

**VILLAGE OF CHERRY VALLEY, IL
MINUTES FOR THE
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MAY 6, 2014**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 6th DAY OF MAY 2014.

President Jim E. Claeysen called the meeting to order at 7:00pm and led the Pledge of Allegiance.

Roll Call.

STEPHEN APPELL	PRESENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

Also present: Village Administrator Wise, Village Treasurer Melloch, Public Works Director Freeman, Attorney Stevens, Interim Chief of Police Neville, Village Engineer McMullen and Village Clerk Ward.

ADOPT THE AGENDA: President Jim E. Claeysen entertained a motion to adopt the agenda. Trustee Schroeder motioned to adopt the agenda. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

APPROVAL OF BOARD MINUTES: April 22, 2014. President Jim E. Claeysen noted that the Clerk has already issued a correction for pages two and three and presented copies to the members. President Claeysen entertained a motion to approve the April 22, 2014 minutes. Trustee Belt moved to approve the April 22, 2014 Board minutes. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

CITIZENS VOICE: None.

TREASURER'S REPORT: Treasurer Melloch presented the April 2014 Treasurer's Report to the Village Board. Treasurer Melloch noted that another fiscal year has come to a close. The General Fund ending balance is \$3,599,237.00. There were three areas that had notable savings: Salaries and Taxes, \$112,865.00, Hospital Insurance, \$53,043.00 and Insurance Deductible, \$46,375.00. President Claeysen entertained a motion to place this report on file. Trustee Maitland moved to place the April Treasurer's Report on file. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. Proclamation: Motorcycle Awareness Month, May, 2014. President Jim E. Claeysen read the Motorcycle Awareness Month Proclamation to all present. President Claeysen entertained a motion to approve the proclamation. Trustee Schroeder moved to approve the proclamation. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote. Ms. Maldonado from the

**VILLAGE OF CHERRY VALLEY, IL
MINUTES FOR THE
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MAY 6, 2014**

PRESIDENT'S REPORT: JIM E. CLAEYSSEN. (CONT.)

Kishwaukee Valley A.B.A.T.E. Chapter was present to accept this proclamation and thanked the village for their support of Motorcycle Awareness Month.

2. Proclamation: National Public Works Week, May 18th - 23rd, 2014. President Jim E. Claeysen read the National Public Works Week Proclamation to all present. President Claeysen entertained a motion to approve this proclamation. Trustee Schroeder moved to approve the proclamation. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.
3. Proclamation: National Police Week, May 11th - 17th 2014. President Jim E. Claeysen read the National Police Week Proclamation to all present. President Claeysen entertained a motion to approve this proclamation. Trustee Hollembeak moved to approve the proclamation. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.
4. President Jim E. Claeysen entertained a motion to approve the Liquor and Gaming Licenses for Wild Horses Rockford Inc (a new Grill and Bar called NMT at Perryville and Charles Street). Trustee Maitland moved to approve the application for a liquor license, Classifications A, E, G, K and L/gaming coin operated machine license, as reviewed and approved at the May 5, 2014 Liquor Commission Meeting. Trustee Schroeder seconded. All "Aye"; none opposed. Motion carried by voice vote.
5. Village of Cherry Valley Standing and Advisory Committees and Appointments for Fiscal Year 2014-2015. President Jim E. Claeysen noted that this is the time of year he prepares the appointments for the next fiscal year. He asked the trustees to relay their comments to him regarding his recommendations for appointments. The appointments will be voted on by the Board at the May 20, 2014 Board meeting.

ATTORNEY'S REPORT: JAMES STEVENS. No report.

ENGINEER'S REPORT: DENNIS McMULLEN. No report.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. Trustee Appell reported that there will not be a meeting this month.

DAVE SCHROEDER - RECREATION BOARD. Trustee Schroeder stated that there will be a Recreation Board meeting Wednesday May 7, 2014 at 7:00PM. They will be discussing Citizen of the Year nominations and the Youth Fishing Tournament which is slated for May 31, 2014.

**VILLAGE OF CHERRY VALLEY, IL
MINUTES FOR THE
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MAY 6, 2014**

ORDINANCE COMMITTEE REPORT BY TRUSTEE BELT.

