

**VILLAGE OF CHERRY VALLEY, IL
MINUTES FOR THE
VILLAGE BOARD OF TRUSTEES
FEBRUARY 19, 2013**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 19th DAY OF FEBRUARY, 2013.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 8:19 P.M. AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Village Clerk, Dana Ward.

Stephen Appell	Present	Scott Kramer	Present
Sally Hollembeak	Present	Gary Maitland	Absent
JoAnn Hudson	Present	David Schroeder	Present

Also present: President Jim E. Claeysen, Village Attorney Jim Stevens, Village Treasurer Karen Melloch, Acting Public Works Director Chuck Freeman and Chief of Police Todd Houde.

President Jim E. Claeysen entertained a motion to adopt the agenda. David Schroeder moved to adopt the Agenda. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by majority vote.

President Jim E. Claeysen entertained a motion to approve the February 5, 2013 Village Board Minutes. Scott Kramer moved to approve the February 5, 2013 Village Board Minutes. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by majority vote.

TREASURER'S REPORT: No report.

CITIZENS VOICE: None.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN. President Jim E. Claeysen presented the Board members with a copy of the Special Events Permit for the PPMD Shamrock Shuffle. This has been approved and signed off by the appropriate department heads per the Village application process. President Jim E. Claeysen entertained a motion to approve this event. Sally Hollembeak motioned to approve the PPMD Shamrock Shuffle Event for Muscular Dystrophy in Cherry Valley March 17, 2013. Scott Kramer seconded. All "Aye"; none opposed. Motion carried by majority vote.

ATTORNEY'S REPORT: JAMES STEVENS. No report.

ENGINEER'S REPORT: DENNIS MCMULLEN. No report.

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EX-OFFICIO'S REPORT: SCOTT KRAMER. Recreation Board. A date has been set for the Cherry Valley Men's Club Ice Skating event at the Carlson Ice Arena on March 16, 2013, 7:00 to 9:00PM. This is a co-sponsored event. The Carlson Ice Arena will be charging a flat fee of \$500, which the Men's Club is funding.

EX-OFFICIO'S REPORT: STEPHEN APPELL. The Planning and Zoning meeting is Wednesday February 20, 2013 at 7:00PM. They will be reviewing the Village's Comprehensive Plan.

ORDINANCE REPORT: JOANN HUDSON.

1. JoAnn Hudson moved that the Village Board consider these Ordinances for the first reading:

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 3 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE ADMINISTRATOR.

AND

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 7 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE TREASURER.

AND

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 4 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE CLERK.

Sally Hollembeak seconded. All "Aye"; none opposed. Motion carried by majority vote.

2. JoAnn Hudson moved that the Village Board consider the following Ordinances for the first reading, with corrected language to read "by majority of those in office".

AN ORDINANCE AMENDING CHAPTER 34, ARTICLE II, DIVISION 2 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE CHIEF OF POLICE.

AND

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 5 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE ATTORNEY.

AND

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 6 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE ENGINEER.

AND

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ORDINANCE REPORT: JOANN HUDSON. (Continued).

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, DIVISION 2 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE VILLAGE PUBLIC WORKS DIRECTOR.

Sally Hollembeak seconded. All "Aye"; none opposed. Motion carried by majority vote.

JoAnn Hudson stated Ordinance passes.

FINANCE REPORT: ACTING CHAIRMAN STEPHEN APPELL.

1. Acting Chairman Stephen Appell moved the Village Board approve the bills reviewed by the Finance Committee and Budget Director in the amount of \$115,823.88. JoAnn Hudson seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

2. Acting Chairman Stephen Appell moved the Village Board approve the copier lease from Xerox Direct for Copier WC 5335, in the amount of \$135.68 per month (\$1628.16 per year) contracted for sixty months.

JoAnn Hudson seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

3. Acting Chairman Stephen Appell moved the Village Board approve Dana Ward, Village Clerk, to attend a Computer Class (Microsoft Word) at Entre Computers, Machesney Park, IL on March 21, 2013 at a cost not to exceed \$200.00. (Line Item 5195). JoAnn Hudson seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

4. Acting Chairman Stephen Appell moved the Village Board approve Dana Ward, Village Clerk to attend the NIMCA meeting at Gilberts, IL February 27, 2013 at a cost not to exceed \$50.00. (Line Item 5200A). Sally Hollembeak seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

Acting Chairman Stephen Appell stated Finance passes.

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PUBLIC SAFTEY: SALLY HOLLEMBEAK.

1. Sally Hollembeak moved the Village Board approve the purchase of (1) Laptop/In-Car Camera System from Corbin Technologies at a cost of \$10,000.00. (Line Item 5375 Capital Improvements for \$6500 and Line Item 5375P for \$3500). David Schroeder seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

2. Sally Hollembeak moved the Village Board approve the purchase of (1) VC4000DAQ Performance Computer to Assist in Accident Investigations for \$4000.00. (Line Item 5375P). David Schroeder seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

3. Sally Hollembeak moved the Village Board approve the purchase of (2) Ballistic (bullet- resistant) shields from Venture Ballistic Composites in the amount of \$2058.00. (Line Item 5375P). David Schroeder seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

Sally Hollembeak stated Safety passes.

PUBLIC WORKS: SCOTT KRAMER.

