

**VILLAGE OF CHERRYVALLEY, IL
MINUTES FOR THE
VILLAGE BOARD OF TRUSTEES
JANUARY 15, 2013**

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 15th DAY OF JANUARY, 2013.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:00 P.M. AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Village Clerk, Dana Ward.

Stephen Appell	Present	Scott Kramer	Present
Sally Hollembeak	Present	Gary Maitland	Present
JoAnn Hudson	Present	David Schroeder	Absent

Also present: President Jim E. Claeysen, Dennis McMullen, C.E.S., Village Administrator David Nord, Village Attorney Jim Stevens, and Chief of Police Todd Houde.

President Jim E. Claeysen entertained a motion to adopt the amended agenda with the following corrections:

1. Under Ordinance Report: Delete items 1 and 2; The Budget Director Ordinance will be sent back to Committee for further discussion at the February 4, 2013 meeting.
2. Under Public Works Report: Delete 2. Wiring at Well #5 and 3. BOSS snowplow. Both items were under \$1000 each and were approved at the Public Works Committee meeting on 1/14/2013.
3. Under President's Report: Add item 3. Emergency Well Repair: Well Number 1. Also delete Treasurer's report; this was accepted 1/2/13.

Stephen Appell moved to adopt the amended Agenda. Scott Kramer seconded. All "Aye"; none opposed. Motion carried by voice vote.

President Jim E. Claeysen entertained a motion to approve the January 2, 2013 Village Board Minutes with a correction. Chief Todd Houde was omitted from the attendance roster and the Clerk will correct the Minutes. Stephen Appell moved to approve the January 2, 2013 Village Board minutes. Sally Hollembeak seconded. All "Aye"; none opposed. Motion carried by voice vote.

CITIZENS VOICE: Nick Kovanda, Board Secretary for Keep Northern Illinois Beautiful. On behalf of the KNIB Board he thanked the Village of Cherry Valley for their support in the Christmas Tree Recycling Program. This is the 25th year of the program and runs from January 1st through the 15th. This program chips over 32,000 trees and provides 750,000 pounds of mulch back to the community for use in residential and commercial landscaping needs. KNIB is responsible for helping Winnebago County

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CITIZENS VOICE. (Continued).

meet the requirements as outlined in the Illinois Solid Waste Management Act through the vending recycling programs and environmental education efforts for youths and adults. More information can be found at the KNIB website, www.KNIB.org. President Jim E. Claeysen thanked Mr. Kovanda for his comments and thanks the residents for using this program.

PRESIDENT'S REPORT: JIM E. CLAEYSSEN.

1. **"LIMITING HOURS FOR PART-TIME POLICE OFFICER'S"** letter to Illinois Law Enforcement Training and Standards Board. President Jim E. Claeysen entertained a motion that the Village Board authorize his signature and forward a letter to ILTSB as discussed at the Public Safety meeting January 8, 2013. Stephen Appell so moved and was seconded by Gary Maitland. All "Aye"; none opposed. Motion carried by voice vote.
2. **Miscellaneous correspondence and news.** David Nord supplied President Claeysen with the Village's February calendar with changes: On February 19th Finance would be at 7:00PM and Village Board would be at 7:45PM. On February 11th Safety would be at 6:45PM and Public Works would be at 7:30PM. On February 6th Recreation Board will be at 7:00PM. There will be no meetings on February 12th. With the Boards consensus the calendar is approved.
3. **Emergency Well Repair: Well Number One.** This was discussed with Attorney Jim Stevens and Dennis McMullen C.E.S. at the Public Works meeting 1/14/2013. This is an emergency issue and will have to be ratified at the February meeting. President Jim E. Claeysen entertained a motion to authorize and award repair to Municipal Well and Pump at a cost of \$8740.00. This would come out of available water contingency funds. Scott Kramer so moved and was seconded by Stephen Appell. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	ABSENT

Motion passes.

ATTORNEY'S REPORT: JAMES STEVENS. No report.

ENGINEER'S REPORT: DENNIS MCMULLEN. No report.

EX-OFFICIO'S REPORT: SCOTT KRAMER. Recreation Board. No report.

EX-OFFICIO'S REPORT: STEPHEN APPELL. Planning and Development. No report.

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FINANCE REPORT BY TRUSTEE: GARY MAITLAND.

1. Gary Maitland so moved to approve Village Administrator David Nord, to attend the Winter ILCMA conference in Peoria, IL, February 20-22nd, in an amount not to exceed \$540.00. Stephen Appell seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	ABSENT

Motion passes.

2. Gary Maitland so moved to authorize payment of bills in the amount of \$38,812.20 as approved by the Finance Committee on January 8, 2013. Stephen Appell seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	ABSENT

Motion passes.

3. Gary Maitland so moved to authorize payment of additional bills reviewed and approved by the Budget Director and Finance Committee members on January 15, 2013 in the amount of \$54,925.85. Stephen Appell seconded.

A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	ABSENT

Motion passes. Gary Maitland stated Finance passes.

PUBLIC SAFETY: Sally Hollembeak.