1. Trustee Belt moved that the Village Board consider this the second and final reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois, granting a Zoning Map Amendment from Chapter 82 Section 82-234 CC-Commercial Community District to Chapter 82 Section 82-208 - R4 - residential district for the property commonly known as 1918 South Bell School Road, Cherry Valley, Illinois. (Bachrodt Property). Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

2. Trustee Belt moved that the Village Board pass and approve:
ORDINANCE 2014-08 "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, GRANTING A ZONING MAP AMENDMENT FROM CHAPTER 82 SECTION 82-234 CC-COMMERCIAL COMMUNITY DISTRICT TO CHAPTER 82 SECTION 82-208 - R4 - RESIDENTIAL DISTRICT FOR THE PROPERTY COMMONLY KNOWN AS 1918 SOUTH BELL SCHOOL ROAD, CHERRY VALLEY, ILLINOIS (BACHRODT PROPERTY)".
Trustee Hollembeak seconded. A Roll Call vote was taken:

Appell	AYE	Hudson	AYE
Belt	AYE	Maitland	AYE
Hollembeak	AYE	Schroeder	AYE

Motion passes by a 6 to 0 vote.

3. Trustee Belt moved that the Village Board consider this the second and final reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 2 Section 2-68 Addressing Meetings. Trustee Maitland seconded. Trustee Appell and Trustee Hudson voiced their concerns regarding this ordinance. "AYE" was Belt, Hollembeak, Maitland and Schroeder. Appell and Hudson voted "NAY". Motion carried by 4 to 2 voice vote.

4. Trustee Belt moved that the Village Board pass and approve: ORDINANCE 2014-09 "AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 2, SECTION 2-68. ADDRESSING MEETINGS". Trustee Hollembeak seconded. A Roll Call vote was taken:

Appell	NAY	Hudson	NAY
Belt	AYE	Maitland	AYE
Hollembeak	AYE	Schroeder	AYE

Motion passes by a 4 to 2 vote.

5. Trustee Belt moved that the Village Board waive the rules for the first reading of an Ordinance granting a variance to the Code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 82, Section 82-55(a)(1) front yard setback requirements at 626 Genoa Street, Cherry Valley, Illinois. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

**VILLAGE OF CHERRY VALLEY, IL
MINUTES FOR THE
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MAY 6, 2014**

ORDINANCE COMMITTEE REPORT (CONT.)

6. Trustee Belt moved that the Village Board consider this the second and final reading of an Ordinance granting a variance to the Code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 82, Section 82-55 (a)(1) front yard setback requirements at 626 Genoa Street, Cherry Valley, Illinois. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

7. Trustee Belt moved that the Village Board pass and approve:
ORDINANCE 2014-10 "AN ORDINANCE GRANTING A VARIANCE TO THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, ILLINOIS, CHAPTER 82, SECTION 82-55 (a)(1) FRONT YARD SETBACK REQUIREMENTS. (626 GENOA STREET, CHERRY VALLEY, ILLINOIS)". Trustee Appell seconded. A Roll Call vote was taken:

Appell	AYE	Hudson	AYE
Belt	AYE	Maitland	AYE
Hollembeak	AYE	Schroeder	AYE

Motion passes by a 6 to 0 vote.

8. Trustee Belt moved that the Village Board waive the rules for the first reading of an ordinance granting of the waiver and variance to all village ordinances regarding permit and inspection fees for the Cherry Valley Public Library parking lot expansion and construction of a garage. Trustee Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

9. Trustee Belt moved that the Village Board consider this the second and final reading of an ordinance granting of the waiver and variance to all village ordinances regarding permit and inspection fees for the Cherry Valley Public Library parking lot expansion and construction of a garage. Trustee Schroeder seconded. All "Aye"; none opposed. Motion carried by voice vote.

10. Trustee Belt moved that the Village Board pass and approve:
ORDINANCE 2014-11 AN ORDINANCE GRANTING OF THE WAIVER AND VARIANCE TO ALL VILLAGE ORDINANCES REGARDING PERMIT AND INSPECTION FEES FOR THE CHERRY VALLEY PUBLIC LIBRARY PARKING LOT EXPANSION AND CONSTRUCTION OF A GARAGE. Trustee Schroeder seconded. A Roll Call vote was taken:

Appell	AYE	Hudson	AYE
Belt	AYE	Maitland	AYE
Hollembeak	AYE	Schroeder	AYE

Motion passes by a 6 to 0 vote.

