

**VILLAGE BOARD OF TRUSTEES
MAY 17, 2011**

**THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS,
WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR
SESSION ON THE 17th DAY OF MAY 2011.**

**PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT
7:08 P.M. AND LED THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS
TAKEN BY VILLAGE CLERK, NANCY L. BELT.**

Stephen Appell	Present	Scott Kramer	Teleconference
Sally Hollembeak	Present	Gary Maitland	Present
JoAnn Hudson	Present	David Schroeder	Present

Also present: Village Clerk Nancy Belt; Attorney Jim Stevens; Denny McMullen,
Treasurer Karen Melloch, Administrator David Nord; Chief Todd Houde

President Jim Claeysen entertained a motion to adopt the amended agenda as follows:

Delete: License Agreement between Village and Cherry Valley Festival Days

Add: Illinois Department of Transportation Motor Fuel Funds Audit

Stephen Appell moved to adopt the amended agenda. David Schroeder seconded. A
roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

President Jim Claeysen entertained a motion to approve the May 3, 2011 village board
minutes. Stephen Appell moved to approve the May 3, 2011 village board minutes.
David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

PRESIDENT’S REPORT

President Jim Claeysen entertained a motion to adopt Resolution Number 2011-5. Sally Hollembeak moved that the village board adopt Resolution Number 2011-5, “Resolution for Maintenance of Streets and Highways by the Municipality under the Illinois Highway Code appropriating the sum of \$150,000.00 of Motor Fuel Tax funds for CherryVale North Blvd. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

President Jim Claeysen entertained a motion to acknowledge the audit report from the Illinois Department of Transportation receipt and disbursement of Motor Fuel Tax Funds beginning January 1, 2009 and ending December 31, 2010. Stephen Appell moved to place on file the January 1, 2009 – December 31, 2010 Motor Fuel Tax audit. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

President Jim Claeysen presented the village board with a Proclamation proclaiming the week of May 16 – 20, 2011 as “Police Week in Cherry Valley”. President Claeysen formally recognized the service of law enforcement officers in Cherry Valley and communities across nation. Gary Maitland moved that the village board authorize President Jim Claeysen to sign the Proclamation proclaiming the week of May 16 – 20, 2011 as National Police Week. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

President Jim Claeysen announced that Village Clerk, Nancy Belt, Administrator, David Nord and Administrative Assistant, Melanie Benney received their 2011 certificates for completing the State of Illinois Freedom of Information & Open Meetings Act training.

President Jim Claeysen asked Treasurer, Karen Melloch to report on the telecommunication tax. Karen Melloch announced that the village received \$17,243.16 in telecommunication tax for the month of May 2011.

President Jim Claeysen stated that he and Attorney Jim Stevens are working on the ordinance combining the Planning Commission and Zoning Board of Appeals and asked JoAnn Hudson to place this ordinance on the next ordinance committee agenda.

President Jim Claeysen announced that the Recreation Board has selected resident John Murray as the 2011 recipient for "Citizen of the Year". John Murray was recognized by his neighbors and friends for contributing so much of his time to the Cherry Valley VFW Post 1596 and the many volunteer hours working with the Recreation Board events. We are planning on recognizing Mr. Murray at the June 21, 2011 village board meeting.

ENGINEER'S REPORT

Denny McMullen stated the board has approved the Motor Fuel Tax resolution this evening he will now forward the bid documents to Illinois Department of Transportation for their approval for the MFT expenditures of funds.

EX-OFFICIO'S REPORTS

JoAnn Hudson stated that the Planning Commission unanimously approved a site plan for Ingersoll Cutting Tool Central Warehouse Facility located on Lyford Road. JoAnn Hudson stated that Ingersoll site plan was referred to the planning & development meeting May 24, 2011.

Scott Kramer announced that the annual movie night will be held June 11, 2011 featuring "Seventeen Again". The movie is held on the grounds west of the village hall parking lot.

FINANCE REPORT BY TRUSTEE, GARY MAITLAND

Gary Maitland moved to send to the village board authorizing payment of all bills signed and approved by the finance committee on May 10, 2011. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Finance report continued

Gary Maitland moved that the village board approve payment of the additional bills submitted May 17, 2011 and approved by the Budget Director, Jim Claeysen. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board authorize President Jim Claeysen to sign the engagement letter from Elliott & Company Certified Public Accountants dated April 27, 2011 in the amount of \$9,400.00 plus expenses. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

SAFETY REPORT BY TRUSTEE, SALLY HOLLEMBEAK

Sally Hollembeak moved that the village board approve the Police Departments online training with Lexipol Company for one year in the amount of \$2,000.00. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Sally Hollembeak moved that the village board approve the amount of \$1,700.00 for the CherryVale Mall sub-station remodeling materials. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Safety report continued

Sally Hollembeak moved that the village board re-hire Dave Seitz as a part-time police officer at \$19.00 per hour. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

PUBLIC WORKS REPORT BY PRESIDENT JIM CLAEYSSSEN

President Jim Claeysen entertained a motion to approve the amount of \$4,025.00 for Water Tower Clean & Coat Company to clean Water Tower # 2 exterior on May 10, 2011. Stephen Appell so moved. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

President Jim Claeysen entertained a motion to hire Thomas Tank & Hydrant Refinishing Co. to paint 100 hydrants in the amount of \$3,800.00. Stephen Appell so moved. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

President Jim Claeysen entertained a motion to village board to approve the Frontage Road closing on May 21, 2011 for the annual Kishwaukee Valley Chapter of Abate held at Kegel's on May 21, 2011 and waive the special events permit fee of \$100.00. Stephen Appell so moved. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

President Jim Claeysen entertained a motion to adjourn at 7:24 pm. Sally Hollembeak moved to adjourn. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Respectfully submitted: Village Clerk, Nancy L. Belt
President Jim Claeysen approved the minutes on May 19, 2011