

**VILLAGE OF CHERRY VALLEY, IL  
PUBLIC WORKS COMMITTEE MINUTES  
MONDAY, AUGUST 8, 2016  
7:00 PM**

**CHAIRMAN:** DAVID SCHROEDER  
**MEMBERS:** STEPHEN APPELL  
NANCY BELT

Chairman David Schroeder called the Public Works meeting to order at 7:00 PM. A Roll Call was taken:

STEPHEN APPELL	PRESENT
NANCY BELT	PRESENT
DAVID SCHROEDER	PRESENT

Others present: President Jim E. Claeysen, Trustees Jeff Fustin, Sally Hollembeak and Gary Maitland, Public Works Director Chuck Freeman, Dennis McMullen C.E.S Inc., and Recorder Barb Neville.

**ADOPT THE AGENDA:** Chairman Schroeder moved to adopt the amended agenda deleting Item #3 Curb & Gutter Repair at 1103 Butler Road. Trustee Appell seconded. All “Aye”; none opposed. Motion carried by voice vote. Trustee Belt asked for the drainage ditch at Clayton Street be added as last item under New Business.

**APPROVE THE MINUTES:** July 11, 2016

Chairman Schroeder moved to adopt the July 11, 2016 meeting minutes. Trustee Appell seconded. All “Aye”; (Chairman Schroeder abstained because he was not in attendance at the July 11, 2016 meeting). None opposed. Motion carried by voice vote.

**PUBLIC COMMENT:**

1. Scott Kramer 3796 Swordfish Drive, Cherry Valley, Illinois addressed the Committee sharing information on Pickleball. He is proposing that the tennis court at Fisher Park, which is seldom used, be turned into three (3) pickleball courts. Pickleball is played with a modified tennis net, hard paddle and a perforated plastic ball. Scott volunteered to work with Public Works Director Chuck Freeman to gather more information on the renovating of the tennis court, costs involved, etc.

**ENGINEER’S REPORT**

1. Project Updates.

Dennis McMullen, C.E.S., updated the following projects:

- Downtown Streetscape Project is on time to be completed by September 15, 2016.
- Valley Woods Subdivision William Charles is ready to begin working on this project.
- Vandiver & Harrison Road on schedule

**VILLAGE OF CHERRY VALLEY, IL**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**MONDAY, AUGUST 8, 2016**  
**7:00 PM**

2. Authorization for Construction Engineering Agreements - 2016 Street Maintenance Projects.

Chairman Schroeder made a motion to send to the Village Board for approval awarding the Construction Engineering Agreement to C.E.S. Inc., in an amount not to exceed \$21,000.00 for Vandiver/Harrison Frontage from line item Capital Improvements 5095 Engineering Fees. Trustee Appell seconded. All "Aye;" none opposed. Motion carried by voice vote.

Chairman Schroeder made a motion to send to the Village Board for approval awarding the Construction Engineering Agreement to C.E.S. Inc., in an amount not to exceed \$10,000.00 for East Valley Subdivision from line item Streets 5095 Engineering Fees. Trustee Appell seconded. All "Aye;" none opposed. Motion carried by voice vote.

Chairman Schroeder made a motion to send to the Village Board for approval awarding the Construction Engineering Agreement to C.E.S. Inc. in an amount not to exceed \$8,000.00 for Valley Woods Subdivision from line item Capital Improvements 5095 Engineering Fees. Trustee Belt seconded. All "Aye;" none opposed. Motion carried by voice vote.

3. Approval for Final Contract Modification for Northeast Loop Water Main

Chairman Schroeder made a motion to send to the Village Board for approval awarding the final contract modification #4 to Hanson Professional Services in an amount of \$2,915.00 from line item Water 5095 Engineering Fees. Trustee Appell seconded. All "Aye;" none opposed. Motion carried by voice vote.

**NEW BUSINESS:**

1. Tennis Court in Baumann Park - Proposal Discussion

Mr. Tom Kee, retired economics teacher and tennis pro addressed the Committee offering his expertise along with his fellow tennis experts to repair the cracks on the tennis courts at Baumann Park at no charge. Mr. Kee stressed they had tried several different techniques until they found one that works. Chairman Schroeder indicated this request will need to go before the Village Board for input. Mr. Kee stated call him when a decision is made or if more information is needed.

2. Water School Training for two (2) Public Works Employees

Chairman Schroeder made a motion to send to the Village Board for approval authorization for public works employees Steve Haas and Nick Sarver to attend the fall 2016 scheduled Class D and Class C Water Operations through the Environmental Resources Training Center at SIU Edwardsville on September 26 & 27, 2016. The total costs for the classes \$1,200 from line item 5195 Water and meal allowance of \$200.00 for the four days training from line item 5200 water. Trustee Appell seconded. All "Aye;" none opposed. Motion carried by voice vote.

