the Village Board. The decision of the Village Board shall be final.”

Trustee Hudson noted that the section that reads “Disciplinary Action” was taken out by Sikich.

Section 4-1: Personnel Appearance.
Approved as written.

Section 4-2: Personal Telephone Calls.
Approved as written.

Section 4-3: Cell Phones.
Chief Larry Neville will look at the State Law regarding “hands off” device use.

Section 4-4: Political Activity.
Approved as written.

Section 4-5: Conflicts of Interest.
Under B, delete “or the Village Administrator”.

Section 4-6: Smoking.
In sentence two, add language to read “...No smoking including “E” cigarettes...including vehicles, all Village equipment and all buildings.” Delete “...open to the public”.

The Village Board ended the review at this point. At the next meeting the Village Board meeting review will begin at Section 4-7: Use of Village Property.

President Claeysen asked that the Village Board consider continuing review at a “Special” Village Board meeting at 7:00PM after the ORDINANCE meeting. The meeting will be for one hour.

ATTORNEY'S REPORT: JAMES STEVENS. No report.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S. No report.

VILLAGE OF CHERRY VALLEY, IL
"SPECIAL" VILLAGE BOARD OF TRUSTEES MEETING
MONDAY SEPTEMBER 22, 2014

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. No report.

DAVE SCHROEDER - RECREATION BOARD. No report.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT. No report.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND. No report.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK. No report.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL. No report.

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON. No report.

BOARD COMMENTS: None.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:41PM. Trustee Hudson seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Dana Ward, Village Clerk.

Minutes reviewed by President Jim E. Claeysen on October 6, 2014.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
“SPECIAL” VILLAGE BOARD OF TRUSTEES MEETING
MONDAY, SEPTEMBER 22, 2014
7:30 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD

VILLAGE TRUSTEES:	STEPHEN APPELL	JOANN HUDSON
	NANCY BELT	GARY MAITLAND
	SALLY HOLLEMBEAK	DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES:

CITIZENS VOICE:

TREASURER’S REPORT:

PRESIDENT’S REPORT: JIM E. CLAEYSSEN.

1. Board Review of Employee Handbook: VILLAGE OF CHERRY VALLEY PERSONNEL POLICIES MANUAL.

ATTORNEY’S REPORT: JAMES STEVENS.

ENGINEER’S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO’S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

1. Motion that the Village Board reject all bids related to the village’s Alley Resurfacing Project and completion of the Tebala Blvd. Recreation Path.
2. Motion that the Village Board authorize C.E.S. Inc. to seek proposals for the revised Alley Resurfacing Project (Anger’s Alley and Behren’s Alley only) and the proposals for the completion of the Tebala Blvd. Recreation Path.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.

BOARD COMMENTS:

ADJOURNMENT:

JEC (09-18-14)