

**MINUTES FOR THE  
VILLAGE BOARD OF TRUSTEES MEETING  
NOVEMBER 20, 2012**

**THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 20th DAY OF NOVEMBER, 2012.**

**PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:00 P.M. AND LED THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS TAKEN BY DANA WARD, VILLAGE CLERK.**

Stephen Appell	Present	Scott Kramer	Present
Sally Hollembeak	Present	Gary Maitland	Present
JoAnn Hudson	Present	David Schroeder	Present

Also present: Village Administrator David Nord, Village Treasurer Karen Melloch, Attorney James Stevens, Acting Public Works Director Chuck Freeman, and Dennis McMullen C.E.S., and Chief of Police Todd Houde.

President Jim Claeysen entertained a motion to adopt the agenda. Steve Appell requested a change under the Planning and Development Report to cancel the November 27<sup>th</sup> meeting and change the time for the Personnel Committee Meeting to 7:00PM. Sally Hollembeak moved to adopt the amended Agenda. Scott Kramer seconded. All "Aye"; none opposed. Motion carried by voice vote.

President Jim Claeysen entertained a motion to approve the October 2, 2012 Village Board minutes. Scott Kramer moved to approve the October 2, 2012 Village Board minutes. Dave Schroeder seconded. All "Aye": none opposed. Motion carried by voice vote.

President Jim Claeysen entertained a motion to approve the November 5, 2012 Village Board minutes. Scott Kramer moved to approve the November 5, 2012 Village Board minutes. Dave Schroeder seconded. All "Aye"; none opposed. Motion carried by voice vote.

**CITIZENS VOICE:**

**PRESIDENT'S REPORT: JIM E. CLAEYSSSEN:** There is an issue with the Holiday Lights. Two sets of lights need to be replaced at a cost of \$1136.00. The village did budget for replacement of holiday lights under line item #5410 Parks, Building and Grounds. There will be more discussion about this at the Public Works Meeting on November 26, 2012.

**ATTORNEY'S REPORT: JAMES STEPHENS:** No report.

**ENGINEER'S REPORT: DENNIS MCMULLIN:** No report.

**EX-OFFICIO'S REPORT: SCOTT KRAMER:** Santa and Mrs. Claus will be in town Sunday November 25<sup>th</sup> at the Log Cabin for our annual Santa Event. This event starts at 4:00 PM.

**EX-OFFICIO'S REPORT: PLANNING AND ZONING: STEPHEN APPELL:** Meeting scheduled December 19, 2012 at 7:00 PM.

**ORDINANCE REPORT BY TRUSTEE: JOANN HUDSON:**

**Item One:**

2005A Water Bond pay off.

JoAnn Hudson moved that the Village Board waive the rules on the first reading; an Ordinance authorizing and providing for the issuance and sale not to exceed \$1,100,000 general obligation refunding alternate bonds (waterworks system alternate revenue source), Series 2012. This motion was seconded by Sally Hollembeak. All "Aye"; none opposed. Motion carried.

JoAnn Hudson moved that the Village Board consider this ordinance for the second and final reading; an Ordinance authorizing and providing for the issuance and sale not to exceed \$1,100,000 general obligation refunding alternate bonds (waterworks system alternate revenue source), 2012 Series. Motion was seconded by Sally Hollembeak. All "Aye"; none opposed. Motion carried.

JoAnn Hudson moved that the Village Board pass and approve Ordinance 2012-32; an Ordinance authorizing and providing for the issuance and sale of not to exceed \$1,100,000 general obligation refunding alternate bonds (waterworks system alternate revenue source), Series 2012, of the Village of Cherry Valley, Winnebago and Boone Counties, Illinois, for the purpose of refunding all or a portion of the \$2,485,000 outstanding aggregate principal amount of general obligation alternate bonds (waterworks alternate revenue source), Series 2005A, of the Village, to which are pledged the net revenues of the waterworks system of the Village; providing for the collection, segregation and application of the revenues of the waterworks system of the Village and the levy of direct annual tax for the payment of principal of and interest on the Series 2012 bonds; providing procedures for the abatement of such tax based on the availability of alternate revenues; delegating to authorized officers the authority to determine the Series 2005A bonds to be refunded and certain terms of the Series 2012 bonds within parameters established in this ordinance; providing for the execution and delivery of an escrow agreement in connection with the refunding of the Series 2005A bonds; providing for the execution and delivery of the continuing disclosure undertaking in connection with the Series 2012 bonds; and concerning related matters. Motion was seconded by Sally Hollembeak. A Roll Call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	JoAnn Hudson	Aye
Gary Maitland	Aye	David Schroeder	Aye

Motion was voted on and carried.