1. Scott Kramer moved the Village Board approve the purchase of (2) soccer goals from BSN Sports in the amount of \$1754.00. (Line Item 5410 Parks Improvement). JoAnn Hudson seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

2. Scott Kramer moved the Village Board approve the Change Order for Repairs to Well #1 to Municipal Well and Pump at a cost of \$28,355.00. David Schroeder seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

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PUBLIC WORKS: SCOTT KRAMER. (Continued).

3. Scott Kramer moved the Village Board approve Acting Public Works Director Chuck Freeman to attend computer classes at Entre Computer (Beginner Access, Beginner Excel and Intermediate Excel) in the amount of \$900.00. (Line Item 5196). JoAnn Hudson seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AYE

Motion carried by majority vote.

4. Scott Kramer moved the Village Board approve the purchase of a new computer for the Village's GIS Workstation from DELL Computers as a cost note to exceed \$1500.00. (Line Item 5375PW). JoAnn Hudson seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AY

Motion carried by majority vote.

5. Scott Kramer moved the Village Board approve a *Letter of Agreement* between the Village of Cherry Valley and Acting Public Works Director Chuck Freeman. David Schroeder seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AY

Motion carried by majority vote.

(At this time the new Public Works Director, Chuck Freeman, is welcomed to the Village.)

6. Scott Kramer moved the Village Board authorize the Public Works Director Chuck Freeman to advertise for a Request for Proposals for a new Curbside Refuse/Recycling Collection System Contract for the Village of Cherry Valley. Sally Hollembeak seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	ABSENT
JoAnn Hudson	AYE	David Schroeder	AY

Motion carried by majority vote.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn at 8:45PM. Sally Hollembeak so moved for adjournment. Scott Kramer seconded. All "Aye"; none opposed. Motion carried by majority vote.

Recorded by Dana Ward Village Clerk

Village President Jim E. Claeysen approved the Minutes on March 2, 2013.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 19, 2013
7:45 PM**

CALL THE MEETING TO ORDER: President Jim E. Claeysen

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: Village Clerk, Dana Ward

VILLAGE TRUSTEES:

Stephen Appell	Scott Kramer
Sally Hollembeak	Gary Maitland
JoAnn Hudson	David Schroeder

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: February 5, 2013.

TREASURER'S REPORT:

CITIZENS VOICE:

PRESIDENT'S REPORT:

1. Special Event Permit for the PPMD Shamrock Shuffle March 17, 2013.

ATTORNEY'S REPORT: JIM STEVENS

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

**EX-OFFICIO'S REPORTS: SCOTT KRAMER - RECREATION BOARD
STEPHEN APPELL - PLANNING AND ZONING COMMISSION**

ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON

1. Motion to approve the first reading of an ordinance amending the Code of Ordinances regarding the Village Administrator.
2. Motion to approve the first reading of an Ordinance amending the Code of Ordinances regarding the Village Treasurer.
3. Motion to approve the first reading of an ordinance amending the Code of Ordinances regarding the Village Clerk.
4. Motion to approve the first reading of an ordinance amending the Code of Ordinances regarding the Chief of Police.
5. Motion to approve the first reading of an ordinance amending the Code of Ordinances regarding the Village Attorney.
6. Motion to approve the first reading of an ordinance amending the Code of Ordinances regarding the Village Engineer.
7. Motion to approve the first reading of an ordinance amending the Code of Ordinances regarding the Public Works Director.

VILLAGE BOARD AGENDA FOR FEBRUARY 19, 2013 (PAGE 2)

FINANCE REPORT BY TRUSTEE: GARY MAITLAND

1. Motion to approve all bills reviewed and approved by the Finance Committee on February 19, 2013.
2. Motion to approve a new copier lease for the Administration Department.
3. Motion to approve Clerk Dana Ward to attend a computer class at Entre Computers at a cost not to exceed \$200.
4. Motion to approve Clerk Dana Ward to attend the NIMCA meeting in Gilberts, IL on February 27 at a cost not to exceed \$50.

PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK

1. Motion to approve the purchase of (1) Laptop/In-Car Camera System from Corbin Technologies at a cost of \$10,000.00.
2. Motion to approve the purchase of (1) VC4000DAQ Performance Computer to assist in Accident Investigations at a cost not to exceed \$4000.00.
3. Motion to approve the purchase of (2) ballistic (bullet-resistant) shields from Venture Ballistic Composites at a cost of \$2058.00.

PUBLIC WORKS REPORT BY TRUSTEE: SCOTT KRAMER

1. Motion to approve the purchase of (2) soccer goals from BSN Sports at a cost of \$1754.99.
2. Motion to approve a Change Order for Repairs to Well #1 to Municipal Well and Pump at a cost of \$28,355.00.
3. Motion to approve Acting Public Works Director Chuck Freeman to attend computer classes at Entre Computer at a cost of \$900.00.
4. Motion to approve the purchase of a new computer for the village's GIS Workstation from Dell Computers at a cost not to exceed \$1500.00.
5. Motion to approve a Letter of Agreement between the Village of Cherry Valley and Acting Public Works Director Chuck Freeman.
6. Motion to authorize Acting Public Works Director to advertise for Request for Proposals for a new Curbside Refuse/Recycling Collection System Contract for the Village of Cherry Valley.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL

PERSONNEL REPORT BY TRUSTEE: DAVID SCHROEDER

BOARD COMMENTS:

ADJOURNMENT:

JEC 2/15/13