

VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY AUGUST 5, 2014

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 5th DAY OF AUGUST 2014.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Clerk Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	ABSENT	DAVID SCHROEDER	PRESENT

Also present: Village Administrator Jim Wise, Public Works Director Chuck Freeman, Attorney Jim Stevens, Dennis McMullen C.E.S. and Village Clerk Dana Ward.

ADOPT THE AGENDA: President Jim E. Claeysen entertained a motion to adopt the agenda. Trustee Schroeder moved to adopt the agenda. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

APPROVAL OF BOARD MINUTES: President Jim E. Claeysen entertained a motion to approve the minutes for July 15, 2014. Trustee Hudson moved to approve the minutes for July 15, 2014. Trustee Schroeder seconded. All "Aye"; none opposed. Motion carried by voice vote.

CITIZENS VOICE: None.

TREASURER'S REPORT: July 2014 Treasurer's Report by Karen Melloch. President Claeysen reported that Ms. Melloch is not present this evening. Copies of the Treasurer's Report have been supplied to the members for review. President Jim E. Claeysen entertained a motion to file the report. Trustee Schroeder moved to place the July 2014 Treasurer's Report on file. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. President Jim E. Claeysen entertained a motion that the Village Board approve a request from the Cherry Valley United Methodist Church. Chief Neville has reviewed the request and neighbors have been notified of this event. The entrances for Salamone's and Shell Expresslane will be open. Trustee Belt moved that the Village Board approve a request from the Cherry Valley United Methodist Church to close off part of South Cherry Street on Sunday September 7, 2014 from 8:00AM to 5:00PM for their "Rally in the Valley" Event. Trustee Schroeder seconded. All "Aye"; none opposed. Motion carried by voice vote.

ATTORNEY'S REPORT: JAMES STEVENS. No report.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S. No report.

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EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. No report.

DAVE SCHROEDER - RECREATION BOARD. Trustee Schroeder thanked the Board members that made it to the National Night Out event earlier this evening. The Recreation Board will be meeting tomorrow, Wednesday August 6, 2014, at 7:00PM. All are welcome to attend. Discussion will include two upcoming events: Fall Fishing Tournament and the Halloween Parade.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Trustee Belt moved that the Village Board waive the rules on the first reading of "An Ordinance Authorizing the Village of Cherry Valley Illinois to Dispose of Personal Property". Trustee Schroeder seconded. All "Aye"; none opposed. Motion carried by voice vote.
2. Trustee Belt moved that the Village Board consider this the second and final reading of "An Ordinance Authorizing the Village of Cherry Valley Illinois to Dispose of Personal Property". Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

3. Trustee Belt moved that the Village Board pass and approve:

ORDINANCE 2014-16

**"AN ORDINANCE AUTHORIZING THE VILLAGE OF CHERRY VALLEY
ILLINOIS TO DISPOSE OF PERSONAL PROPERTY"**

This equipment is being donated for educational purposes to Orangeville schools.

Trustee Hudson seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	ABSENT	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 AYE, 1 ABSENT.

Trustee Belt stated that ORDINANCE passes.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND. No report.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK. No report.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

1. Trustee Schroeder moved that the Village Board collaborate with and approve the Cherry Valley Library District's "Crow About Cherry Valley" scarecrow event from Friday, October 2, 2014 through Halloween Friday October 31st (The scarecrows will come down on the weekend of November 1-2). Public Works will provide event assistance by installing an additional (10) steel fence posts towards the Village Hall to expand this event. Trustee Hudson seconded. All "Aye"; none opposed. Motion carried by voice vote.
2. Trustee Schroeder moved that the Village Board approve C.E.S. Inc. to advertise for bids for resurfacing alley's, including a portion of the Tebala Bike Path, in the

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Village Proper. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

3. Trustee Schroeder moved that the Village Board waive the rules regarding bidding for repairs to the Village's Water Tower #1. President Claeysen noted that CB&I is a specialized contractor in water tower construction and repairs. Since the project costs exceed \$20,000.00, state law requires that the Village waive the rules for the bidding process. Trustee Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	ABSENT	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 AYE, 1 ABSENT.

4. Trustee Schroeder moved that the Village Board authorize repairs to the Village's Water Tower #1, by Chicago Bridge and Iron Constructors Inc., at a cost of \$123,800.00 from Line Item 5405 Water. Trustee Belt seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	ABSENT	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 AYE, 1 ABSENT.

