

**VILLAGE OF CHERRY VALLEY, IL
MINUTES FOR THE
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 4, 2014**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 4th DAY OF FEBRUARY, 2014.

PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Village Clerk, Dana Ward.

STEPHEN APPELL	ABSENT	JOANN HUDSON	PRESENT
NANCY BELT	PRESENT	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	PRESENT	DAVID SCHROEDER	PRESENT

Also present: President Jim E. Claeysen, Village Administrator Jim Wise, Treasurer Karen Melloch, Attorney Jim Stevens, Interim Chief of Police Larry “Mike” Neville, Dennis McMullen, C.E.S. and Village Clerk Dana Ward.

President Jim E. Claeysen entertained a motion to adopt the amended agenda. President Claeysen asked for the following changes: Under PERSONNEL REPORT delete item 1.) *Motion to hire a second part-time receptionist for the Administration Department* and under PRESIDENT’S REPORT add item 2. *Meeting Changes*. David Schroeder moved to adopt the amended agenda and Nancy Belt seconded. All “Aye”; none opposed. Motion carried by majority vote.

President Jim E. Claeysen entertained a motion to approve the Minutes for January 21, 2014. David Schroeder moved to approve the Minutes for January 21, 2014 and Nancy Belt seconded. All “Aye”; none opposed. Motion carried by majority vote.

CITIZENS VOICE: Bill Hecht: Public Safety and Damage to Village Property. Mr. Hecht is not here this evening.

TREASURER’S REPORT. January Report by Treasurer Karen Melloch. Karen Melloch noted that today the village received payment from Comcast for franchise fees in the amount of \$9,381.94. This payment has now been set up to be received electronically. Regarding state income tax payments, the state is usually two to three months behind in its payments to the municipalities. Karen Melloch noted that the State of Illinois has “pretty much caught up”; they are only one month behind at the present. Each member received a copy of this report. President Claeysen entertained a motion to place this report on file. David Schroeder moved to place the January Treasurer’s Report on file and Sally Hollembeak seconded. All “Aye”; none opposed. Motion carried by majority vote.

PRESIDENT’S REPORT: JIM E. CLAEYSSSEN.

1. **PROCLAMATION: HEART HEALTH MONTH.** President Jim E. Claeysen read a copy of the Proclamation, proclaiming February as HEART HEALTH MONTH. President Claeysen entertained a motion to approve this proclamation

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PRESIDENT'S REPORT: JIM E. CLAEYSSSEN. (Continued).

recognizing February as HEARTH HEALTH MONTH in the Village of Cherry Valley. David Schroeder moved to proclaim February as HEART HEALTH MONTH in the Village of Cherry Valley. Nancy Belt seconded. All "Aye"; none opposed. Motion carried by majority vote.

2. Meeting Changes. President Jim E. Claeysen stated that since there will not be a quorum for next week's Finance Committee meeting, Public Safety and the Finance Committee meetings will be moved to Monday, February 17th, 2014. Public Safety will be at 6:45 PM and Finance will be at 7:30 PM. The meetings on the 11th will be cancelled. The Board agreed.

ATTORNEY'S REPORT: JAMES STEVENS. No report.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S. No report.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. President Claeysen reported that three items will be going to Planning and Development in the near future: 1.) a rear yard set-back variance on Genoa Street, 2.) Zoning issue for the Bachrodt property and 3.) The Greater Rockford Auto Auction variances. All of these items came out of Planning and Zoning with approvals. Nancy Belt asked if the trustees could get a copy of the draft minutes of this meeting to review before the Planning and Development Committee Meeting. President Claeysen asked Jim Wise to get a copy of the unapproved minutes from P & Z to the committee members.

DAVID SCHROEDER - RECREATION BOARD. David Schroeder stated that there is a meeting Wednesday at 7:00 PM. All are invited to come. Items up for discussion are Skate Night, their Budget, Easter events and possibly a Cruise Night this summer.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Nancy Belt moved that the Village Board adopt a resolution releasing Executive Session minutes. (Resolution 2014-03, Releasing Executive Session Minutes and Attachment A). Sally Hollembeak seconded. A Roll Call was taken:

STEPHEN APPELL	ABSENT	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion passes by majority vote.

2. Nancy Belt moved that the Village Board adopt a resolution to approve the destruction of Executive Session Audio Recordings. (Resolution 2014-04, Destruction of Audio Recordings and Attachment A. Sally Hollembeak seconded. A Roll Call was taken:

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ORDINANCE REPORT BY TRUSTEE: NANCY BELT. (Continued).

STEPHEN APPELL	ABSENT	JOANN HUDSON	AYE
NANCY BELT	AYE	GARY MAITLAND	ABSENT
SALLY HOLLEMBEAK	AYE	DAVID SCHROEDER	AYE

Motion passes by majority vote.

Nancy Belt stated that ORDINANCE passes.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND. No report.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK. No report.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER. No report.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL. No report.

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.

BOARD COMMENTS: None.

ADJOURNMENT: Seeing there is no other business, President Jim E. Claeysen entertained a motion to adjourn. Sally Hollembeak moved to adjourn at 7:10PM and Nancy Belt seconded. All "Aye"; none opposed. Motion carried by majority vote.

Recorded by Village Clerk Dana Ward.

Minutes approved by President Jim E. Claeysen on February 9, 2014.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 4, 2014
7:00 PM**

CALL THE MEETING TO ORDER: PRESIDENT JIM E. CLAEYSSEN

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: VILLAGE CLERK, DANA WARD

VILLAGE TRUSTEES:

STEPHEN APPELL	JOANN HUDSON
NANCY BELT	GARY MAITLAND
SALLY HOLLEMBEAK	DAVID SCHROEDER

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: January 21, 2014.

CITIZENS VOICE: Wilbert Hecht: Public Safety and Damage to Village Property.

TREASURER'S REPORT: January Report by Karen Melloch.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. Proclamation: HEART HEALTH Proclamation

ATTORNEY'S REPORT: JAMES STEVENS.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Motion to release Executive Session minutes. (Resolution 2014-03, Releasing Executive Session Minutes).
2. Motion to approve the destruction of Executive Session recordings. (Resolution 2014-04, Destruction of Audio Recordings).

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

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7:00 PM**

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.

1. Motion to hire a second part-time receptionist for the Administration Department at an hourly rate of \$12.00 per hour, not to exceed 999 hours per year, with a start date of February 10, 2014.

BOARD COMMENTS:

ADJOURNMENT:

JEC 1/30/14