

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, JULY 2, 2013**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 2nd DAY OF JULY, 2013.

PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:00 AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Village Clerk, Dana Ward.

Stephen Appell	Present	JoAnn Hudson	Present
Nancy Belt	Present	Gary Maitland	Present
Sally Hollembeak	Present	David Schroeder	Present

Also present: President Jim E. Claeysen, Attorney Jim Stevens, Village Treasurer Karen Melloch, Interim Chief of Police Larry Neville, Public Works Director Chuck Freeman, Dennis McMullen, C.E.S. and Village Clerk Dana Ward.

President Jim E. Claeysen entertained a motion to adopt the amended Agenda: Add *TREASURER'S REPORT*, under *CITIZEN'S VOICE* delete Mr. Scott Christenson from IDOT and Mr. Jeff Fustin- traffic concerns and under *PERSONNEL* the grievance issue. David Schroeder so moved and Sally Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

President Jim E. Claeysen entertained a motion to approve the Minutes for June 18, 2013. David Schroeder so moved to approve the June 18, 2013 Village Board Minutes with a Header correction on page six. The Clerk will make the correction and file. Nancy Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

CITIZENS VOICE:

1. Eve Kirk - Cherry Valley Library - Scarecrow Initiative. Ms. Kirk is not present.

TREASURER'S REPORT: KAREN MELLOCH. Treasurer Karen Melloch gave the Board members a copy of the June 2013 Treasurer's Report and the "Quickbooks Profit and Loss versus Actual" statement. Interest rates have had no movement. Income tax receipts were received yesterday. There are no questions.

PRESIDENT'S REPORT: JIM E. CLAEYSSSEN. Line up for the Parade for the Fourth of July begins at 12:30 for vehicles and 12:45 for children and "others". The Parade will go from the Village Hall to the Bauman Park tennis courts. The Fire Works begin at dusk.

ATTORNEY'S REPORT: JAMES STEVENS. No report.

ENGINEER'S REPORT: DENNIS McMullen, C.E.S. The contracts for the Lyford Road and Newburg Road projects are now ready for signatures. The Lyford Road project is to begin the last week of July and Newburg Road will begin the first week of August. Both are slated for completion by the end of August.

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EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION. No report.

DAVE SCHROEDER - RECREATION BOARD. In addition to the Fourth of July festivities our Annual Street Dance on July 20, 2013, 6:30 to 10:30pm, in the downtown area of the Village.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Nancy Belt moved that the Village Board consider this the first reading:
"AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF CHERRY VALLEY, IL, SECTION 2-175 PART TIME FRONT DESK RECEPTIONIST (B) NORMAL HOURS OF EMPLOYMENT." Stephen Appell seconded. All "Aye"; none opposed. Motion passes.

2. Nancy Belt moved that the Village Board ratify the following Video Gaming licenses issued to these local businesses: Cherry Bowl Inc., Newburg Village Golf Club, Back Yard Bar and Grill and Lucky Dog. Gary Maitland seconded. A Roll Call vote was taken:

Stephen Appell	AYE	JoAnn Hudson	AYE
Nancy Belt	AYE	Gary Maitland	AYE
Sally Hollembeak	AYE	David Schroeder	AYE

Motion passes.

Nancy Belt stated ORDINANCE passes.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

1. David Schroeder moved that the Village Board approve the construction engineering agreement with C.E.S for the Lyford Road Project in the amount of \$14,000, Line Item 5095 Capital Improvement Fund. Stephen Appell seconded. Roll Call vote was taken:

Stephen Appell	AYE	JoAnn Hudson	AYE
Nancy Belt	AYE	Gary Maitland	AYE
Sally Hollembeak	AYE	David Schroeder	AYE

Motion passes.

2. David Schroeder moved that the Village Board approve the construction engineering agreement with C.E.S for the Newburg Road project in the amount of \$13,600, Line Item 5095 Capital Improvement Fund. Stephen Appell seconded. Roll Call vote was taken:

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PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER. (Continued).

Stephen Appell	AYE	JoAnn Hudson	AYE
Nancy Belt	AYE	Gary Maitland	AYE
Sally Hollembeak	AYE	David Schroeder	AYE

Motion passes.

3. David Schroeder moved that the Village Board authorize President Jim E. Claeysen to sign the "Letter of Intent" with the IEPA regarding the Village's water system. Stephen Appell seconded. All "Aye"; none opposed.
Motion passes.

4. David Schroeder moved that the Village Board waive the rules in regards to bidding procedures for specialized equipment (in regards to the street sweeper for Public Works). Nancy Belt seconded. A Roll Call vote was taken:

Stephen Appell	AYE	JoAnn Hudson	AYE
Nancy Belt	AYE	Gary Maitland	AYE
Sally Hollembeak	AYE	David Schroeder	AYE

Motion passes.