Trustee Schroeder stated the PUBLIC WORKS passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

1. Discussion regarding an Amendment to an Intergovernmental Agreement (IGA) between the Village of Cherry Valley and the Rockford Park District providing for the Dedication and Development of Swanson Park East (reference - future Public Works Garage discussion from the Planning and Development Committee July 22, 2014). President Claeysen asked that Trustee Appell discuss the IGA this evening. A draft of the IGA has been submitted to the members; the estimated cost for this project is \$2.3 million dollars. Trustee Hudson voiced concerns regarding landscaping, past obligations referred to in the 1991 and 1995 agreements, Public Works building should come first before the landscaping is done, and the possible use of the 1% sales tax to satisfy a past agreement. Much discussion ensued. It is a consensus of the Board that language be added to the draft document. Trustee Belt asked if this property is zoned as a park: Attorney Stevens stated that Mr. Freeman did confirm that fact. This project will cover budget years through 2016. Trustee Appell noted that the Village looked at buying other property at a cost of several hundred thousand dollars and further stated that Dr. Swanson and the Rockford Park District have been enthusiastic to see this project completed. Mr. Freeman added that Larson and Darby had a meeting today to discuss final figures for presentation. President Claeysen will work with Trustee Appell and Attorney Stevens to add language to the draft IGA that will cover three items: 1.) That the completion of the Public Works Facility comes first, before landscaping concerns, 2.) size of the pavilion, and 3.) that the project will have a recommended completion date of April 30, 2016.

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The new draft (#2) document will be integrated with exhibits. It is the intention of the Board to have the initial IGA draft documents to Dr. Swanson and the Rockford Park District in time for the Rockford Park District's August 12, 2014 meeting. Trustee Appell stated that PLANNING AND DEVELOPMENT passes.

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.

Trustee Hudson provided the following statement: "The Personnel Committee has finished the review of the New and Updated, Employee Handbook presented by Sikich HR firm. All items were discussed and written as approval except for areas of legal review. The Handbook now goes to the Board of Trustees for the final review and approval. President Claeysen will be scheduling meetings in August to accommodate this task". President Claeysen added that this will not go to the Board until September, possibly Monday September 15, 2014. Trustee Hudson stated that PERSONNEL passes.

EXECUTIVE SESSION: President Jim E. Claeysen entertained a motion to go into Closed Session at 7:40PM. Trustee Appell moved to go into Executive Session under 5ILCS 120/2 (c) (1) (Personnel Matters). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the Public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Police Department). Trustee Hudson seconded. A Roll Call was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	ABSENT	DAVID SCHROEDER	AYE

Motion carried by a vote of 6 AYE, 1 ABSENT.

President Claeysen excused the staff as there will be no further business after the Executive Session.

RECONVENE TO OPEN SESSION: President Jim E. Claeysen reconvened the Open Session Village Board meeting at 7:55 PM. A Roll Call was taken:

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	ABSENT	DAVID SCHROEDER	PRESENT

BOARD COMMENTS:

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Trustee Appell moved to adjourn at 7:57PM. Trustee Hudson seconded. All "Aye"; none opposed. Motion carried by majority vote.

Recorded by Dana Ward, Village Clerk.

Minutes approved by President Jim E. Claeysen on August 13, 2014.

**AGENDA
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7:00 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: VILLAGE CLERK DANA WARD

VILLAGE TRUSTEES:

STEPHEN APPELL	JOANN HUDSON
NANCY BELT	GARY MAITLAND
SALLY HOLLEMBEAK	DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: July 15, 2014.

CITIZENS VOICE:

TREASURER'S REPORT: July 2014 Treasurer's Report by Karen Melloch

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. Motion that the Village Board approve a request from the Cherry Valley United Methodist Church to close off part of South Cherry Street on Sunday September 7, 2014 from 8AM to 5PM for their "Rally in the Valley" Event.

ATTORNEY'S REPORT: JAMES STEVENS.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

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DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Motion that the Village Board waive the rules on the first reading of "An Ordinance Authorizing the Village of Cherry Valley Illinois to Dispose of Personal Property".
2. Motion that the Village Board consider this the second and final reading of "An Ordinance Authorizing the Village of Cherry Valley Illinois to Dispose of Personal Property".
3. Motion that the Village Board pass and approve "An Ordinance Authorizing the Village of Cherry Valley Illinois to Dispose of Personal Property", Ordinance 2014-16.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

1. Motion that the Village Board collaborate with and approve the Cherry Valley Library District's "Crow About Cherry Valley" scarecrow event from Friday, October 2, 2014 through Halloween Friday October 31st (The scarecrows will come down on the weekend of November 1-2). Public Works will provide event assistance by installing an additional (10) steel fence posts towards the Village Hall to expand this event.

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PUBLIC WORKS REPORT (Continued).

2. Motion that the Village Board approve C.E.S. Inc. to advertise for bids for resurfacing alley's in the Village Proper.
3. Motion that the Village Board waive the rules regarding bidding for repairs to the village's Water Tower #1.
4. Motion that the Village Board authorize repairs to the village's Water Tower #1, by Chicago Bridge and Iron Constructors Inc., at a cost of \$123,800.00 from Line Item 5405 W.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

1. Discussion regarding an Amendment to an Intergovernmental Agreement between the Village of Cherry Valley and the Rockford Park District providing for the Dedication and Development of Swanson Park East (reference - future PW Garage discussion from the Planning and Development Committee July 22, 2014).

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.

EXECUTIVE SESSION:

5ILCS 120/2 (c) (1) (Personnel Matters). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the Public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Police Department).

RECONVENE TO OPEN SESSION

BOARD COMMENTS:

ADJOURNMENT:

JEC 8/1/14