

**VILLAGE BOARD OF TRUSTEES MEETING
MAY 15, 2012**

**THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS,
WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR SESSION ON
THE 15th DAY OF MAY 2012.**

**PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT 7:00 P.M.
AND LED THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS TAKEN BY
VILLAGE CLERK, NANCY L. BELT.**

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| Stephen Appell | Present | Scott Kramer | Present |
| Sally Hollembeak | Present | Gary Maitland | Present |
| JoAnn Hudson | Present | David Schroeder | Present |

Also present: Attorney Jim Stevens; Village Treasurer, Karen Melloch; CES, Inc. Denny McMullen; Village Clerk, Nancy Belt

President Jim Claeysen entertained a motion to adopt the agenda. Sally Hollembeak moved to adopt the agenda. Stephen Appell seconded. Motion carried by voice vote.

President Jim Claeysen entertained a motion to approve the May 1, 2012 village board minutes. Stephen Appell moved to approve the May 1, 2012 village board minutes. David Schroeder seconded. Motion carried by voice vote

TREASURER'S REPORT

President Claeysen stated that the new phone system has been installed and he thanked Karen Melloch and Chief Todd Houde for coordinating this project.

CITIZENS VOICE

President Jim Claeysen asked Mr. Larry Gray to please address the village board. Mr. Gray stated that he represents the Cherry Valley Festival Committee and is here tonight to ask for exclusive rights to Baumann Park on August 19th - 26th, 2012 and would request the designated funds to pay for the festivals advertising expenses.

Stephen Appell moved that the village board grant Cherry Valley Festival Committee exclusive rights to Baumann Park August 19 – 26, 2012. David Schroeder seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Stephen Appell moved that the village board approve the amount of \$3,500.00 out of the tourism funds for Cherry Valley Festival Days advertising expenditures. David Schroeder seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

President Jim Claeysen asked Mr. Bill Hecht to please come forward and address the village board. Mr. Hecht stated that he came to Cherry Valley 22 years ago and met Village Clerk, Nancy Belt and retired Treasurer, Jackie Schulenburg at the village hall. Mr. Hecht said he is a very generous person and stated the he has donated funds to the local church and is a lifelong member of the Shrine Temple. Mr. Hecht mentioned again his displeasure with the Cherry Valley Police Department and the handling of his past incident at the Hilander Store. Mr. Claeysen thanked Mr. Hecht for his comments.

President Claeysen asked Mrs. TaLana Morris to please come forward and address the village board. Mrs. Morris said she wanted to thank Village Clerk, Nancy Belt for serving 31 years of service and hopes she will continue to remain active in the village.

PRESIDENT’S REPORT

President Jim Claeysen presented the village board with a carnival permit application from Tip Top Shows to set-up at the CherryVale Mall. Stephen Appell moved that the village board authorize President Claeysen to sign the Tip Top Shows carnival permit as presented. Sally Hollembeak seconded. Motion carried by voice vote.

President Jim Claeysen announced that the Recreation Board selected Mr. Ken Kuhn as this year’s recipient of the “Citizen of the Year”. Mr. Kuhn will be honored at the June 19, 2012 village board meeting. Congratulations Ken!

President Jim Claeysen read Village Clerk, Nancy L. Belt’s letter of resignation, “I am writing to notify you that I am resigning from my position as Village Clerk with the Village of Cherry Valley and my last day of employment will be May 25, 2012. President Claeysen said Nancy wrote “she appreciated the opportunities that she has been given as the village clerk and the professional guidance and support for her 31 years of service”. President Claeysen entertained a motion to accept Village Clerk, Nancy Belt’s resignation effective May 25, 2012. Scott Kramer made the motion. Sally Hollembeak seconded. Motion carried by voice vote.

President Jim Claeysen entertained a motion to proclaim May 13-19, 2012 as “National Police Week” in the Village of Cherry Valley. Gary Maitland moved to adopt Proclamation proclaiming May 13 – 19, 2012 as “National Police Week” in Cherry Valley. David Schroeder seconded. Motion carried by voice vote.

President Jim Claeysen entertained a motion to proclaim May 14 – 18, 2012 as “Public Works Week” in Cherry Valley. Scott Kramer moved to adopt Proclamation proclaiming May 14 – 18, 2012 as “Public Works Week” in Cherry Valley, Illinois. Sally Hollembeak seconded. Motion carried by voice vote.

President Jim Claeysen presented the village board with his 2012/2013 standing committee appointments, appointed village officials appointments and advisory committee appointments. Scott Kramer moved to accept President Jim Claeysen 2012/2013 Standing Committee Appointments and also his Appointed Officials appointments (see attached document). Sally Hollembeak seconded. A roll call vote was taken.

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| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Sally Hollembeak moved to accept President Jim Claeysen advisory committee appointments for the Recreation Board and Planning & Zoning Commission (see attached document). Stephen Appell seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

President Jim Claeysen entertained a motion to accept his appointment of Chuck Freeman as interim Public Works Director. Stephen Appell moved to accept President Claeysen appointment of Chuck Freeman as interim Public Works Director. Scott Kramer seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

ORDINANCE REPORT BY TRUSTEE, JOANN HUDSON

JoAnn Hudson moved that the village board consider this ordinance for second and final reading, "An Ordinance Amending the Code of Ordinances for the Village of Cherry Valley, Illinois Chapter 74 Utilities, Sections 74-100, 74-171, 74-172, 74-173, 74-175 – 74-177 and 74-179 (Water Main Specifications)". Stephen Appell seconded. Motion carried by voice vote.

