

**VILLAGE OF CHERRY VALLEY, IL
MINUTES FOR THE
“SPECIAL” VILLAGE BOARD OF TRUSTEES
MARCH 7, 2013**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 7th DAY OF MARCH, 2013.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:00 P.M. AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Village Clerk, Dana Ward.

Stephen Appell	Present	Scott Kramer	Present
Sally Hollembeak	Absent	Gary Maitland	Present
JoAnn Hudson	Present	David Schroeder	Present

Also present: President Jim E. Claeysen, Village Attorney Jim Stevens, Village Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Todd Houde and Dennis McMullen, C.E.S.

President Jim E. Claeysen entertained a motion to adopt the Agenda. David Schroeder moved to adopt the Agenda. Scott Kramer seconded. All “Aye”; none opposed. Motion carried by majority vote.

President Jim E. Claeysen entertained a motion to approve the February 19, 2013 Village Board Minutes. David Schroeder moved to approve the February 19, 2013 Village Board Minutes. Stephen Appell seconded. All “Aye”; none opposed. Motion carried by majority vote.

TREASURER’S REPORT: KAREN MELLOCH. Treasurer Karen Melloch submitted a copy of the February Finance report to the Board members for review. President Jim E. Claeysen entertained a motion to put a copy of this report on file. Gary Maitland moved to file a copy of the February Treasurers Report. David Schroeder seconded. All “Aye”; none opposed. Motion carried by majority vote.

CITIZENS VOICE: Bill Hecht, “Kind Words for Public Works”. Village resident Bill Hecht wanted to thank the Public Works Director, Chuck Freeman and the Public Works staff for the wonderful work they have done in his neighborhood. He showed pictures on damaged sidewalks and curbs to the Board and stated these were repaired in a timely fashion. On behalf of the Village Board President Jim E. Claeysen thanked Mr. Hecht for his brief comments.

PRESIDENT’S REPORT: JIM E. CLAEYSSEN.

1. President Jim E. Claeysen presented the Board members with a copy of the Special Events Permit for Cherry Valley Landscape Center Open House. This has been approved and signed off by the appropriate department heads per the Village application process.

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PRESIDENT’S REPORT: JIM E. CLAEYSSEN. (Continued).

2. President Jim E. Claeysen entertained a motion to approve this event. David Schroeder motioned to approve the Cherry Valley Landscape Open House Saturday March 16, 2013. Stephen Appell seconded. All “Aye”; none opposed. Motion carried by majority vote.
3. President Jim E. Claeysen presented the Board members with a copy of the Special Events Permit for Kegel’s Great American Biker Jam. This has been approved and signed off by the appropriate department heads per the Village application process. President Jim E. Claeysen entertained a motion to approve this event. Scott Kramer motioned to approve the Kegel’s Great American Biker Jam for Saturday June 15, 2013. Stephen Appell seconded. All “Aye”; none opposed. Motion carried by majority vote.
4. President Jim E. Claeysen presented the Board members with a copy of a Special Events Permit for Kegel’s Guns and Axes Fallen Firefighters and Police Officers Benefit Ride. This has been approved and signed off by the appropriate department heads per the Village application process. President Jim E. Claeysen entertained a motion to approve this event. Stephen Appell motioned to approve the Kegel’s Gun and Axes Fallen Firefighters and Police Officer’s Benefit Ride for Sunday June 23, 2013. David Schroeder seconded. All “Aye”; none opposed. Motion carried by majority vote.

ATTORNEY’S REPORT: JAMES STEVENS. No report.

ENGINEER’S REPORT: DENNIS MCMULLEN. Well#1 Update. Mr. McMullen reported that the repairs are ongoing and it looks like it will be about 14 days before the well is ready to be put back in service.

EX-OFFICIO’S REPORT: SCOTT KRAMER. Recreation Board. Scott Kramer reminded the Board the Village Skate Night will be Saturday March 16th from 7:00 to 9:00Pm. The Cherry Valley Men’s Club is handling the costs (\$500) and there is no cost to attend this event.

EX-OFFICIO’S REPORT: STEPHEN APPELL. Planning and Zoning Board. Stephen Appell stated there will be a zoning meeting on Wednesday March 20th, 2013 at 7:00PM. There are three items on the Agenda:

1. Reviewing the Comprehensive Plan.
2. Variance for a front yard setback.
3. Review of side yard setback.

ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON.

1. JoAnn Hudson moved that the Village Board consider this Ordinance for the second and final reading:

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ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON. (Continued).

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 3 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE ADMINISTRATOR. Motioned by JoAnn Hudson with a noted correction and seconded by Stephen Appell. All "Aye"; none opposed. Motion carried by majority vote.

