

VILLAGE OF CHERRYVALLEY, IL  
"SPECIAL SESSION"  
MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES  
JANUARY 2, 2013

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN "SPECIAL" SESSION ON THE 2ND DAY OF JANUARY, 2013.

PRESIDENT JIM E. CLAEYSSEN CALLED THE MEETING TO ORDER AT 7:00 P.M. AND LED THE PLEDGE OF ALLEGIANCE.

A Roll Call was taken by Village Clerk, Dana Ward.

Stephen Appell	Present	Scott Kramer	Present
Sally Hollembeak	Present	Gary Maitland	Present
JoAnn Hudson	Present	David Schroeder	Present

Also present: Village Treasurer Karen Melloch, Acting Public Works Director Chuck Freeman, Dennis McMullen, C.E.S., Village Administrator David Nord, Village Attorney Jim Stevens, and Chief of Police Todd Houde.

President Jim Claeysen entertained a motion to adopt the amended agenda with a correction: Delete Number one under Finance. The Collective Bargaining Agreement is not ready for approval at this time. David Schroeder moved to adopt the amended Agenda. Scott Kramer seconded. All "Aye"; none opposed. Motion carried by voice vote.

President Jim Claeysen entertained a motion to approve the December 18, 2012 Village Board minutes. David Schroeder moved to approve the December 18, 2012 Village Board minutes. Scott Kramer seconded. All "Aye"; none opposed. Motion carried by voice vote.

**CITIZENS VOICE:** None.

**PRESIDENT'S REPORT: JIM E. CLAEYSSEN.**

1. Application to Sell Alcoholic Liquor at Retail: Class A & E. President Jim Claeysen entertained a motion to approve a liquor license for 205 E. State Street. The applicants are applying for a liquor license so they can pursue a license from the State of Illinois to operate video gaming terminals. One of the applicants, Raymond Hodyniak, spoke on behalf of himself and partner Cynthia Hodyniak. He explained where the operation was to be located and how they will abide by the State Gaming Board for Video Gaming establishments. He also stated that they will be working with the Backyard Grill and Bar to supply food for their business. President Jim Claeysen stated that the establishment is required to have the appropriate local liquor license in place first before they can apply to the State of Illinois to operate gaming terminals.

**“SPECIAL SESSION”  
MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES  
JANUARY 2, 2013**

**PAGE TWO**

**PRESIDENT’S REPORT:** Continued).

Sally Hollembeak so moved that the Village Board approve the liquor license request for 205 E. State Street. Motion was seconded by Scott Kramer.

A Roll Call vote was taken.

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion passes. President Jim Claeysen welcomed the new business to Cherry Valley.

**TREASURER’S REPORT:** President Jim Claeysen entertained a motion to amend the Board Agenda to move the Treasurer’s Report to after the Presidents Report. Sally Hollembeak so moved to amend the agenda. This was seconded by Stephen Appell. All “Aye”; none opposed. Motion carried by voice vote.

**PRESIDENT’S REPORT:** (Continued).

2. Miscellaneous correspondence/news. The Village received a check from our insurance carrier for partial/pre-payment for equipment for \$125,000 to help with the cost of replacing equipment loss in the fire at Public Works. The Treasurer has received this check and has been deposited accordingly. The Treasurer has supplied the trustees with an outstanding balance report on state income tax dollars. We are paid through September 2012. The State still owes a balance for October through December for an outstanding balance of \$62,548.68.

**TREASURER’S REPORT: Karen Melloch.** Ms. Melloch supplied the trustees with a statement showing a \$3.42 balance for the 2005A Project fund that will be placed into Water. She also noted the insurance money received of \$125,000 has been deposited in the Capital Improvement Funds. President Jim Claeysen discussed the two bonds left: The Series 2004 Bond, which will be paid off in January 2013 and the Series 2005B, which will be paid off in January 2016. President Jim Claeysen entertained a motion to place the December 2012 Treasurers Report by Karen Melloch on file. Gary Maitland so moved that the Treasurer’s Report be placed on file. Motion seconded by David Schroeder.

All “Aye”; none opposed. Motion carried by voice vote.

**ATTORNEY’S REPORT: JAMES STEVENS.** No report.

**ENGINEER’S REPORT: DENNIS MCMULLEN.** Municipal Well and Pump came to work on Well Number One. There were minor things that warrant attention: There was vibration detected and will need to be checked. They also found some bad threads in the upper bearing of the motor.

**“SPECIAL SESSION”  
MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES  
JANUARY 2, 2013**

**PAGE THREE**

**ENGINEER’S REPORT (Continued).**

An excessive amount of oil was found and will need to be baled. Mr. McMullen expects to have a report by the January 14<sup>th</sup> Public Works meeting.

**EX-OFFICIO’S REPORTS: SCOTT KRAMER.** Recreation Board. No report.

**EX-OFFICIO’S REPORTS: STEPHEN APPELL.** Planning and Zoning.

1. There is an item coming up at the next meeting for an exception for an addition to a garage at 840 Elgin Street.
2. The commissioners are reviewing the Comprehensive Plan. There will not be a meeting in January; the commission will meet in February. David Nord will be assisting the commissioners at reviewing possible changes to the village’s Comprehensive Plan.

**ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON.**

1. JoAnn Hudson so moved that the Village Board consider this Ordinance for the FIRST Reading:

“AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, DIVISION 8 OF THE CODE OF ORDINANCES OF THE VILLAGE OF CHERRY VALLEY, ILLINOIS REGARDING THE BUDGET DIRECTOR.”

JoAnn Hudson also noted the attachment of Article A. The items F-O have been inserted under “Section 2-322. Powers and Duties.” Jim Stevens added new wording; “including but not limited to”. President Jim Claeysen asked that this be kept on Ordinance for the January 7, 2013 meeting. Motion was seconded by Stephen Appell. All “Aye”; none opposed. Motion carried by voice vote. JoAnn Hudson stated that Ordinance passes.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND.**

Gary Maitland so moved to approve the Village’s agreement with ADP to provide a scheduling option for payroll documentation to include a time clock at an additional Conversion cost of \$150, plus \$220.60 a month for the cost. David Schroeder seconded. A Roll Call vote was taken.

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion passes. Gary Maitland stated Finance passes.

**PUBLIC SAFETY:** No report.

**PUBLIC WORKS REPORT BY TRUSTEE: SCOTT KRAMER.**

Scott Kramer moved to approve the Engineering Services Contract for the Village’s Regional Detention System Improvements (Phase Two) as a cost not to exceed \$32,250.00. Sally Hollembeak seconded. President Jim Claeysen produced a letter from Attorney Stevens stating he has reviewed the contract and recommends that the Village can execute the contract. The Clerk will file this letter appropriately.

**“SPECIAL SESSION”  
MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES  
JANUARY 2, 2013**

**PAGE FOUR**

**PUBLIC WORKS REPORT BY TRUSTEE: SCOTT KRAMER.** (continued).

A Roll Call vote was taken.

Stephen Appell	AYE	Scott Kramer	AYE
Sally Hollembeak	AYE	Gary Maitland	AYE
JoAnn Hudson	AYE	David Schroeder	AYE

Motion passes. Scott Kramer stated that Public Works passes.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE STEPHEN APPELL:** No report.

**PERSONNEL REPORT BY TRUSTEE DAVID SCHROEDER:** No Report.

**BOARD COMMENTS BY JIM E. CLAEYSSSEN:**

Our next Village Board meeting will be Tuesday, January 15, 2013 at 7:00 PM.

**ADJOURNMENT:** President Jim Claeysen entertained a motion to adjourn at 7:26PM. Sally Hollembeak so moved for adjournment. Stephen Appell seconded. All “Aye”: none opposed. Motion carried by majority vote.

Recorded by Dana Ward Village Clerk

Village President Jim E. Claeysen approved the minutes on January 12, 2013.

**“SPECIAL”  
VILLAGE BOARD OF TRUSTEES MEETING AGENDA  
DATE: Wednesday, January 2, 2013  
TIME: 7:00 PM**

**CALL THE MEETING TO ORDER:** President Jim E. Claeysen

**PLEDGE OF ALLEGIANCE**

**ROLL CALL TAKEN BY:** Village Clerk, Dana Ward

**VILLAGE TRUSTEES:**

Stephen Appell	Scott Kramer
Sally Hollembeak	Gary Maitland
JoAnn Hudson	David Schroeder

**ADOPTION OF THE AGENDA**

**APPROVAL OF THE BOARD MINUTES:** December 18, 2012.

**TREASURER’S REPORT:** December 2012 Report by Karen Melloch

**CITIZENS VOICE:**

**PRESIDENT’S REPORT:**

1. Application for License to Sell Alcoholic Liquor at Retail: Class A & E.  
(Applicant’s Cynthia Hodyniak and Raymond Hodyniak for 205 E. State St.)  
reference a Video Gaming Parlor.
2. Miscellaneous correspondence/news.

**ATTORNEY’S REPORT: JIM STEVENS**

**ENGINEER’S REPORT: DENNIS McMULLEN, C.E.S.**

**EX-OFFICIO’S REPORTS: SCOTT KRAMER - RECREATION BOARD  
STEPHEN APPELL - PLANNING AND ZONING**

**ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON**

1. An Ordinance amending the Budget Director Ordinance (1<sup>st</sup> reading).

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND**

1. A motion to approve a Collective Bargaining Agreement between the Village of Cherry Valley, Illinois and the Illinois Fraternal Order of Police Labor Council representing Sworn Patrol Officers May 1, 2012 through April 30, 2015.
2. Motion to approve ADP scheduling option for payroll documentation.

**PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK**

**PUBLIC WORKS REPORT BY TRUSTEE: SCOTT KRAMER**

1. A motion to approve the Engineering Services Contract for the Village’s Regional Detention System Improvements (Phase 2) at a cost not to exceed \$32,250.00.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL**

**PERSONNEL REPORT BY TRUSTEE: DAVID SCHROEDER**

**BOARD COMMENTS:**

**ADJOURNMENT**

