

**VILLAGE BOARD OF TRUSTEES MEETING
JUNE 18, 2013**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 18th DAY OF JUNE, 2013.

PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:03 P.M. AND LED THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS TAKEN BY DEPUTY VILLAGE CLERK, KATHY TRIMBLE.

Stephen Appell	Present	JoAnn Hudson	Present
Nancy Belt	Present	Gary Maitland	Present
Sally Hollembeak	Present	David Schroeder	Present

Also present: Attorney Jim Stevens, Village Treasurer Karen Melloch, Chief of Police Todd Houde, Sgt. Mike Neville, Public Works Director Chuck Freeman, Dennis McMullen, and Deputy Village Clerk Kathy Trimble.

President Jim Claeysen entertained a motion to adopt the agenda with the following correction:

1. Delete Item #4 from Public Works:
 - a. Motion to approve the “Letter of Intent” to Illinois EPA regarding the capping and sealing of Well 6.

David Schroeder moved to adopt the agenda. Nancy Belt seconded. Motion passes.

President Jim Claeysen entertained a motion to approve the June 4, 2013 Village Board minutes. JoAnn Hudson moved to approve the June 4, 2013 Village Board minutes. David Schroeder seconded. Motion carried by voice vote.

CITIZEN’S VOICE:

Mr. Wilbert Hecht did not show up to the meeting. We will have to reschedule at a later date.

PRESIDENT’S REPORT: No report

ATTORNEY’S REPORT: No report

ENGINEER’S REPORT: Dennis McMullen reported the milling on Bell School Road was done today. Paving will be done tomorrow and the road will be open to Magic Waters. President Claeysen asked Mr. McMullen if the road projects are approved tonight when will they begin. Mr. McMullen stated that the Lyford Road project will begin mid July and the Newburg Road project will begin in August.

EX-OFFICIO’S REPORTS:

Stephen Appell - Planning and Zoning Commission Report: Planning and Zoning Commission meeting will be Wednesday, June 19, 2013 at 7:00 PM to review the Comprehensive Plan.

David Schroeder – Recreation Board Report: Approximately 45 people attended the Outdoor Movie “The Great Outdoors” on Saturday, June 15 held at Village Hall. July 4th “Anything with Wheels” Parade will begin at 1:00 PM at Village Hall. The Street Dance will be held July 20, 2013.

**VILLAGE BOARD OF TRUSTEES MEETING
JUNE 18, 2013**

ORDINANCE REPORT BY TRUSTEE, NANCY BELT:

Nancy Belt moved to consider this the second and final reading of an Ordinance to allow a side yard setback of 20 inches along the easterly lot line to construct a driveway apron at 8931 Sultana Court. Stephen Appell seconded. All "aye"; none opposed. Motion passes.

Nancy Belt moved to pass and approve:

ORDINANCE 2013-20

AN ORDINANCE GRANTING A VARIANCE UNDER SECTION 82-55 TO SECTION 82-205(d)(2) TO ALLOW A SIDE YARD SET BACK OF 20 INCHES ALONG THE EASTERLY LOT LINE TO CONSTRUCT A DRIVEWAY APRON at 8931 Sultana Court. Sally Hollembeak seconded. A Roll Call vote was taken:

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes. Nancy Belt stated Ordinance passes.

FINANCE REPORT BY TRUSTEE, GARY MAITLAND

Gary Maitland moved that the Village Board authorize the payment of bills totaling \$129,286.87 that were signed and approved by the Finance Committee and Budget Director on June 11, 2013. JoAnn Hudson seconded. A roll call vote was taken.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

Gary Maitland moved that the Village Board authorize the payment of additional bills totaling \$43,375.54 that were reviewed and approved by the Finance Committee and Budget Director on June 18, 2013. JoAnn Hudson seconded. A roll call vote was taken.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

Gary Maitland moved to authorize the interest payment of the Series 2005B Bond Interest, in a total amount of \$16,120.00 by July 1, 2013, coming out of Line Item 5295 of the 2005 B Bond Fund. Steve Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

Gary Maitland moved to authorize the interest payment of the Series 2012 Bond Interest, in a total amount of \$10,293.33 by July 1, 2013, coming out of Line Item 5295 of the 2012 Bond Fund. JoAnn Hudson seconded. A roll call vote was taken.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

**VILLAGE BOARD OF TRUSTEES MEETING
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At 7:13 PM Trustee Nancy Belt excused herself and left the Council table.

Gary Maitland moved to authorize and approve funding to the Cherry Valley Festival Days Committee to be used solely for advertising in an amount not to exceed \$3,500.00 coming out of the Contingency Fund. JoAnn Hudson mentioned this is not a budgeted expense and how can it come out of contingency. President Claeysen stated that the contingency fund is for unforeseen and unexpected expenses. Attorney Stevens Agreed. Stephen Appell seconded. A roll call vote was taken

Stephen Appell	Aye	JoAnn Hudson	Nay
Nancy Belt	Excused	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

At 7:14 PM, Trustee Nancy Belt resumed her seat at the council table.