2. JoAnn Hudson motioned to approve this Ordinance amending the Code of Ordinances regarding ORDINANCE 2013-3:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 3 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE ADMINISTRATOR. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried.

3. JoAnn Hudson moved that the Village Board consider this Ordinance for the second and final reading:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 7 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE TREASURER. Motioned by JoAnn Hudson with a noted correction and seconded by Stephen Appell. All "Aye"; none opposed. Motion carried by majority vote.

4. JoAnn Hudson motioned to approve this Ordinance amending the Code of Ordinances regarding ORDINANCE 2013-4:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 7 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE TREASURER. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried.

5. JoAnn Hudson moved that the Village Board consider this Ordinance for the second and final reading:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 4 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE CLERK. Motioned by JoAnn Hudson and seconded by Scott Kramer. All "Aye"; none opposed. Motion carried by majority vote.

6. JoAnn Hudson motioned to approve this Ordinance amending the Code of Ordinances regarding ORDINANCE 2013-5:

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ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON. (Continued).

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 4 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE CLERK. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried.

7. JoAnn Hudson moved that the Village Board consider this Ordinance for the second and final reading:

AN ORDINANCE AMENDING CHAPTER 34, ARTICLE II, DIVISION 2 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE CHIEF OF POLICE. Motioned by Joann Hudson with a noted correction and seconded by Stephen Appell. Motion carried by majority vote.

8. JoAnn Hudson motioned to approve this Ordinance amending the Code of Ordinances regarding ORDINANCE 2013-6:

AN ORDINANCE AMENDING CHAPTER 34, ARTICLE II, DIVISION 2 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE CHIEF OF POLICE. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried.

9. JoAnn Hudson moved that the Village Board consider this Ordinance for the second and final reading:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 6 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE ENGINEER. Motioned by JoAnn Hudson and seconded by Stephen Appell. All “Aye”; none opposed. Motion carried by majority vote.

10. JoAnn Hudson motioned to approve this Ordinance amending the Code of Ordinances regarding ORDINANCE 2013-7:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 6 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE ENGINEER. A Roll Call vote was taken:

A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

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ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON. (Continued).

Motion carried.

11. JoAnn Hudson moved that the Village Board consider this Ordinance for the second and final reading:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 5 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE ATTORNEY. Motioned by JoAnn Hudson and seconded by Stephen Appell. All "Aye"; none opposed. Motion carried by majority vote.

12. JoAnn Hudson motioned to approve this Ordinance amending the Code of Ordinances regarding ORDINANCE 2013-8:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 5 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE ATTORNEY. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried.

13. JoAnn Hudson moved that the Village Board consider this Ordinance for the second and final reading:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, DIVISION 2 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE PUBLIC WORKS DIRECTOR. Motioned by JoAnn Hudson and seconded by Stephen Appell. All "Aye: none opposed. Motion carried by majority vote.

14. JoAnn Hudson motioned to approve this Ordinance amending the Code of Ordinances regarding ORDINANCE 2013-9:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, DIVISION 2 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE PUBLIC WORKS DIRECTOR. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried.

15. JoAnn Hudson moved that the Village Board consider this Ordinance for the first reading:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 2 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING APPOINTMENTS BY THE VILLAGE PRESIDENT.

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ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON. (Continued).

Motioned by JoAnn Hudson and seconded by Stephen Appell. All "Aye"; none opposed. Motion carried by majority vote.

It is noted that Attorney Jim Stevens will review the Ordinances with Attorney Aaron Szeto for typographical accuracy.

JoAnn Hudson stated Ordinance passes.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK.

PUBLIC WORKS REPORT BY TRUSTEE: SCOTT KRAMER.

1. Scott Kramer moved that the Village Board approve the purchase of upgraded FCC approved two-way radio equipment from Rock River Service Communications Center at a cost of \$12,300.00, Line Item PW 5375. David Schroeder seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

2. Scott Kramer moved that the Village Board approve Public Works Employees Carrie Totten and Jack Grimes attend the Illinois Rural Water Association Seminar at no cost to the Village. David Schroeder seconded.

A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

3. Scott Kramer moved that the Village Board approve Public Works employees Chuck Freeman, Carrie Totten and Steve Strasser attend the American Water Works Association Conference in Springfield, IL, March 19th, 20th and 21st, 2013 at a cost not to exceed \$1900.00, Line Item W5195. Stephen Appell seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

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PUBLIC WORKS REPORT BY TRUSTEE: SCOTT KRAMER. (Continued).

