

**VILLAGE OF CHERRY VALLEY, IL
PUBLIC WORKS COMMITTEE MINUTES
MONDAY, APRIL 11, 2016**

CHAIRMAN: DAVID SCHROEDER
MEMBERS: STEPHEN APPELL NANCY BELT

Chairman David Schroeder called the Public Works meeting to order at 7:10PM. A Roll Call was taken:

STEPHEN APPELL	ABSENT
NANCY BELT	PRESENT
DAVID SCHROEDER	PRESENT

Others present: President Jim E. Claeysen, Trustees Jeff Fustin, Sally Hollembeak and Gary Maitland, Public Works Director Chuck Freeman, Chris Cooper Hanson Professional Services and Village Clerk Dana Ward.

ADOPT THE AGENDA: Chairman Schroeder moved to adopt the amended agenda. Trustee Belt seconded. Under *EX-OFFICIO'S RECREATION BOARD REPORT* delete 1. *Request For Funds for Upcoming Events*. All "Aye"; none opposed. Motion carried by voice vote.

APPROVE THE MINUTES: March 14, 2016 and March 28, 2016.

Chairman Schroeder moved to approve the March 14, 2016 minutes. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Chairman Schroeder moved to approve the March 28, 2016 minutes. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

PUBLIC COMMENT: None.

ENGINEER'S REPORT

1. Project Updates. Chris Copper, Hanson Professional Services, gave a status update regarding the water main connecting Newburg Village to Golf Hills. Mr. Cooper spoke with ComEd regarding the water main that goes through the property right-of way. The easement document should be ready by the end of the week for legal review. Mr. Cooper also submitted a report to the Illinois Historic Preservation Agency, indicating there were no findings of previous cultures on the land. Once a letter is received acknowledging that we (the village) can have rights to the land, Mr. Cooper will submit for the water main permit. There are no further questions.

UNFINISHED BUSINESS:

1. Barns - Continued Discussion. Chairman Schroeder stated that the members have received a new proposal for the barn project. The proposal reflects cleaning out the grainery, siding the grainery and the milk house, changing the scope of work. Public Works Director Chuck Freeman noted that there is an increased cost to the work and would need to add approximately \$35,000.00 to the budget.

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Dale Moyer, OnSite Innovations, Inc. submitted a sample picture of a carriage house door with the proposal. A discussion and decision would need to be made regarding the doors, windows and concrete. Chairman Schroeder stated that discussion needs to include all Village Board members. Chairman Schroeder moved to send to the Village Board April 19, 2016, a recommendation to amend the budget for 2016-2017 for line item 5120 - Building and Grounds, for the Barn Restoration to be at \$107,000.00. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

2. Bucket Truck - Continued Discussion. Public Works Director Chuck Freeman noted that the bucket truck demonstrator will probably be here the second week of May. It will be ready should the village pursue the purchase of this truck.

NEW BUSINESS:

1. Trailer Bid - Discussion. Public Work Director Chuck Freeman submitted information regarding the jobsite trailer. An ordinance to dispose of this item has already been passed. One bid was received this week. Chairman Schroeder moved to send to the Village Board April 19, 2016, an approval to sell the jobsite trailer, currently located in Baumann Park, in an amount of \$300.00. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.
2. Water Tower #2 Project Recommendation. Public Works Director Chuck Freeman presented the members with copies of quotes regarding the Water Tower 2 project for interior and exterior painting and repair. Five proposals were received. This project should begin in late August and be completed in six weeks. Public Works Director Chuck Freeman recommended awarding the contract to JETCO, LTD. Chairman Schroeder moved to send to the Village Board April 19, 2016, an approval to award the Water Tower 2 contract to JETCO, LTD, for the 2016-2017 repair and paint project, in an amount not to exceed \$414,300.00, line item 5405 - Water, pending budget passage and legal review. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.
3. Port-O-Let Recommendation. Public Works Director Chuck Freeman presented the members with information regarding the Port-O-Let leasing. Only one bid was received. The contract period is from May 6, 2016 through October 30, 2016. This would include port-o-lets at Swanson Park East and Penfield. Public Works Director Chuck Freeman recommended hiring United Sanitation Services. Chairman Schroeder

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moved to send to the Village Board April 19, 2016, an approval to hire United Sanitation Services for the Port-O-Let leasing and cleaning for the 2016 Summer Season (May 6, 2016 through October 30, 2016), in an amount not to exceed \$2,592.50, line item 5170 - Buildings and Grounds. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

DIRECTOR'S REPORT:

1. Over time report. Public Works Director Chuck Freeman noted that there are two more pay periods in the fiscal year and he anticipates that the over time will be well under budget for both Public Works and Water. There are no questions.
2. Maintenance 1 Position - Status Update. Public Works Director Chuck Freeman stated that he did interviews for the Maintenance 1 position; some applicants have been scheduled for drug testing. Recommendations will be forwarded to the "SPECIAL" PERSONNEL COMPENSATION AND BENEFITS committee meeting on Monday, April 18, 2016.

CHAIRMAN'S REPORT: No report.

EX-OFFICIO'S RECREATION BOARD REPORT: No report.

ADJOURNMENT: Seeing there is no further business, Chairman Schroeder moved to adjourn at 7:34PM. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Village Clerk Dana Ward.

Chairman Schroeder reviewed the minutes on April 12, 2016.

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PUBLIC WORKS COMMITTEE
MONDAY, APRIL 11, 2016
7:00PM

CHAIRMAN: DAVID SCHROEDER
MEMBERS: STEPHEN APPELL NANCY BELT
ROLL CALL:

ADOPT THE AGENDA:

APPROVE THE MINUTES: March 14, 2016 and March 28, 2016

PUBLIC COMMENT:

ENGINEER'S REPORT:

1. Project Updates

UNFINISHED BUSINESS:

1. Barns - Continued Discussion
2. Bucket Truck - Continued Discussion

NEW BUSINESS:

1. Trailer Bid - Discussion
2. Water Tower #2 Project Recommendation
3. Port-O-Let Recommendation

DIRECTOR'S REPORT:

3. Over time report
4. Maintenance 1 Position - Status Update

CHAIRMAN'S REPORT:

EX-OFFICIO'S RECREATION BOARD REPORT:

1. Request For Funds for Upcoming Events

ADJOURNMENT:

CF (4/7/16)