Gary Maitland moved to authorize the Village President to sign the ADP contract 3 year extension for payroll services beginning July 1, 2013 to June 30, 2016. Nancy Belt seconded. A roll call vote was taken.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

Gary Maitland moved to authorize the purchase of two Schwab fireproof filing cabinets in an amount not to exceed \$4,000.00, from line item 5375A. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes. Gary Maitland stated that Finance passes.

PUBLIC SAFETY REPORT BY TRUSTEE, SALLY HOLLEMBEAK

Sally Hollembeak moved to hire I/O Solutions for processing applications and testing recruits for the Police Department coming out of line item 5170P in an amount not to exceed \$5,000.00. David Schroeder seconded. A roll call vote was taken:

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

Sally Hollembeak moved for Chief Todd Houde to advertise for hiring full-time Police Officers coming out of line item 5065P in an amount not to exceed \$1,800.00. David Schroeder seconded. A roll call vote was taken

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

**VILLAGE BOARD OF TRUSTEES MEETING
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Sally Hollembeak moved to approve the purchase of (4) StarComm APX700/800 Model 2.4 Portable Radios, in the amount of \$21,712.00 coming out of line item 5375P. This purchase will be covered by a Grant. Nancy Belt seconded. A roll call vote was taken:

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes. Sally Hollembeak stated Safety passes.

PUBLIC WORKS REPORT BY TRUSTEE, DAVID SCHROEDER

David Schroeder moved to award the road construction contract for the Lyford Road project to Rock Road Companies in the amount of \$137,921.09 from the Capital Improvements Fund. Stephen Appell seconded.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

David Schroeder moved to award the road construction contract for Newburg Road project to William Charles Construction in the amount of \$128,328.48 from the capital improvements fund. JoAnn Hudson seconded. President Claeysen stated that these two road projects came in under the budgeted amount.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

David Schroeder moved to hire Modular Space Corporation to move and repair the Public Works Office Trailer in an amount not to exceed of \$2,015.00 coming out of line item 5120 Building & Grounds. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

David Schroeder moved to authorize hiring Northern Contracting, Inc. for guardrail repairs at Newburg Road & I-90 in the amount of \$3,465.55 coming from the Contingency Fund for insurance repairs. This is an insurance reimbursement project.

Stephen Appell seconded.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

**VILLAGE BOARD OF TRUSTEES MEETING
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David Schroeder moved to authorize hiring Northern Contracting, Inc. for additional guardrail repairs at Newburg Road & I-90 in the amount of \$1,232.41 from line item 5390 Streets. JoAnn Hudson seconded.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

David Schroeder moved to authorize Todd Stuehler to attend the Urban Forestry and Arboriculture Seminar on June 12, 2013 in Lisle, IL and reimburse him the \$105.00 for this cost from line item 5195 Public Works. Stephen Appell seconded.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

David Schroeder moved to authorize the purchase of new playground equipment from NUTOYS for Baumann Park not to exceed \$49,151.00 from the restricted Park Improvement Funds Line Item 5410. Nancy Belt seconded. President Claeysen stated that this is a joint project with the Cherry Valley Festival Days Committee and thanked them for their continued contributions to the restricted park fund for the betterment of Cherry Valley.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

David Schroeder mentioned that the regular cost of a Sweeper rental was \$2,500.00 plus transportation is \$1,500.00. Public Works would like to rent a sweeper that mounts to the front of one of our trucks to sweep the streets before 4th of July Parade to reduce the cost. David Schroeder moved to authorize the rental for one week from Standard Sweeper in the amount of \$3,000.00, coming out of line item 5175 Public Works. Stephen Appell seconded.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

David Schroeder moved to approve the purchase of a John Deere 1445 Series Commercial Mower from DeKalb Implement in an amount not to exceed \$15,500.00 after the trade in of the Kubota Tractor, coming from line item 5375 Capital Improvements. Nancy Belt seconded. A roll call vote was taken.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

**VILLAGE BOARD OF TRUSTEES MEETING
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David Schroeder moved to hire Thomas Tank and Hydrant Refinishing Company to clean and paint one hundred hydrants within the Village at a cost not to exceed \$3,800.00, coming out of line item 5145 Water. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes.

David Schroeder moved to allow Public Works to install a Trailblazer signs provided by CherryVale Mall on Harrison Avenue. Stephen Appell seconded. Motion carried by voice vote.

David Schroeder moved to authorize funds in the amount of \$1,500.00 for the Village's Annual Street Dance coming from line item 5260 Building & Grounds. Nancy Belt seconded. A Roll Call vote was taken:

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes. David Schroeder stated Public Works passes.