4. Scott Kramer moved that the Village Board approve Public Works employees Chuck Freeman and Carrie Totten attend the IDOT/Flagger Certification training March 7, 2013, at no cost to the Village. David Schroeder seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

5. Scott Kramer moved that the Village Board approve Public Works employees Carrie Totten, Steve Strasser and Todd Stuehler attend the IL Dept. of Agriculture Pesticide Certification training March 12th and 13th, 2013, at a cost not to exceed \$120.00, Line Item PW5195. JoAnn Hudson seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

6. Scott Kramer moved to approve the purchase and installation of fencing for the Village's Ball Diamond from Rock Valley Fence Company at a cost of \$13,765.00, Line Item 5410 Parks Improvement. Stephen Appell seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	ABSENT	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried majority vote.

Scott Kramer stated Public Works passes.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn at 7:36PM. Scott Kramer so moved for adjournment. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by majority vote.

Recorded by Dana Ward Village Clerk

Village President Jim E. Claeysen approved the Minutes on March 16, 2013.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
THURSDAY, MARCH 7, 2013
7:00 PM**

CALL THE MEETING TO ORDER: President Jim E. Claeysen

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: Village Clerk, Dana Ward

VILLAGE TRUSTEES:

Stephen Appell	Scott Kramer
Sally Hollembeak	Gary Maitland
JoAnn Hudson	David Schroeder

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: February 19, 2013.

TREASURER'S REPORT: February 2013 Report by Treasurer Karen Melloch

CITIZENS VOICE: Bill Hecht, "Kind Words for Public Works"

PRESIDENT'S REPORT:

1. Special Event Permit for Cherry Valley Landscape Center Open House March 16, 2013.
2. Special Event Permit for Kegel's Great American Biker Jam June 15, 2013.
3. Special Event Permit for Kegel's Guns and Axes Fallen Firefighters and Police Officers Benefit Ride June 23, 2013.

ATTORNEY'S REPORT: JIM STEVENS

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS: SCOTT KRAMER - RECREATION BOARD

STEPHEN APPELL - PLANNING AND ZONING COMMISSION

ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON

1. Motion to approve the second reading of an ordinance amending the Code of Ordinances regarding the Village Administrator.
2. Motion to approve an Ordinance amending the Code of Ordinances regarding the Village Administrator.
3. Motion to approve the second reading of an ordinance amending the Code of Ordinances regarding the Village Treasurer.
4. Motion to approve an ordinance amending the Code of Ordinances regarding the Village Treasurer.
5. Motion to approve the second reading of an ordinance amending the Code of Ordinances regarding the Village Clerk.
6. Motion to approve an Ordinance amending the Code of Ordinances regarding the Village Clerk.

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7. Motion to approve the second reading of an ordinance amending the Code of Ordinances regarding the Chief of Police.
8. Motion to approve an Ordinance amending the Code of Ordinances regarding the Chief of Police.
9. Motion to approve the second reading of an ordinance amending the Code of Ordinances regarding the Village Engineer.
10. Motion to approve an Ordinance amending the Code of Ordinances regarding the Village Engineer.
11. Motion to approve the second reading of an ordinance amending the Code of Ordinances regarding the Village Attorney.
12. Motion to approve an Ordinance amending the Code of Ordinances regarding the Village Attorney.
13. Motion to approve the second reading of an ordinance regarding the Code of Ordinances the Public Works Director.
14. Motion to approve an Ordinance amending the Code of Ordinances regarding the Public Works Director.
15. Motion to approve the first reading of an ordinance amending the Code of Ordinances regarding appointments by the Village President.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK

PUBLIC WORKS REPORT BY TRUSTEE: SCOTT KRAMER

1. Motion to approve the purchase of upgraded FCC required two-way radio equipment from Rock River Service Communications Center at a cost of \$12,300.00.
2. Motion to approve Public Works employees Carrie Totten and Jack Grimes to attend the Illinois Rural Water Association Seminar (no cost).
3. Motion to approve Public Works employees Chuck Freeman, Carrie Totten and Steve Strasser to the American Water Works Association Conference in Springfield, IL on March 19th, 20th and 21st, 2013 at a cost not to exceed \$1,900.00.
4. Motion to approve Public Works employees Chuck Freeman and Carrie Totten to attend IDOT Flagger Certification training on March 7, 2013 (no cost).
5. Motion to approve Public Works employees Carrie Totten, Steve Strasser and Todd Stuehler to attend the IL Dept of Agriculture Pesticide Certification training March 13th and 14th, 2013 at a cost not to exceed \$120.00.
6. Motion to approve the purchase and installation of fencing for the Village's Ball Diamond from Rock Valley Fence Company at a cost of \$13,765.00.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL

PERSONNEL REPORT BY TRUSTEE: DAVID SCHROEDER

BOARD COMMENTS:

ADJOURNMENT:

