

**VILLAGE OF CHERRY VALLEY, IL  
MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY APRIL 1, 2014**

**THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 1<sup>ST</sup> DAY OF APRIL 2014.**

**PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT TIME 7:03PM AND LED THE PLEDGE OF ALLEGIANCE.**

A Roll Call was taken by Village Clerk, Dana Ward.

STEPHEN APPELL	PRESENT	JOANN HUDSON	ABSENT
NANCY BELT	PRESENT	GARY MAITLAND	PRESENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

Also present: President Jim E. Claeysen, Village Administrator Jim Wise, Village Treasurer Karen Melloch, Public Works Director Chuck Freeman, Attorney Jim Stevens, Interim Chief of Police Larry “Mike” Neville and Village Clerk Dana Ward.

**ADOPT THE AGENDA:** President Jim E. Claeysen entertained a motion to adopt the agenda noting that under Planning and Development, item 1.) *Motion to approve a Zoning Request for the Bachrodt Property, 1918 S. Bell School Road, Cherry Valley, IL, to R4*, there will be no vote; this item will be going back to ORDINANCE on April 7, 2014 for further discussion. David Schroeder moved to adopt the agenda, as noted. Stephen Appell seconded. All “Aye”; none opposed. Motion carried by majority vote.

**APPROVAL OF BOARD MINUTES:** March 17, 2014. President Jim E. Claeysen entertained a motion to approve the March 17, 2014 minutes. David Schroeder moved to approve the March 17, 2014 minutes. Sally Hollembeak seconded. All “Aye”; none opposed. Motion carried by majority vote.

**CITIZENS VOICE:** None.

**TREASURER’S REPORT.** March 2014 Report by Treasurer Karen Melloch. Karen Melloch noted that under the water account, \$100,000 was just received March 31, 2014 from Winnebago County for the scheduled Rock 39 water system payment. President Jim E. Claeysen entertained a motion to place the Treasurers Report on file. Gary Maitland moved to place the March 2014 Treasurer’s Report on file. David Schroeder seconded. All “Aye”; none opposed. Motion carried by majority vote.

**PRESIDENT’S REPORT: JIM E. CLAEYSSEN.**

1. Special Presentation from Mr. Mike Mudge regarding the Village’s Electrical Aggregation Program. Mr. Mudge is here to update the Board on the Electrical Aggregation program. He presented a sheet to the members summarizing the electrical aggregation for the Village. The program has 995 accounts, 955 are

**VILLAGE OF CHERRY VALLEY, IL  
MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY APRIL 1, 2014**

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN. (Continued).**

residential and 40 are commercial. The average residential use was 745kWh/month (kilowatt hours per month). In the first ten months the total community savings was \$225,000. In the last ten months of the program the community saved \$86,000. This represents a total program savings of \$341,000. The program originally enrolled 1110 accounts and has retained 995 accounts, a 90% retention rate. This is high in comparison to other communities with a retention rate of between 80-85%. Mr. Mudge noted that the rate of 4.99 cents is good until August and requested that the Board consider allowing him to prepare for the bidding process. President Jim E. Claeysen noted that this would have to go to Public Works for discussion, April 14, 2014, and then to the Board on April 15, 2014. Mr. Mudge added that everything needs to be completed by the final meter reading date in August. Stephen Appell asked about "end of season" rate adjustments and asked if the Village could expect to see this in the new contract. Mr. Mudge stated that if there is a governmental change in rates, a one-time charge can be added. This would be reflected in the May or June statements. He would expect a \$5.00 charge. The severe weather affected electric bills this past season. Stephen Appell asked the status on the natural gas aggregation. Currently, a house bill is on the table at the state level, Mr. Mudge stated.

2. Continued discussion and review of the 2014-2015 Fiscal Year Budget. President Jim E. Claeysen opened discussion and asked if any of the Board members had questions on the proposed budget. Nancy Belt brought up her concerns during the budget hearing that she would like to see the Board to setup a budget program to start replacing the Ash trees in Baumann Park and also start making improvements to other areas around Baumann Lake. Stephen Appell asked about Line Item 5405 Building and Grounds, non- building improvements, (\$18,000) and asked about the established Ash trees being removed in Baumann Park. He stated that this is a low figure and the Village has only budgeted \$1000 to replace trees in the park. Stephen Appell recommended a start-up fund of \$10,000 to \$20,000 and add more dollars to this fund over the next few years for replenishment of trees in the future. This should be a Capital Improvement Project. Nancy Belt recommended to setup a program in phases to replace the Ash trees in Baumann Park. She also agrees with Stephen Appell to budget funds for this project. The Public Works Department has employees that have been trained as "Arborist" and can do the work of replacing and replanting trees. Gary Maitland would support adding dollars for replacing trees, but would like to get feedback from Public Works as to what types of trees are present in the park and what would be replanted. David Schroeder will add this discussion to the Public Works agenda April 14, 2014. President Jim E. Claeysen stated that he does have good news: The Village's electronic sign is currently working. Chuck Freeman has a contractor coming later this week to determine why the sign works sometimes and sometimes not. If the sign is repairable, this could free up approximately \$7500 from the budget.

**VILLAGE OF CHERRY VALLEY, IL  
MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY APRIL 1, 2014**

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.** (Continued).

Stephen Appell asked about the Police Pension Fund contribution. Karen Melloch stated that the latest report from RBC Wealth Management, (company handling this investment) shows the contribution at approximately \$2.4 million. With that said, President Claeysen noted that Trustee Gary Maitland is excused from the table (7:37PM) to continue the discussion of the Police Pension Fund. Mr. Maitland is a benefactor of this fund. President Claeysen referred the Board to the information from Bryan Muraski, President of the Police Pension Board, (PPB). Karen Melloch was involved in the PPB meeting and has reviewed the figures from the Actuary, Tim Sharpe. Mr. Sharpe recommended a reduction in the "interest rate assumption". Previously the PPB used a rate of 7%, the Illinois Dept. of insurance recommended a 5% rate. Mr. Sharpe ran the Village's report assuming a 6% rate and suggested a Village contribution of \$423,142. President Claeysen asked for a consensus of the Board to use 6%, with a \$423,142 contribution. The Board members give their consensus. Gary Maitland returned to the table at 7:45PM.

Discussion turned to Administration; adding dollars into the training line item for sending all Trustees and President to IML conference in the Fall. David Schroeder stated that he may not attend and Nancy Belt noted that funds for two more people to attend the IML conference in the Fall should be added to the training line item. President Claeysen instructed Village Administrator Jim Wise to take appropriate action to insure these funds are added into the final budget.

President Jim E. Claeysen asked Attorney Stevens to review the longevity request for the Reclaiming First item with the Rockford Park District, (RPD) Attorney Stevens stated that this falls under the Illinois Intergovernmental Agreement Act; the Village can enter into this agreement. Correspondence was received from Tim Dimke of the Rockford Park District, requesting \$30,000 for twenty years. President Claeysen has recommended \$10,000 for ten years. This item will be kept on the agenda for further discussion.

David Schroeder asked about wages for non-union, non-contract employees. President Claeysen stated that there will be an Executive Session at the April 15, 2014 Board meeting to discuss wage adjustments for these employees.

President Claeysen asked if there are any further questions regarding Public Works or Police; there are no further questions.

3. Proclamation - National Public Health Week. President Jim E. Claeysen read the Proclamation and entertained a motion for approval. David Schroeder moved that the Village of Cherry Valley proclaim National Public Health Week,

**VILLAGE OF CHERRY VALLEY, IL  
MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY APRIL 1, 2014**

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.** (Continued).

April 7 through April 13, 2014. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by majority vote.

**ATTORNEY'S REPORT: JAMES STEVENS.** No report.

**ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.** No report.

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.** Stephen Appell. No report.

**DAVID SCHROEDER - RECREATION BOARD:** David Schroeder reported that the Recreation Board will meet Wednesday evening at 7:00PM. Items up for discussion are the Candy Scramble, Movie Night and other items.

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Nancy Belt moved that the Village Board consider this the first reading:

"AN ORDINANCE AMENDING THE CODE OF ORDINANCES  
FOR THE VILLAGE OF CHERRY VALLEY, ILLINIOS,  
CHAPTER 34 SECTION34-62. - DUTIES OF THE CHIEF OF POLICE".

Gary Maitland seconded. All "Aye"; none opposed. Motion carried by majority vote. President Jim E. Claeysen noted that at the last ORDINANCE meeting there was a motion by Sally Hollembeak to direct him to have Attorney Stevens draft this ordinance. The minimum qualifications are noted with preferred qualifications. This will go back to ORDINANCE April 7, 2014 for further discussion.

Nancy Belt stated that ORDINANCE passes.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.**

1. Gary Maitland moved that the Village Board NOT pursue any further collection regarding an invoice dated August 21, 2012 with Mr. Florian Guski for \$2,403.00. Stephen Appell seconded. A Roll Call vote was taken:

STEPHEN APPELL	AYE	JOANN HUDSON	ABSENT
NANCY BELT	NAY	GARY MAITLAND	AYE
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

**VILLAGE OF CHERRY VALLEY, IL  
MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY APRIL 1, 2014**

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.** (Continued).

