

VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY SEPTEMBER 2, 2014

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 2<sup>nd</sup> DAY OF SEPTEMBER, 2014.

**PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE.**

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Village Administrator Jim Wise, Treasurer Karen Melloch, Public Works Director Chuck Freeman, Attorney Jim Stevens, Chief of Police Larry Neville, Dennis McMullen C.E.S. and Village Clerk Dana Ward.

**ADOPT THE AGENDA:** President Jim E. Claeysen entertained a motion to adopt the amended agenda, with the following addition: Under *PRESIDENT'S REPORT* add 2. *Letter from Home Owner of East Valley Subdivision read by Trustee Nancy Belt.* Trustee Schroeder moved to adopt the agenda. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote. President Claeysen noted that the alleyways project was omitted from the agenda this evening and will be held over to the September 16, 2014 meeting for discussion and possible approval.

**APPROVAL OF BOARD MINUTES:** President Jim E. Claeysen entertained a motion to approve the minutes for August 19, 2014. Trustee Hudson questioned the validity of paragraph two on page two of the minutes presented for approval. President Claeysen asked to lay these minutes over to the September 16, 2014, pending review of the audio recording.

**CITIZENS VOICE:** None.

**TREASURER'S REPORT:** Treasurer Karen Melloch. No report. It is noted that this report will be presented at the September 16, 2014 meeting.

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. Discussion regarding the cost projections and alternate bid items received from The Larson & Darby Group for the Village's New Public Works Facility. All members have received information regarding the "Statement of Probable Construction Costs (revised)" document from Larson & Darby Group, via an email from the President Claeysen 8/29/14. President Claeysen stated that The Larson & Darby Group feel that construction bids may be lower if the bid package is released later in October for next year's construction season. Many questions were discussed regarding storm water detention, budget, under floor heating, estimated costs per square foot, salt storage building, advanced security technology systems, and landscaping. President Claeysen stated that the Village should still go out to bid for these alternate items to see what they actually come in at; then the Board can make decisions if they want to proceed with these items.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY SEPTEMBER 2, 2014**

Trustee Hudson questioned the validity of the size of the building compared to the number of employees. President Claeysen stated that the building is not just for the number of Public Works employees, but for all the Public Works Equipment that needs to be stored securely inside and for possible future needs. Trustee Schroeder suggested going out for these bids and Trustee Appell concurred that some of the items would be considered for alternate bids. For example, Trustee Schroeder noted that if the building were to have underfloor heating, overhead heating could be taken out of the base bids. Trustee Belt noted that she and Trustees Appell and Hudson went to Sycamore to view their new Public Works Building and one of the items of concern was the heating and ventilation system. With the consensus of the Board, President Claeysen will ask Larson & Darby to prepare the documents for the bid process. The Board will be voting on this issue at the September 16, 2014 meeting.

2. Letter from Home Owner of East Valley Subdivision read by Trustee Nancy Belt. Trustee Belt read a letter of commendation from Stuart and Denise Rucks thanking the Public Works Department for their work on the curb and gutter project in the East Valley Subdivision. The letter read in part "They were timely in letting us know when the project would begin as well as keeping us updated throughout. The curb and gutter project has made a great improvement. Thank you and the Public Works Department for all your efforts". Trustee Belt asked that the letter be placed on file.

**ATTORNEY'S REPORT: JAMES STEVENS.** No report.

**ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.** No report.

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.** Trustee Appell stated that there will be a meeting September 17, 2014 at 7:00PM. There is one item on the agenda.

**DAVE SCHROEDER - RECREATION BOARD.** Trustee Schroeder stated that there will be a RECREATION BOARD meeting Wednesday September 3, 2014 at 7:00PM. They will be discussing the Fall Fishing Tournament and Halloween. All are invited to attend and volunteer.

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Trustee Belt moved that the Village Board consider this the second and final reading of "An Ordinance Amending the Code of Ordinances, Chapter 74 Section 74-66; Regarding the Right to Enter Premises". Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY SEPTEMBER 2, 2014**

2. Trustee Belt moved that the Village Board pass and approve:  
Ordinance 2014-17

“AN ORDINANCE AMENDING SECTION 74-66 OF CHAPTER 74, ARTICLE II,  
DIVISION 2 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY,  
ILLINOIS, REGARDING THE RIGHT TO ENTER PREMISES”.