5. David Schroeder moved that the Village Board approve the purchase of an Elgin Street Sweeper from Standard Equipment Company, in an amount not to exceed \$197,500, Line Item 5440 Public Works Fire Fund. JoAnn Hudson seconded. A Roll Call vote was taken:

Stephen Appell	AYE	JoAnn Hudson	AYE
Nancy Belt	AYE	Gary Maitland	AYE
Sally Hollembeak	AYE	David Schroeder	AYE

Motion passes.

6. David Schroeder moved that the Village Board purchase a time clock from ADP in the amount of \$829, Line Item 5170 Public Works Professional Services. JoAnn Hudson seconded. A Roll Call vote was taken:

Stephen Appell	AYE	JoAnn Hudson	AYE
Nancy Belt	AYE	Gary Maitland	AYE
Sally Hollembeak	AYE	David Schroeder	AYE

Motion passes.

David Schroeder stated PUBLIC WORKS passes.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

1. Stephen Appell moved that the Village Board ratify waving the mowing liens on 1949 S. Bell School Road (the old Theatre building), in the amount of \$1336.50.

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PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

(Continued).

Sally Hollembeak seconded. A Roll Call vote was taken:

Stephen Appell	AYE	JoAnn Hudson	AYE
Nancy Belt	AYE	Gary Maitland	AYE
Sally Hollembeak	AYE	David Schroeder	AYE

Motion passes.

2. Stephen Appell moved to approve the ANAM Glenn Agreement, 7978 Newburg Road, waiving the water connection fee and requiring the construction of an eight foot wide recreational path along the Tabala Blvd. property. David Schroeder seconded the motion. A Roll Call vote was taken:

Stephen Appell	AYE	JoAnn Hudson	AYE
Nancy Belt	AYE	Gary Maitland	AYE
Sally Hollembeak	AYE	David Schroeder	AYE

Motion passes.

Stephen Appell stated PLANNING AND DEVELOPMENT passes.

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.

1. JoAnn Hudson moved that the Village Board approve a "Letter of Agreement" between the Village of Cherry Valley and Interim Chief of Police, so named, Larry Neville. Nancy Belt seconded. A Roll Call vote was taken:

Stephen Appell	AYE	JoAnn Hudson	AYE
Nancy Belt	AYE	Gary Maitland	AYE
Sally Hollembeak	AYE	David Schroeder	AYE

Motion passes.

JoAnn Hudson stated the PERSONNEL passes.

President Jim E. Claeysen thanked Interim Chief of Police Larry Neville for taking on this assignment.

BOARD COMMENTS:

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn. Sally Hollembeak so moved and Nancy Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Village Clerk Dana Ward.

Minutes approved by President Jim E. Claeysen on July 5, 2013.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
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TUESDAY, JULY 2, 2013
7:00 PM**

CALL THE MEETING TO ORDER: President Jim E. Claeysen

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: Village Clerk, Dana Ward

VILLAGE TRUSTEES: Stephen Appell JoAnn Hudson
Nancy Belt Gary Maitland
Sally Hollembeak David Schroeder

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: June 18, 2013.

CITIZENS VOICE:

1. IDOT Representative Scott Christianson - Presentation Cherry Valley Burger King, regarding police department support.
2. Ms. Eve Kirk - Cherry Valley Library - Scare Crow event.
3. Mr. Jeff Fustin - Traffic Safety Concerns Swanson Park Subdivision.

TREASURER'S REPORT: No Report

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

ATTORNEY'S REPORT: JAMES STEVENS.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

3. Motion to consider this the first reading of an ordinance amending the ordinance regarding the part time Front Desk Receptionist (defined hours)
4. Motion to approve all Video Gaming Licenses YTD (See attached list)

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

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PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

7. Motion to approve construction engineering agreement with C.E.S for the Lyford Road Project.
8. Motion to approve construction engineering agreement with C.E.S for the Newburg Road Project.
9. Motion to authorize President Jim E. Claeysen to sign the Letter of Intent with the IEPA regarding the Village's water system.
10. Motion to waive the rules in regards to bidding procedures for specialized equipment (street sweeper for Public Works).
11. Motion to approve the purchase of an Elgin Street Sweeper from Standard Equipment Company.
12. Motion to purchase a time clock for the Public Works department.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

3. Motion to ratify waving the mowing liens on 1949 S. Bell School Road. (regarding the sale of the old theatre building)
4. Motion to approve the Anam Glenn Agreement 7978 Newburg Rd.

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.

1. Motion to approve a Letter of Agreement and appoint an Interim Chief of Police.
2. Motion to approve recommendation regarding an employee grievance.

BOARD COMMENTS:

ADJOURNMENT:

**JEC
6/28/2013**