PLANNING & DEVELOPMENT – No Report

PERSONNEL REPORT BY TRUSTEE, JOANN HUDSON

JoAnn Hudson moved to approve advertising to hire a Part-Time Front Desk Receptionist for Village Administration for the hours of 12:00 PM – 4:00 PM at an hourly rate of \$12.00 to \$14.00 an hour. Sally Hollembeak seconded. A roll call vote was taken:

Stephen Appell	Aye	JoAnn Hudson	Aye
Nancy Belt	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion passes. JoAnn Hudson stated Personnel passes.

BOARD COMMENTS:

President Jim Claeysen introduced Mr. Scott Bradford Kramer as the recipient of the village's "Citizen of the Year" for 2013. President Claeysen commented that Scott Kramer richly deserves this recognition. President Claeysen then read the Citizen of the Year Proclamation and presented it to Mr. Kramer. Mr. Kramer spoke briefly expressing his thanks and gratitude for the recognition. Mr. Kramer closing statement was "he will love Cherry Valley and the people of Cherry Valley till death do us part."

President Jim Claeysen entertained a motion to adjourn at 7:40 PM. Sally Hollembeak moved to adjourn. Stephen Appell seconded. Motion carried by voice vote.

Respectfully submitted: Deputy Village Clerk, Kathy Trimble.
President Jim Claeysen approved the minutes on 6/26/13.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 18, 2013
7:00 PM**

CALL THE MEETING TO ORDER: President Jim E. Claeysen

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: Deputy Village Clerk, Kathy Trimble

VILLAGE TRUSTEES: Stephen Appell JoAnn Hudson
Nancy Belt Gary Maitland
Sally Hollembeak David Schroeder

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: June 4, 2013.

CITIZENS VOICE: Mr. Wilbert Hecht - Vandalism in Cherry Valley.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

ATTORNEY'S REPORT: JAMES STEVENS.

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS:

STEPHEN APPELL - PLANNING AND ZONING COMMISSION.

DAVE SCHROEDER - RECREATION BOARD.

ORDINANCE REPORT BY TRUSTEE: NANCY BELT.

1. Motion to consider this the second and final reading of an Ordinance for a variance setback at 8931 Sultana Court.
2. Motion to pass and approve an Ordinance for a variance setback at 8931 Sultana Court.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

1. Motion to approve all bills reviewed and approved by the Finance Committee and the Budget Director on June 11, 2013.
2. Motion to approve all additional payables reviewed and approved by the Finance Committee and the Budget Director on June 18, 2013.
3. Motion to approve the payment of the 2005B Bond (Interest).
4. Motion to approve the payment of the 2012 Bond (Interest).
5. Motion to approve advertising funding to the Cherry Valley Festival Days Committee.
6. Motion to approve the renewal Contract (for payroll purposes) with ADP.
7. Motion to approve the purchase of two fireproof filing cabinets.

AGENDA

**VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 18, 2013**

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

1. Motion to hire I/O Solutions for processing applications and testing recruits for the Police Department.
2. Motion for Chief Houde to advertise for hiring full-time Police Officers.
3. Motion to approve the purchase of (4) StarComm APX700/800 Model 2.4 Portable Radios.

PUBLIC WORKS REPORT BY TRUSTEE: DAVID SCHROEDER.

1. Motion to award the road construction contract for the Lyford Road Project to Rock Road Companies.
2. Motion to award road construction project for the Newburg Road Project to William Charles Construction.
3. Motion to hire Modular Space Corp. to move and repair the Public Works Office Trailer.
4. Motion to approve the "Letter of Intent" to Illinois EPA regarding the capping and sealing of Well 6.
5. Motion to approve hiring Northern Contracting, Inc. for guardrail repair - Newburg Road at I-90 (insurance reimbursement project).
6. Motion to approve hiring Northern Contracting, Inc. for additional repairs at Newburg Road and I-90.
7. Motion to approve Todd Stuehler's attendance at the Urban Forestry and Arboriculture Seminar, June 12, 2013, Lisle, IL.
8. Motion to approve the purchase of new playground equipment for Baumann Park from NuToys Inc.
9. Motion to approve rental for one week from Standard Sweeper for a Street Sweeper.
10. Motion to approve the purchase of a John Deere 1445 Series Commercial Mower from DeKalb Implement.
11. Motion to approve hiring Thomas Tank and Hydrants to clean and paint (100) hydrants at a cost of \$3800.00.
12. Motion to approve a request to place Trailblazer signs on Harrison Ave. for CherryVale Mall.
13. Motion to approve funds for the Village's Annual Street Dance.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL.

PERSONNEL REPORT BY TRUSTEE: JOANN HUDSON.

1. Motion to approve advertising to hire a Front Desk Receptionist for Village Administration.

BOARD COMMENTS: Recognition ceremony for 2013 Citizen of the Year Scott Kramer.

ADJOURNMENT:

JEC
6/14/13