It is noted that the Village has made many attempts to collect this debt and has incurred legal expenses attempting to collect on this debt. Stephen Appell stated that it makes good business sense for the management of this community to “let this go”. Motion passes by majority vote: 4 “Aye”, 1 “NAY” and 1 “Absent”.

Gary Maitland stated that FINANCE passes.

**PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.** No report.

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.** No report.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.**

1. Motion to approve a Zoning Request for the Bachrodt Property, 1918 South Bell School Road, Cherry Valley, IL, to R4. Stephen Appell noted that this item is for informational purposes and will be going to ORDINANCE. Attorney Stevens is working on the draft of this ordinance. The property owners have agreed to leave the property facing Bell School Road zoned as commercial. Nancy Belt will have this on the ORDINANCE agenda for the meeting on April 7, 2014. Any site plans would have to go Planning and Development for PUD (a planned unit development) approval.
  
2. Stephen Appell moved that the Village Board approve the Final Plat of the Rock 39 Project, Rock 39 Industrial Park, Unit 3, Lot 1, Baxter Road subject to Engineer’s and Attorney’s final approval. David Schroeder seconded. President Jim E. Claeysen noted that all the members have received a copy of a letter from Chris Cooper, Hanson Professional Services, in regards to their engineering review. He asked Attorney Stevens about a variance on the “locating pins” pursuant to the Village’s ordinance. Attorney Stevens will ask that the correct size pins be placed. President Claeysen clarified that these pins will need to “require the surveyor to set a three quarter inch diameter by four foot long iron pins at the appropriate locations, as defined by Village ordinance”, in acceptance of the plat approval. A representative of the owner is present and will comply. Jim Wise was asked to inform the owner. Since this is a plat approval, a Roll Call is not necessary. All “Aye”; none opposed. Motion carried by majority vote.

Stephen Appell stated that PLANNING AND DEVELOPMENT passes.

**PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.** No report.

**BOARD COMMENTS:** None.

**VILLAGE OF CHERRY VALLEY, IL  
MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY APRIL 1, 2014**

**ADJOURNMENT:** President Jim E. Claeysen entertained a motion to adjourn. Sally Hollembeak moved to adjourn at 8:22PM and Stephen Appell seconded. All "Aye"; none opposed. Motion carried by majority vote.

Recorded by Village Clerk Dana Ward.

Minutes approved by President Jim E. Claeysen on April 13, 2014.

**AGENDA  
VILLAGE OF CHERRY VALLEY, IL  
VILLAGE BOARD OF TRUSTEES MEETING  
TUESDAY, APRIL 1, 2014  
7:00 PM**

**CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL TAKEN BY: VILLAGE CLERK, DANA WARD**

**VILLAGE TRUSTEES:**

STEPHEN APPELL	JOANN HUDSON
NANCY BELT	GARY MAITLAND
SALLY HOLLEMBEAK	DAVID SCHROEDER

**ADOPTION OF THE AGENDA:**

**APPROVAL OF THE BOARD MINUTES:** March 17, 2014.

**CITIZENS VOICE:**

**TREASURER'S REPORT:** March 2014 Report by Treasurer Karen Melloch.

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. Special Presentation from Mr. Mike Mudge regarding our Electrical Aggregation Program.
2. Continued discussion and review of the 2014-2015 Fiscal Year Budget.
3. Proclamation - National Public Health Week.

**ATTORNEY'S REPORT: JAMES STEVENS.**

**ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.**

**EX-OFFICIO'S REPORTS:**

**STEPHEN APPELL - PLANNING AND ZONING COMMISSION.**

**DAVE SCHROEDER - RECREATION BOARD.**

**ORDINANCE REPORT BY TRUSTEE: NANCY BELT.**

1. Motion that the Village Board consider this the first reading of an Ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 34, Section 34-62 - Duties Chief of Police.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.**

1. Motion that the Village Board to dismiss an invoice dated August 21, 2012 to Mr. Florian Guski for \$2,403.00.

**PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.**

**PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.**

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.**

1. Motion to approve a Zoning Request for the Bachrodt Property, 1918 S. Bell School Road, Cherry Valley, IL, to R4 with the condition a portion of the property along Bell School Road remain Commercial property; subject to final plat with legal description.
2. Motion to Approve the Final Plat of the Rock 39 Project, Rock 39 Industrial Park, Unit 3, Lot 1, Baxter Road subject to Engineer's and Attorney's final approval.

**PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.**

**BOARD COMMENTS:**

**ADJOURNMENT:**

**JEC 3/26/14**