

**VILLAGE BOARD OF TRUSTEES MEETING**  
**October 16, 2012**

**THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON THE 16th DAY OF OCTOBER, 2012.**

**PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:00 P.M. AND LED THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS TAKEN BY VILLAGE ADMINISTRATOR, DAVID NORD.**

Stephen Appell	Present	Scott Kramer	Present
Sally Hollembeak	Present	Gary Maitland	Present
JoAnn Hudson	Present	David Schroeder	Present

Also present: Village Administrator, David Nord; Village Treasurer, Karen Melloch; Police Chief Todd Houde; Attorney James Stevens, Acting Public Works Director Chuck Freeman, and Dennis McMullen.

President Jim Claeysen entertained a motion to adopt the agenda with the deletion of item 1 under the Ordinance Report (authorization for updates to village's municipal code of ordinance by municode), the deletion of the approval of minutes for the October 2, 2012 Board meeting and a note that the Roll Call was taken by David Nord, not the Village Clerk. Scott Kramer so moved to adopt the amended agenda Stephen Appell seconded. Motion carried by voice vote.

**PRESIDENT'S REPORT:**

The President stated that the annual Illinois Municipal League Conference is later this week in Chicago. Attending are Stephen Appell, Todd Houde, Sally Hollembeak, Gary Maitland and Karen Melloch.

President Claeysen reminded everyone that elected officials and various village employees need to complete their online Open Meetings Act and Freedom of Information Act training offered through the Illinois Attorney General's website. President Claeysen submitted the most recent certification by Scott Kramer (OMA training) to David Nord to keep on file.

**ATTORNEY'S REPORT:** No report

**ENGINEER'S REPORT:** No report

**EX-OFFICIO'S REPORTS**

Steve Appell: no report

Scott Kramer: reported that the village's Halloween Parade will be held on Saturday, October 27<sup>th</sup> beginning at 4PM at the tennis courts in Baumann Park. The parade will then proceed to the Cherry Valley Elementary School for costume judging, and various games for the children to play.

**FINANCE REPORT BY TRUSTEE, GARY MAITLAND**

Gary Maitland moved to authorize the village board to authorize the payment of bills totaling \$75,283.09 that were signed and approved by the Finance committee on October 9, 2012. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved to authorize the village board to approve the payment of additional bills totaling \$9,983.75 that were reviewed and approved by the Budget Director and members of the Finance Committee on October 16, 2012, which includes an overage of \$192.04 for reimbursement of mileage to Village Clerk Dana Ward for her attendance at the new Clerk’s training in Springfield. It was noted that this expense was inadvertently omitted when the conference request was initially approved. JoAnn Hudson voiced her concerns about the overage, commenting that the entire conference costs should have been detailed better. President Claeysen stated that if he could vote he would approve this overage to the Village Clerk; she shouldn’t be penalized for the error in the costs of travel/mileage. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Nay	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland so moved to authorize the Village President to sign the Retention Letter of October 15, 2012 with Schiff Hardin LLP as bond counsel and disclosure counsel for the refinancing of the village’s 2005A water bond, a total cost not to exceed \$11,000.00. Stephen Appell seconded. A roll call vote was taken:

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland so moved to authorize that the Village Board proceed with the refinancing of the series 2005A water bond without obtaining a bond rating. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland so moved to authorize the Village Board to proceed with the refinancing of the 2005A water bond to include an initial payment on the principal in the amount of \$1,576,000, , \$1,326,000 to be paid from the 2005A project fund and \$250,000 from the payment from Winnebago County (ref. Rock 39 water system project). Scott Kramer seconded the motion. A roll call vote was taken:

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Brief discussion was held about placing the “bond appropriation ordinance” on the November Ordinance Committee agenda as well as the Village Board agenda. Due to the general election, both meetings are tentatively scheduled for Monday, November 5, 2012.

President Jim Claeysen entertained a motion to adjourn at 7:22 PM. Sally Hollembeak moved to adjourn. Stephen Appell seconded. Motion carried by voice vote.

Respectfully submitted: Village Administrator, David Nord  
President Jim Claeysen approved the minutes on October 31, 2012.