**VILLAGE OF CHERRY VALLEY, IL
MINUTES FOR THE
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MAY 6, 2014**

ORDINANCE COMMITTEE REPORT (CONT.)

11. Trustee Belt moved that the Village Board consider this the first reading of an ordinance granting a variance to the Code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 82, Section 82-7(e)(5) allowing for the construction of a non "sight tight" fence and barbed wire strands along the top of the fencing.(5937 Sandy Hollow Road, Rockford, Illinois) Greater Rockford Auto Auction. Gary Maitland seconded. All "Aye"; none opposed. Motion carried by voice vote.

12. Trustee Belt moved that the Village Board consider this the first reading of an ordinance granting a variance to the Code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 82, Section 82-448(g)(2) which requires off-street parking areas to be improved with bituminous covering. (5937 Sandy Hollow Road, Rockford, Illinois) Greater Rockford Auto Auction. Trustee Maitland seconded. All "Aye"; none opposed. Motion carried by voice vote.

President Jim E. Claeysen noted that the last two items, number 11 and 12 for the Greater Rockford Auto Auction, will go to the May 20, 2014 meeting for final approval and passage.

Trustee Belt stated that ORDINANCE passes.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

PUBLIC WORKS COMMITTEE REPORT BY TRUSTEE: DAVID SCHROEDER.

1. Trustee Schroeder moved that the Village Board Authorize C.E.S. Inc. to Advertise for Bids for the Mill/Lyford Road and Newburg Road 2014 Street Paving Projects. Trustee Appell seconded. A Roll Call vote was taken:

Appell	AYE	Hudson	AYE
Belt	AYE	Maitland	AYE
Hollembek	AYE	Schroeder	AYE

Motion passes by a 6 to 0 vote.

2. Trustee Schroeder moved that the Village Board hire Nick Sarver as a Summer Employee for Public Works at \$10/hour for 500 hours (12 weeks). Trustee Hollembeak seconded. A Roll Call vote was taken:

Appell	AYE	Hudson	AYE
Belt	AYE	Maitland	AYE
Hollembek	AYE	Schroeder	AYE

Motion passes by a 6 to 0 vote.

**VILLAGE OF CHERRY VALLEY, IL
MINUTES FOR THE
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MAY 6, 2014**

PUBLIC WORKS COMMITTEE REPORT (CONT.)

- Trustee Schroeder moved that the Village Board award the Swanson Park Overlay Project to Rock Road Companies in the bid amount of \$89,913.34 being the lowest responsible bid, Line Item 5390 Capital Improvements. David Schroeder noted that this bid came in \$878 lower than expected. Stephen Appell seconded. A Roll Call vote was taken:

Appell	AYE	Hudson	AYE
Belt	AYE	Maitland	AYE
Hollembek	AYE	Schroeder	AYE

Motion passes by a 6 to 0 vote.

Trustee Schroeder stated that PUBLIC WORKS passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

- Stephen Appell moved that the Village Board approve the Site Plan for the Cherry Valley Library District Parking Lot Project, pending engineering approval from Hanson Professional Services. President Jim E. Claeysen noted that there is a Roll Call vote because the village is waiving the fees for the project. JoAnn Hudson seconded. A Roll Call vote was taken:

Appell	AYE	Hudson	AYE
Belt	AYE	Maitland	AYE
Hollembek	AYE	Schroeder	AYE

Motion passes by a 6 to 0 vote.

Trustee Appell stated that PLANNING AND DEVELOPMENT passes.

At this time President Jim E. Claeysen entertained a motion for a recess. Sally Hollembek moved for a five minute recess at 7:45PM and Nancy Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

RECONVENE: President Jim E. Claeysen called the meeting back into order at 7:50PM.

PERSONNEL COMMITTEE REPORT BY TRUSTEE: JOANN HUDSON.

- Discussion and review of Section One and Section Two of the newly drafted Employees Handbook (for approval). Trustee Hudson submitted a copy of a memo from Village Administrator Wise for Sections one and two, with changes noted. After much discussion it is decided that Attorney Stevens will work with the Mr. Wise specifically on Section One items 5, 12 and 13 and Section Two items 5, 6 and 11. Chairman Hudson asked that all Trustees review this information: Any suggestions/corrections should be forwarded to Mr. Wise.