JoAnn Hudson moved that the Village Board waive the rules on the first reading; an ordinance of the Village of Cherry Valley, Winnebago and Boone Counties, Illinois, providing for the post-issuance record-keeping and compliance in connection with issues of bonds and other obligations of the Village. Motion was seconded by Sally Hollembeak. All "Aye"; none opposed. Motion carried.

JoAnn Hudson moved that the Village Board consider this ordinance for the second and final reading; an ordinance of the Village of Cherry Valley, Winnebago and Boone Counties, Illinois, providing for the post-issuance record-keeping and compliance in connection with issues of bonds and other obligations of the Village. Motion was seconded by Stephen Appell. All “Aye”; none opposed. Motion carried.

JoAnn Hudson moved that board pass and approve Ordinance # 2012-33; an Ordinance of the Village of Cherry Valley, Winnebago and Boone Counties, Illinois, providing for the post-issuance record-keeping and compliance in connection with issues of bonds and other obligations of the Village. Motion was seconded by Stephen Appell. A Roll Call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

**FINANCE REPORT BY TRUSTEE: GARY MAITLAND:**

Gary Maitland so moved that the Board approve payment of all bills signed and approved by the Finance Committee on November 13, 2012 in the amount of \$89,210.90. Motion was seconded by Scott Kramer. A Roll Call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland so moved that the Board approve the additional bills that were submitted November 20, 2012 that were signed and approved by the Budget Director and the Finance Committee Chairman and members of the finance committee on November 20, 2012. Motion was seconded by Stephen Appell. A Roll Call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland so moved that the Board authorize payment of \$104,531.15, to be paid by November 30, 2012 for our MIN/MAX contribution for the Village’s Liability Insurance Renewal for 2013 to Illinois Municipal Risk Management Association. Motion was seconded by Stephen Appell. A Roll Call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

**FINANCE REPORT: Continued**

Gary Maitland so moved that the Board approve the purchase of a new PC for the Administrative front desk from DELL computers, not to exceed \$1000, from line item 5375 Administration budget. Motion was seconded by Stephen Appell. A Roll Call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland so moved that the Board approve the contract with CherryVale Mall to provide part-time police officers during the Holiday Season. Motion was seconded by Sally Hollembeak. A Roll Call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

**PUBLIC SAFETY REPORT BY TRUSTEE: SALLY HOLLEMBEAK**

**PUBLIC WORKS REPORT BY TRUSTEE: SCOTT KRAMER**

Scott Kramer so moved that the Board approve the contract with Four Seasons Lighting for the Village’s Holiday Light display in the amount of \$8675.00, from line item 5170 of the Buildings and Grounds budget. Motion was seconded by Stephen Appell. A Roll Call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Scott Kramer so moved that the Board approve electrical repairs to Well #5. Chuck Freeman supplied information from Ballard Electric, the lowest responsible bidder, in the amount of \$8200, from line item 5285 (Water) Contingency Fund. Motion was seconded by David Schroeder. A Roll Call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

**PLANNING AND DEVELOPMENT REPORT BY TRUSTEE: STEPHEN APPELL**

Stephen Appell requested that the meeting for November 27th be cancelled. The Personnel Committee meeting will start at 7:00PM.

**PERSONNEL REPORT BY TRUSTEE: DAVID SCHROEDER**

David Schroeder so moved that the Board hire Sharon Beyer as the part-time Front Desk Receptionist at a rate of \$12.50 per hour, with her starting date to be November 26, 2012. Motion was seconded by Sally Hollembeak. JoAnn Hudson stated that since she was not a part of the selection process she would be abstaining on voting. A Roll Call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Abstain	David Schroeder	Aye

Motion was voted on and carried.

**ADJOURNMENT:** President Claeysen entertained a motion to adjourn at 7:27 PM. Sally Hollembeak so moved for adjournment. Scott Kramer seconded. Motion carried by voice vote.

Recorded by Dana Ward Village Clerk

Village President Jim E. Claeysen approved the minutes on December 2, 2012.