1. Sally Hollembeak so moved to send Chief Todd Houde and Officer Nyman to attend the CALEA conference in Charleston, North Carolina, in an amount not to exceed \$5,210.00, taken out of Line Item 5195 and 5200. Scott Kramer seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	ABSENT

Motion passes.

2. Sally Hollembeak so moved to send Chief of Police Todd Houde and Officers Muraski and Seitz to attend the ILEAS conference in Springfield, IL in an amount not to exceed \$900.00, taken out of Line Item 5195 and 5200. Scott Kramer seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	ABSENT

Motion passes.

3. Sally Hollembeak so moved to approved the annual contract for the CherryVale Mall Police substation in the amount of \$1.00.

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PUBLIC SAFETY: Sally Hollembeak. (Continued).

JoAnn Hudson seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	ABSENT

Motion passes. Sally Hollembeak stated Public Safety passes.

PUBLIC WORKS REPORT BY TRUSTEE: SCOTT KRAMER.

1. Scott Kramer so moved to waive the rules on the bidding procedure due to bids already available from the previous Backhoe that was destroyed in the fire. This Backhoe will need to match the buckets already owned by the Village. These buckets were not destroyed in the fire. Stephen Appell. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	ABSENT

Motion passes.

2. Scott Kramer so moved to approve the purchase of a John Deere 310SK Wheel Loader Backhoe from Westside Tractor in the amount of \$93,000, pending Insurance approval, and payment will come out of Fire Contingency Fund, Line Item 5440, Stephen Appell seconded. President Jim E. Claeysen verified that the Insurance will cover this item at 100%. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	ABSENT

Motion passes.

3. Scott Kramer so moved to approve the hiring of Colin Edmondson on the recommendation of Acting Public Works Director Chuck Freeman, at the rate of \$15.00 per hour, for part-time snowplowing. Sally Hollembeak seconded. A Roll Call vote was taken:

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	ABSENT

Motion passes. Scott Kramer stated Public Works passes.

ADJOURNMENT: President Jim E. Claeysen entertained a motion to adjourn at 7:20PM. Sally Hollembeak so moved for adjournment. Stephen Appell seconded. All "Aye": none opposed. Motion carried by majority vote.

Recorded by Dana Ward Village Clerk

Village President Jim E. Claeysen approved the minutes on January 31, 2013.

AGENDA
VILLAGE OF CHERRY VALLEY, IL
VILLAGE BOARD OF TRUSTEES MEETING
TUESDAY, January 15, 2013
7:00 PM

CALL THE MEETING TO ORDER: President Jim E. Claeysen

PLEDGE OF ALLEGIANCE:

ROLL CALL TAKEN BY: Village Clerk, Dana Ward

VILLAGE TRUSTEES:

Stephen Appell	Scott Kramer
Sally Hollembeak	Gary Maitland
JoAnn Hudson	David Schroeder

ADOPTION OF THE AGENDA:

APPROVAL OF THE BOARD MINUTES: January 2, 2013.

TREASURER'S REPORT: December 2012 Report by Karen Melloch

CITIZENS VOICE: Nick Kovanda from "Keep Northern Illinois Beautiful" in reference to the annual Christmas Tree Recycling Program.

PRESIDENT'S REPORT:

1. "LIMITING HOURS FOR PART-TIME POLICE OFFICERS" letter to Illinois Law Enforcement Training and Standards Board.
2. Miscellaneous correspondence and news.

ATTORNEY'S REPORT: JIM STEVENS

ENGINEER'S REPORT: DENNIS McMULLEN, C.E.S.

EX-OFFICIO'S REPORTS: SCOTT KRAMER - RECREATION BOARD
STEPHEN APPELL - PLANNING AND ZONING

ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON

1. Motion to approve the second reading of an Ordinance amending the Budget Director Ordinance.
2. Motion to approve an Ordinance amending the Budget Director Ordinance.

FINANCE REPORT BY TRUSTEE: GARY MAITLAND

1. Motion to approve Village Administrator David Nord to attend the Winter ILCMA conference in Peoria, IL
2. Motion to pay bills reviewed and approved by the Finance Committee on January 8, 2013.
3. Motion to pay additional payables reviewed and approved by the Budget Director and Finance Committee members on January 15, 2013.

AGENDA
VILLAGE OF CHERRY VALLEY, IL
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TUESDAY, January 15, 2013
7:00 PM

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PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK

1. Motion to approve Chief Todd Houde and Officer Nyman to attend the CALEA conference in Charleston, South Carolina.
2. Motion to approve Chief Todd Houde, Officers Muraski and Seitz to attend the ILEAS conference in Springfield, IL.
3. Motion to approve the annual CherryVale Mall substation contract.

PUBLIC WORKS REPORT BY TRUSTEE: SCOTT KRAMER

1. Motion to purchase a replacement Backhoe.
2. Motion to approve additional costs for electrical wiring at Well #5.
3. Motion to approve additional costs for the BOSS snowplow.
4. Motion to hire an additional Snowplow Driver for Public Works.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL

PERSONNEL REPORT BY TRUSTEE: DAVID SCHROEDER

BOARD COMMENTS:

ADJOURNMENT:

JEC 1/11/13