VILLAGE OF CHERRY VALLEY, IL
MINUTES FOR THE
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY MAY 6, 2014

BOARD COMMENTS: None.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Trustee Hollembeak motioned to adjourn at 8:13PM. Trustee Belt seconded. All “Aye”; none opposed. Motion carried by voice vote.

Recorded by Village Clerk Dana Ward.

Minutes approved by President Jim E. Claeysen on May 19, 2014.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MAY 6, 2014
7:00 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: VILLAGE CLERK, DANA WARD

VILLAGE TRUSTEES:	STEPHEN APPELL	JOANN HUDSON
	NANCY BELT	GARY MAITLAND
	SALLY HOLLEMBEAK	DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: April 22, 2014.

CITIZENS VOICE:

TREASURER'S REPORT: April 2014 Report by Karen Melloch.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. Proclamation: Motorcycle Awareness Month.
2. Proclamation: National Public Works Week.
3. Proclamation: National Police Week.
4. Motion to Approve Liquor License/Video Gaming License for NMT at Perryville and Charles Street.
5. Village of Cherry Valley Advisory Committees, Standing Committees and Appointments for FY 2014/2015.

ATTORNEY'S REPORT: JAMES STEVENS.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Motion that the Village Board consider this the second and final reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois, granting a Zoning Map Amendment from Chapter 82 Section 82-234 CC-Commercial Community District to Chapter 82 Section 82-208 - R4 - residential district for the property commonly known as 1918 South Bell School Road, Cherry Valley, Illinois.
2. Motion that the Village Board pass and approve an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois, granting a Zoning Map Amendment from Chapter 82 Section 82-234 CC-Commercial Community District to Chapter 82 Section 82-208 - R4 - residential district for the property commonly known as 1918 South Bell School Road, Cherry Valley, Illinois.
3. Motion that the Village Board consider this the second and final reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 2 Section 2-68 Addressing Meetings.
4. Motion that the Village Board pass and approve an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 2 Section 2-68 Addressing Meetings.
5. Motion that the Village Board waive the rules for the first reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois granting a variance to a front yard setback at 626 Genoa Street, Cherry Valley, Illinois.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MAY 6, 2014**

ORDINANCE REPORT CONT.

6. Motion that the Village Board consider this the second and final reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois granting a variance to a front yard setback at 626 Genoa Street, Cherry Valley, Illinois.
7. Motion that the Village Board pass and approve an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois granting a variance to a front yard setback at 626 Genoa Street, Cherry Valley, Illinois.
8. Motion that the Village Board waive the rules for the first reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois granting a variance to the Cherry Valley Library District waiving all associated village fees relating to their Parking Lot Expansion Project.
9. Motion that the Village Board consider this the second and final reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois granting a variance to the Cherry Valley Library District waiving all associated village fees relating to their Parking Lot Expansion Project.
10. Motion that the Village Board pass and approve an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois granting a variance to the Cherry Valley Library District waiving all associated village fees relating to their Parking Lot Expansion Project.
11. Motion that the Village Board consider this the first reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois granting a variance regarding fencing requirements at Sandy Hollow and South Mulford Roads, Rockford Illinois (Greater Rockford Auto Auction).
12. Motion that the Village Board consider this the first reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois granting a variance regarding parking lot requirements at Sandy Hollow and South Mulford Roads, Rockford Illinois (Greater Rockford Auto Auction).

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

1. Motion to Authorize C.E.S. Inc. to Advertise for Bids for the Mill/Lyford Road and Newburg Road 2014 Street Paving Projects.
2. Motion to hire Nick Sarver as a Summer Employee for Public Works at \$10/hour for 500 hours (12 weeks).
3. Motion that the Village Board award the Swanson Park Overlay Project to Rock Road Companies in the bid amount of \$89,913.34 being the lowest responsible bid.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

1. Motion that the Village Board approve the Site Plan for the Cherry Valley Library District Parking Lot Project, pending engineering approval from Hanson Professional Services.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, MAY 6, 2014**

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.

1. Discussion and review of Section One and Section Two of the newly drafted Employees Handbook (for approval).

BOARD COMMENTS:

ADJOURNMENT:

JEC 5/1/2014