Trustee Maitland seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

3. Trustee Belt moved that the Village Board consider this the second and final reading of “An Ordinance Amending the Code of Ordinances, Chapter 74 Section 74-134; The Disconnection of Village Water”. Trustee Hollembeak seconded. All “Aye”; none opposed. Motion carried by voice vote.

4. Trustee Belt moved that the Village Board pass and approve:  
ORDINANCE 2014-18

“AN ORDINANCE AMENDING SECTION 74-134 OF CHAPTER 74, ARTICLE II, DIVISION  
4 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS,  
REGARDING THE DISCONNECTION OF VILLAGE WATER SERVICE”.

Trustee Maitland seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

5. Trustee Belt moved that the Village Board waive the rules of the first reading of “An Ordinance Amending Section 74-104, Emergency Disconnections and Payments for Reconnection of the Code of Ordinances of the Village of Cherry Valley, Illinois, Division 3, Service Pipes and Connections”. Trustee Appell seconded. All “Aye”; none opposed. Motion carried by voice vote.

6. Trustee Belt moved that the Village Board consider this the second and final reading of “An Ordinance Amending Section 74-104, Emergency Disconnections and Payments for Reconnection of the Code of Ordinances of the Village of Cherry Valley, Illinois, Division 3, Service Pipes and Connections”. Trustee Maitland seconded. All “Aye”; none opposed. Motion carried by voice vote.

7. Trustee Belt moved that the Village Board pass and approve:  
ORDINANCE 2014-19

“AN ORDINANCE AMENDING SECTION 74-104, EMERGENCY DISCONNECTIONS AND  
PAYMENTS FOR RECONNECTION OF THE CODE OF ORDINANCES OF THE VILLAGE OF  
CHERRY VALLEY, ILLINOIS, DIVISION 3, SERVICE PIPES AND CONNECTIONS”.

Trustee Hollembeak seconded. A Roll Call vote was taken:

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY SEPTEMBER 2, 2014**

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

8. Trustee Belt moved that the Village Board waive the rules of the first reading of "An Ordinance approving the Bachrodt Subdivision" (Final Plat approval). Trustee Schroeder seconded. All "Aye"; none opposed. Motion carried by voice vote.
9. Trustee Belt moved that the Village Board consider this the second and final reading of "An Ordinance approving the Bachrodt Subdivision", (Final Plat approval). Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

10. Trustee Belt moved that the Village Board pass and approve:

**ORDINANCE 2014-20**

**"AN ORDINANCE APPROVING THE BACHRODT SUBDIVISION  
OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS", (Final Plat approval).**

Trustee Maitland seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Belt stated that ORDINANCE passes.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.** No report.

**PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.** No report.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Trustee Schroeder moved that the Village Board authorize C.E.S. Inc. to advertise for bids for the Regional Detention Area Phase 3 (Spillway Channel) Project. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

2. Trustee Schroeder moved that the Village Board authorize C.E.S. Inc. to advertise for bids for the East Madigan Creek Restoration Project. Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

**VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY SEPTEMBER 2, 2014**

3. Trustee Schroeder moved that the Village Board authorize President Jim E. Claeysen to sign a Professional Services Agreement with Hanson Professional Services Inc. for the Northeast Water Main Project, at a cost not to exceed \$29,927.00. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

Trustee Schroeder stated that PUBLIC WORKS passes.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.** No report.

**PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.** No report.

**EXECUTIVE SESSION:** President Jim E. Claeysen entertained a motion to go into Executive Session. Trustee Hollembeak moved to convene into Executive Session at 8:01PM under 5 ILCS 120/2) (C) (1) (Personnel Matters). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged an employee of the public body or against legal counsel for the public body to determine its validity. (Administration). Trustee Schroeder seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 to 0.

President Claeysen dismissed the Department Heads for the remainder of the meeting.

**RECONVENE TO OPEN SESSION:** President Jim E. Claeysen reconvened the Open Session meeting for the Village Board of Trustees at 8:50PM.