JoAnn Hudson moved that the village board pass and approve Ordinance number 2012 - 10, "An Ordinance Amending the Code of Ordinances for the Village of Cherry Valley, Illinois Chapter 74 Utilities, Sections 74-100, 74-171, 74-172, 74-173, 74-175 – 74-177 and 74-179 (Water Main Specifications)". David Schroeder seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

JoAnn Hudson moved that the village board consider this ordinance for first reading, “An Ordinance Granting a Map Amendment from Section 82-234 “CC” Commercial District to Section 82 -261 “OF” Office District for the Property Commonly Known as 1740 S. Bell School Road”. David Schroeder seconded. Motion carried by voice vote.

JoAnn Hudson moved that the village board adopt Resolution Number 2012 – 3 “A Resolution Appointing the Budget Director and Setting the Annual Compensation (Section 2-321).” Stephen Appell seconded. A roll vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

JoAnn Hudson moved that the village board adopt Resolution Number 2012 – 4 “A Resolution Supporting Amendments to the Illinois Counties Code that will allow the County of Winnebago to Impose a Hotel Tax of up to 2% in the County of Winnebago to provide Funding for Recommended Investments in the Reclaiming First”! “Initiative to Enhance Amateur Sports Tournament and Recreation Venues in the Cities of Loves Park, Rockford and other Municipalities within Winnebago County”. Sally Hollembeak seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

FINANCE REPORT BY TRUSTEE, GARY MAITLAND

Gary Maitland moved that the village board approve payment of all bills signed and approved by the Finance Committee on May 8, 2012 in the amount of \$108,012.51. David Schroeder seconded. A roll call vote was taken.

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| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Gary Maitland moved that the village board approve the additional bills submitted May 15, 2012 that were signed and approved by the Budget Director and Finance Chairman in the amount of \$195,689.94. Stephen Appell seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Gary Maitland moved that the village board approve the amount of \$3,500.00 to be paid to the Rockford Area Economic Development Council. David Schroeder seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Gary Maitland moved that the village board authorize the amount of \$520.00 for David Nord to attend the Illinois Management Summer Conference held in Galena, Illinois on June 27 – 29, 2012. Sally Hollembeak seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

SAFETY REPORT BY TRUSTEE, SALLY HOLLEMBEAK

Sally Hollembeak moved that the village board authorize the purchase of two in-car video and mobile data computer systems from Coban Company in the amount of \$20,000.00. Gary Maitland seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Sally Hollembeak moved that the village board authorize the purchase of LeadsOnline Property Tracking computer program in the amount of \$1,488.00. The village will receive \$1,000.00 from the Crime Stoppers grant. Stephen Appell seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Scott Kramer move that the village board hire four (4) seasonal public works employees at \$10.00 an hour and the total employee wages not exceed the budgeted amount of \$19,200.00. David Schroeder seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Scott Kramer moved that the village board approve Standard Equipment Company's proposal of \$5,785.43 for the street sweeper repairs from line item Streets 5125. Stephen Appell seconded.

JoAnn Hudson asked the village board to revisit this matter at a future public works meeting to review if it would be beneficial to outsource the village's street sweeping. Everyone agreed. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Scott Kramer moved that the village board authorize President Jim Claeysen to sign the engineering agreement for CES, Inc. construction management services for *Harrison Avenue Improvements* in the amount of \$37,000. Sally Hollembeak seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Scott Kramer moved that the village board authorize President Jim Claeysen to sign the engineering agreement for CES, Inc. construction management services for *Genoa Street Improvements* in the amount of \$15,000.00. David Schroeder seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Scott Kramer moved that the village board authorize President Jim Claeysen to sign the engineering agreement for CES, Inc. construction management services for *Bell School Road & Culvert Replacement* in the amount of \$13,000. David Schroeder seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Scott Kramer moved that the village board accept CES, Inc. recommendation to award the *Harrison Avenue Improvements* to the lowest bidder Rock Road Companies, Inc. in the amount of \$408,940.77. Stephen Appell seconded. Motion carried by voice vote.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Scott Kramer moved that the village board accept CES, Inc. recommendation to award the *Bell School Road & Culvert Replacement* to the lowest bidder Rock Road Companies, Inc. in the amount of \$161,992.71. David Schroeder seconded. Motion carried by voice vote.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Scott Kramer moved that the village board accept CES, Inc. recommendation to award the *Genoa Street Improvements* to the lowest bidder Rock Road Companies, Inc. in the amount of \$182,668.40. David Schroeder seconded. Motion carried by voice vote.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Scott Kramer moved that the village board authorize President Jim Claeysen to sign the agreement with Layne Christensen Company to conduct a preventative maintenance test on all of the village's wells and associated pumping equipment at a cost of \$6,250.00. David Schroeder seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

Scott Kramer moved that the village board authorize President Jim Claeysen to sign the "Statement of Intent in Multi-Hazard Mitigation Planning". David Schroeder seconded. A roll call vote was taken.

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|------------------|-----|-----------------|-----|
| Stephen Appell | Aye | Scott Kramer | Aye |
| Sally Hollembeak | Aye | Gary Maitland | Aye |
| JoAnn Hudson | Aye | David Schroeder | Aye |

Motion was voted on and carried.

President Jim Claeysen entertained a motion to adjourn at 7:49 pm. Sally Hollembeak made the motion. Stephen Appell seconded. Motion carried by voice vote.

Respectfully Submitted by: Village Clerk, Nancy Belt
President Jim Claeysen approved the minutes on May 18, 2012