VILLAGE BOARD OF TRUSTEES MEETING AGENDA  
DATE: TUESDAY, NOVEMBER 20, 2012  
TIME: 7:00 PM

CALL THE MEETING TO ORDER: President Jim E. Claeysen

PLEDGE OF ALLEGIANCE

ROLL CALL TAKEN BY: Village Clerk, Dana Ward

VILLAGE TRUSTEES:

Stephen Appell	Scott Kramer
Sally Hollembeak	Gary Maitland
JoAnn Hudson	David Schroeder

ADOPTION OF THE AGENDA

APPROVAL OF THE BOARD MINUTES: October 2, 2012, and November 5, 2012.

TREASURER'S REPORT:

TREASURER'S REPORT: August, 2012

CITIZENS VOICE:

PRESIDENT JIM CLAEYSSSEN

1. Correspondences/Miscellaneous

ATTORNEY'S REPORT

ENGINEER'S REPORT

EX-OFFICIO'S REPORTS

ORDINANCE REPORT BY TRUSTEE, JOANN HUDSON

1. ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$1,100,000 GENERAL OBLIGATION REFUNDING ALTERNATE BONDS (WATERWORKS SYSTEM ALTERNATE REVENUE SOURCE), SERIES 2012, OF THE VILLAGE OF CHERRY VALLEY, WINNEBAGO AND BOONE COUNTIES, ILLINOIS, FOR THE PURPOSE OF REFUNDING ALL OR A PORTION OF THE \$2,485,000 OUTSTANDING AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION ALTERNATE BONDS (WATERWORKS ALTERNATE REVENUE SOURCE), SERIES 2005A, OF THE VILLAGE, TO WHICH ARE PLEDGED THE NET REVENUES OF THE WATERWORKS SYSTEM OF THE VILLAGE; PROVIDING FOR THE COLLECTION, SEGREGATION AND APPLICATION OF THE REVENUES OF THE WATERWORKS SYSTEM OF THE VILLAGE AND THE LEVY OF A DIRECT ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL OF AND INTEREST ON THE SERIES 2012 BONDS; PROVIDING PROCEDURES FOR THE ABATEMENT OF SUCH TAX BASED ON THE AVAILABILITY OF ALTERNATE REVENUES; DELEGATING TO AUTHORIZED OFFICERS THE AUTHORITY TO DETERMINE THE SERIES 2005A BONDS TO BE REFUNDED AND CERTAIN TERMS OF THE SERIES 2012 BONDS WITHIN PARAMETERS ESTABLISHED IN THIS ORDINANCE; PROVIDING FOR THE EXECUTION AND DELIVERY OF AN ESCROW AGREEMENT IN CONNECTION WITH THE REFUNDING OF THE SERIES 2005A BONDS; PROVIDING FOR THE EXECUTION AND DELIVERY OF A CONTINUING DISCLOSURE UNDERTAKING IN CONNECTION WITH THE SERIES 2012 BONDS; AND CONCERNING RELATED MATTERS. (WAIVE RULES FOR SECOND AND FINAL READING)

2. ORDINANCE OF THE VILLAGE OF CHERRY VALLEY, WINNEBAGO AND BOONE COUNTIES, ILLINOIS, PROVIDING FOR POST-ISSUANCE RECORD-KEEPING AND COMPLIANCE IN CONNECTION WITH ISSUES OF BONDS AND OTHER OBLIGATIONS OF THE VILLAGE. (WAIVE RULES FOR SECOND AND FINAL READING)

FINANCE REPORT BY TRUSTEE, GARY MAITLAND

1. Motion to approve bills reviewed and approved at the November 13, 2012 Finance Committee meeting.
2. Motion to pay additional payables.
3. Motion to approve payment for the Illinois Municipal Risk Management Association 2013 renewal.
4. Motion to approve the purchase of a new PC for Village Administration Department.
5. Motion to approve the contract with CherryVale Mall for Part-Time Police Officers during the Holiday Season.

PUBLIC SAFETY REPORT BY TRUSTEE, SALLY HOLLEMBEAK

PUBLIC WORKS REPORT BY TRUSTEE, SCOTT KRAMER

1. Motion to ratify the contract with Four Seasons Lighting for the village's Holiday Lights.
2. Motion to approve electrical repairs to Well #5.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE, STEPHEN APPELL

PERSONNEL REPORT BY TRUSTEE, DAVID SCHROEDER

1. Motion to hire a Part-time Front Desk Receptionist

BOARD COMMENTS:

ADJOURNMENT

JEC 11/15/2012