A Roll Call was taken:

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

**BOARD COMMENTS:**

**ADJOURNMENT:** President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 8:51PM. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Dana Ward, Village Clerk.

Minutes reviewed by President Jim E. Claeysen on September 8, 2014.

**AGENDA  
VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, SEPTEMBER 2, 2014  
7:30 PM**

**CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD**

<b>VILLAGE TRUSTEES:</b>	<b>STEPHEN APPELL</b>	<b>JOANN HUDSON</b>
	<b>NANCY BELT</b>	<b>GARY MAITLAND</b>
	<b>SALLY HOLLEMBEAK</b>	<b>DAVID SCHROEDER</b>

**ADOPTION OF THE AGENDA:**

**APPROVAL OF THE BOARD MINUTES: August 19, 2014.**

**CITIZENS VOICE:**

**TREASURER'S REPORT:**

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. Discussion regarding the cost projections and alternate bid items received from The Larson & Darby Group for the village's New Public Works Facility.

**ATTORNEY'S REPORT: JAMES STEVENS.**

**ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.**

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.**

**DAVE SCHROEDER - RECREATION BOARD.**

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Motion that the Village Board consider this the second reading of An Ordinance Amending the Code of Ordinances, Chapter 74 Section 74-66; Regarding the Right to Enter Premises.
2. Motion that the Village Board pass and approve An Ordinance Amending the Section 74-66 of Chapter 74, Article II, Division 2 of the Code of Ordinances of the Village of Cherry Valley, Illinois Regarding the right to Enter Premises (Ordinance 2014-17).
3. Motion that the Village Board consider this the second reading of an ordinance Amending the Code of Ordinances, Chapter 74 Section 74-134; The Disconnection of Village Water.
4. Motion that the Village Board pass and approve An Ordinance Amending the Section 74-134 of Chapter 74, Article II, Division 2 of the Code of Ordinances of the Village of Cherry Valley, Illinois Regarding the Disconnection of Village Water Service (Ordinance 2014-18).
5. Motion that the Village Board waive the rules on the first reading of An Ordinance Amending Section 74-104, Emergency Disconnections and Payments for Reconnection of the Code of Ordinances of the Village of Cherry Valley, Illinois, Division 3, Service Pipes and Connections.
6. Motion that the Village Board consider this the second reading and final reading of An Ordinance Amending Section 74-104, Emergency Disconnections and Payments for Reconnection of the Code of Ordinances of the Village of Cherry Valley, Illinois, Division 3, Service Pipes and Connections.

**ORDINANCE REPORT (cont.)**

7. Motion that the Village Board pass and approve An Ordinance Amending Section 74-104, Emergency Disconnections and Payments for Reconnection of the Code of Ordinances of the Village of Cherry Valley, Illinois, Division 3, Service Pipes and Connections.(Ordinance 2014-19).
8. Motion that the Village Board waive the rules on the first reading of An Ordinance approving the Bachrodt Subdivision (Final Plat approval).
9. Motion that the Village Board consider this the second reading and final reading of “An Ordinance approving the Bachrodt Subdivision”.
- 10.Motion that the Village Board pass and approve “An Ordinance Approving the Bachrodt Subdivision”. (Ordinance 2014-20).

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.**

**PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

1. Motion that the Village Board authorize C.E.S. Inc. to advertise for bids for the Regional Detention Area Phase 3 (Spillway Channel) Project.
2. Motion that the Village Board authorize C.E.S. Inc. to advertise for bids for the East Madigan Creek Restoration Project.
3. Motion that the Village Board authorize President Jim E Claeysen to sign a Professional Services Agreement with Hanson Professional Services Inc. for the Northeast Water Main Project, at a cost not to exceed \$29,927.00.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.**

**PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.**

**EXECUTIVE SESSION:**

5 ILCS 120/2) (C) (1) (Personnel Matters). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged an employee of the public body or against legal counsel for the public body to determine its validity. (Administration).

**RECONVENE TO OPEN SESSION**

**BOARD COMMENTS:**

**ADJOURNMENT:**

JEC 8/29/14