**VILLAGE OF CHERRY VALLEY, IL**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**MONDAY, AUGUST 8, 2016**  
**7:00 PM**

3. Village Hall Phone System - Proposal to Change Service Provider  
Chairman Schroeder made a motion to send to the Village Board for approval to change phone service providers from Frontier Communications to IP Communications at an amount not to exceed \$2,855.00 from line item 5190 A, 5190 Streets and 5190 P. This change includes training, software support and upgrades (via Mitel Licensing) as well as promised customer service. Trustee Appell seconded. All "Aye;" none opposed. Motion carried by voice vote.
  
4. Newburg Road/Patrick Drive Paving Project with Rockford Township  
Chairman Schroeder made a motion to send to the Village Board for authorization to have Rockford Township Highway pave Cherry Valley's portion of Newburg Road along with a small section of Patrick Drive at a cost not to exceed \$30,000.00 from line item 5390 Capital Improvements covering costs of materials used only. Public Works staff will be assisting Rockford Township with this project during their normal work day. Trustee Appell seconded. All "Aye;" none opposed. Motion carried by voice vote. Trustee Belt indicated her desire to have the Village Attorney review this proposal prior to the Village Board taking action.
  
5. Clayton Street Drainage Ditch  
Trustee Belt stated her concern for the standing water which brings mosquitos. Public Works Director Chuck Freeman noted he is aware of the problem and can provide information on the bug spraying for that area.

**DIRECTOR'S REPORT:**

1. Repairs 20212 E. State Street - Update  
Public Works Director Chuck Freeman reported:
  - The roof and roof modifications are complete.
  - ADA bathroom, carpentry mods are complete.
  - Painting completed.
  - Flooring should be installed by Wednesday.
  - Electrician has half day of work to complete his area once the flooring is done.
  - Plumber has half day of work left to set toilet and install sink.
  - Contractor has about 2-3 hours left to install hand rails & finish HVAC work.
  - Total project to be completed on or before Monday, August 15, 2016.
  
2. Overtime Report  
Public Works Director Chuck Freeman noted overtime report is normal with some extra overtime for lightning strike at Tower 2.
  
3. Letter to IDOT Regarding Mill Road/Route 20 Intersection  
Public Works Director Chuck Freeman noted the letter has been mailed & is waiting for a response from IDOT regarding street sign at this location.

**VILLAGE OF CHERRY VALLEY, IL  
PUBLIC WORKS COMMITTEE MINUTES  
MONDAY, AUGUST 8, 2016  
7:00 PM**

**4. Well 6 Cap and Seal Status Update**

Public Works Director Chuck Freeman indicated the work has been completed. Paperwork is being submitted to the IPEA. Once everything is completed the Village will receive Certificate of Completion along with official notice from the Health Department.

**5. Fisher Park Renovation Discussion**

Discussion will continue with Scott Kramer to gather costs, etc. to possibly renovate the unused tennis court into three (3) pickleball courts.

**6. Barn Renovation Update**

Public works Director Chuck Freeman noted the crew is waiting for Engineering to build and install support beams. Siding, window and trim are installed. Gutters will be delivered on Wednesday.

Trustee Appell requested staff to get an estimate for a grain elevator system frame, possibly Plexiglas to show barn operations to visitors. Trustee Belt noted the need to some type of fan system, possibly industrial size to ventilate the space.

**CHAIRMAN'S REPORT:** No Report.

**EX-OFFICIO'S RECREATION BOARD REPORT:**

Chairman Schroeder highlighted the success of the annual National Night Out Event with the largest crowd ever on hand this year. He thanked everyone for attending and for volunteers who helped with the event.

**ADJOURNMENT:** Seeing there is no further business, Chairman Schroeder moved to adjourn at 8:10 PM. Trustee Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Recorder Barb Neville.

Chairman Schroeder reviewed the minutes on August 16, 2016.

VILLAGE OF CHERRY VALLEY, ILLINOIS  
PUBLIC WORKS COMMITTEE AGENDA  
MONDAY, AUGUST 8, 2016  
7:00PM

**CHAIRMAN:** DAVID SCHROEDER  
**MEMBERS:** STEPHEN APPELL                      NANCY BELT  
**ROLL CALL:**

**ADOPT THE AGENDA:**

**APPROVE THE MINUTES:** July 11, 2016

**PUBLIC COMMENT:**

**ENGINEER'S REPORT:**

1. Project Updates.
2. Authorization for Construction Engineering Agreements - 2016 Street Maintenance Projects
3. Approval for Final Contract Modification for Northeast Loop Water Main

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Tennis Court in Baumann Park - Proposal Discussion
2. Water School Training for (2) Public Works Employees
3. Curb and Gutter Repair at 1103 Butler Rd.
4. Village Hall Phone System - Proposal to Change Service Provider
5. Newburg Rd./Patrick Dr. Paving Project with Rockford Township

**DIRECTOR'S REPORT:**

1. Repairs 210-212 E. State St. - Update.
2. Over Time Report.
3. Letter to IDOT Regarding Mill Rd./Rt. 20 Intersection
4. Well 6 Cap and Seal Status Update
5. Fisher Park Renovation Discussion
6. Barn Renovation - Update

**CHAIRMAN'S REPORT:**

**EX-OFFICIO'S RECREATION BOARD REPORT:**

- 1.

**ADJOURNMENT:**

DS (8-5-16)