

SPECIAL
VILLAGE BOARD OF TRUSTEES MEETING
November 5, 2012

THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 5th DAY OF NOVEMBER, 2012.

PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:45 P.M. AND LED THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS TAKEN BY VILLAGE ADMINISTRATOR, DAVID NORD.

Stephen Appell	Present	Scott Kramer	Present
Sally Hollembeak	Present	Gary Maitland	Present
JoAnn Hudson	Present	David Schroeder	Absent

Also present: Village Administrator, David Nord; Village Treasurer, Karen Melloch; Police Chief Todd Houde; Attorney Aaron Szeto, and Dennis McMullen.

President Jim Claeysen entertained a motion to adopt the agenda. Scott Kramer so moved to adopt the amended agenda. Stephen Appell seconded. Motion carried by voice vote.

President Jim Claeysen entertained a motion to approve the minutes of October 16, 2012. Stephen Appell so moved to approve the Board minutes of October 16, 2012. Sally Hollembeak seconded. Motion carried by voice vote.

President Jim Claeysen entertained a motion to place on file the October 2012 Treasurer's Report. Stephen Appell so moved to place on file the October 2012 Treasurer's Report. Gary Maitland seconded. Motion carried by voice vote.

PRESIDENT'S REPORT:

President Jim Claeysen reported that November 13, 2012 there is a workshop scheduled at the Shepard of the Valley Church in regards to the Madigan and Buckbee Creeks watershed study. This is being sponsored by Winnebago County. It is free and open to the public and runs from 6PM to 8 PM. This is a homeowner's workshop outlining the rights and responsibilities for homeowners along the two creeks.

This Saturday is the Veteran's Day Remembrance Ceremony. Major General (Ret.) John Borling is the guest speaker. The event begins at 11AM in Memorial Park.

President Jim Claeysen advised the Board that they have been provided with a copy of the Village's response letter to Mr. Bob Streeter concerning proposed changes to the existing Newburg Village P.U.D. agreements.

President Jim Claeysen gave an update on the letter the Village sent to Dr. Willis of the Rockford Public School District concerning the upcoming referendum. President Jim Claeysen thanked the local media outlets for covering the village's press release and noted that WNTA radio had given air time for him to speak about the Village's concerns.

President Claeysen reported that David Schroeder has completed his Open Meetings Act training. All six Trustees have now completed their training.

ATTORNEY’S REPORT: No report

ENGINEER’S REPORT: No report

EX-OFFICIO’S REPORTS

Steve Appell: no report

Scott Kramer: reported that the village’s annual Halloween Parade was held this past Saturday with activities held at the Cherry Valley Elementary School afterwards. A crowd of over one hundred children were in attendance.

ORDINANCE REPORT BY TRUSTEE, JOANN HUDSON

JoAnn Hudson so moved to authorize the Board to approve updates to the village’s code of ordinances by Municode at a price to not exceed \$3,375.12, with funds coming out of the “Other Professional Services” line item (5170.A). Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye		

Motion was voted on and carried.

JoAnn Hudson so moved to authorize the Board to hire two part-time police offers for the Village of Cherry Valley; Kristopher Gay and Anthony Savaiano at a wage of \$19.75 per hour. This hiring is contingent upon the candidates successful physical and drug screening. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye		

Motion was voted on and carried.

PUBLIC WORKS COMMITTEE REPORT BY TRUSTEE SCOTT KRAMER

Scott Kramer so moved to award the Well #1 pull and inspection to Municipal Well and Pump at a cost not to exceed \$19,782.00 with funds coming from the water contingency line item (5285.W). Stephen Appell second. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye		

Motion was voted on and carried.

Scott Kramer so moved to authorize Acting Public Works Director Chuck Freeman to advertise for winter help for the Public Works Department (snow plow drivers). Stephen Appell seconded. A roll call vote was taken:

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye		

Motion was voted on and carried.

Scott Kramer so move to ratify the expense of two Public Works Department employees to attend the IAA (Illinois Arborist Association) Conference at a cost not to exceed \$900.00. Sally Hollembeak seconded. A roll call vote was taken:

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye		

Motion was voted on and carried.

President Jim Claeysen entertained a motion to adjourn at 7:59 PM. Sally Hollembeak moved to adjourn. Stephen Appell seconded. Motion carried by voice vote.

Respectfully submitted: Village Administrator, David Nord
President Jim Claeysen approved the minutes on November 16, 2012.

SPECIAL
VILLAGE BOARD OF TRUSTEES MEETING
AGENDA
DATE: MONDAY, NOVEMBER 5, 2012
TIME: 7:45 PM

CALL THE MEETING TO ORDER: President Jim E. Claeysen

PLEDGE OF ALLEGIANCE

ROLL CALL TAKEN BY: Village Administrator, David Nord

VILLAGE TRUSTEES:

Stephen Appell Scott Kramer
Sally Hollembeak Gary Maitland
JoAnn HudsonDavid Schroeder

ADOPTION OF THE AGENDA

APPROVAL OF THE BOARD MINUTES: October 16, 2012

TREASURER'S REPORT: October 2012 Treasurer's Report presented by Karen Melloch

CITIZENS VOICE:

PRESIDENT JIM CLAEYSSEN

Correspondences/Miscellaneous

ATTORNEY'S REPORT

ENGINEER'S REPORT

EX-OFFICIO'S REPORTS

ORDINANCE REPORT BY TRUSTEE, JOANN HUDSON

1. Authorization for updates to village's Code of Ordinances by Municode
2. Motion to hire two part-time police officers for the Village of Cherry Valley

FINANCE REPORT BY TRUSTEE, GARY MAITLAND

PUBLIC SAFETY REPORT BY TRUSTEE, SALLY HOLLEMBEAK

PUBLIC WORKS REPORT BY TRUSTEE, SCOTT KRAMER

1. Award of Well #1 pull and inspection bid (funds from Water Contingency line 5285.W \$19,782.00)
2. Authorization to advertise for winter help in Public Works Department
3. Motion to ratify the expense of two Public Works employees to attend the IAA (Illinois Arborist Association) Conference at a cost not to exceed \$900.00.

PLANNING AND DEVELOPMENT REPORT BY TRUSTEE, STEPHEN APPELL

PERSONNEL REPORT BY TRUSTEE, DAVID SCHROEDER

BOARD COMMENTS:

ADJOURNMENT

JEC 11/1/2012