

**VILLAGE OF CHERRY VALLEY, IL
PUBLIC WORKS COMMITTEE MINUTES
MONDAY, MARCH 28, 2016**

CHAIRMAN: DAVID SCHROEDER
MEMBERS: STEPHEN APPELL NANCY BELT

Chairman David Schroeder called the Public Works meeting to order at 7:00PM. A Roll Call was taken:

STEPHEN APPELL	ABSENT
NANCY BELT	PRESENT
DAVID SCHROEDER	PRESENT

Others present: President Jim E. Claeysen, Trustee Jeff Fustin, Public Works Director Chuck Freeman, Dennis McMullen C.E.S. and Village Clerk Dana Ward.

ADOPT THE AGENDA: Chairman Schroeder moved to adopt the amended agenda. Trustee Belt seconded. Chairman Schroeder noted that the approval of the minutes for March 14, 2016 will be held over to the next Public Works meeting. All "Aye"; none opposed. Motion carried by voice vote.

APPROVE THE MINUTES: None.

PUBLIC COMMENT: None.

ENGINEER'S REPORT:

1. Motor Fuel Tax (MFT) Resolution for East Valley subdivision. Project Updates - Denny McMullen. Dennis McMullen, C.E.S. reported that the Motor Fuel Tax resolution is ready for adoption. The appropriated sum is not to exceed \$155,000.00 for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2016 to December 31, 2016. Chairman Schroeder moved to send to the Village Board April 5, 2016 for approval, the "Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code" with the Illinois Department of Transportation, in an amount not to exceed \$155,000.00, for the East Valley subdivision. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.
2. Engineering Agreement for ADA Self Evaluation/Transition Plan. Dennis McMullen presented information regarding the engineering agreement, in preparation for the village's ADA (American's with Disabilities Act) Self Evaluation Plan. The engineering fees are not to exceed \$8,500.00. Chairman Schroeder moved to send to the Village Board April 5, 2016 for approval, the Engineering Agreement for ADA Self Evaluation/Transition Plan with C.E.S., in an amount not to exceed \$8,500.00, line item 5095 Public Works. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

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3. Authorization for Streetscape/202 Genoa Street Parking Lot/Swanson Park Sidewalk Extension. Dennis McMullen presented information regarding the aforementioned projects. The Swanson Park sidewalk extension is a small project and will be bid with the other projects in order to procure a better price for the concrete. Chairman Schroeder moved to send to the Village Board April 5, 2016, an authorization to advertise for the Streetscape, 202 Genoa Street Parking Lot and Swanson Park Sidewalk extension. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.
4. Project Updates. Dennis McMullen stated that, in regards to the Streetscape project, the final ADA review has been completed. To be compliant to ADA standards, ornamental handrails cannot be used. The new standards are that tubular rails are the standard; these can be made with a powder coated color. Dennis McMullen understood that the concrete will be colored. There will be more discussion regarding the decision of the color. Regarding landscaping, a decision needs to be made on the boxes. There are ten proposed boxes in the plan. Dennis McMullen will discuss this under his report at the Village Board meeting April 5, 2016.

UNFINISHED BUSINESS:

1. Barns - Continued Discussion. Public Works Director Chuck Freeman presented copies of his memo dated February 19, 2016 to the members with the estimates for the barn restoration, Phase 2 and Phase 3. Dale Moyer, Onsite Innovations Inc., informed the committee that there was more deterioration than originally anticipated in the big barn. Prior to putting the siding on this building, he will need to repair/replace some of the areas for stability. The use of a boom lift will be necessary to access some of these areas. Dale Moyer recommended working on the milk house and granary first. Samples of siding were presented. Discussion and decisions regarding the barns will take place at a future Village Board meeting. More discussion centered on, but not limited to, the possibility of using some type of doors on each end of the building such as overhead garage doors that could be installed for security, ventilation, overhead bracing in the granary, secured access to the upper level and possible uses of the building such as a pavilion that could be used for picnic or other events. Public Works Director Chuck Freeman added that there is feces and debris that needs to be removed and asked Dale Moyer to prepare an estimate for the cost. Chairman Schroeder moved to send to the Village Board April 5, 2016, a discussion regarding the barns. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

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2. Bucket Truck - Continued Discussion. Public Works Director Chuck Freeman presented copies of his memo dated February 19, 2016 to the members regarding the quotes from Altec Capital. After looking at the different options, Public Works Director Chuck Freeman recommended the purchase of a bucket truck. Chairman Schroeder moved to send to the Village Board April 5, 2016, a discussion and possible approval of the purchase of a bucket truck. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.
3. Parking lot project at 202 Genoa Street - Discussion. Public Works Director Chuck Freeman and Dennis McMullen C.E.S. reported their finding regarding the possibility of placing a 3-way stop sign at the Walnut Street and Genoa Street intersection. It is not a safe proposition to place a 3-way stop sign at this intersection. Dennis McMullen added that once the parking lot is complete, there will be no parking from the entrance to the parking lot west to the corner. Should the village want to explore this further, this should be considered a separate project.

NEW BUSINESS:

1. Gator Purchase. Public Works Director Chuck Freeman presented information regarding three quotes for the purchase of a gator. The purchase of a gator was budgeted at \$10,000.00. There are funds set aside in Capital Improvements specifically to cover items lost in the Public Works fire of 2012. The best quote presented is for \$10,900.00. Public Works Director Chuck Freeman discussed this matter with Treasurer Karen Melloch; there is money in the fire fund budget to cover this cost. Chairman Schroeder moved to send to the Village Board April 5, 2016 for approval, the purchase of a 2016 John Deere HPX from DeKalb Implement, line item 5440 Capital Improvements Budget - Fire Fund. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.
2. Disposal of Fuel Tanks and Pumps at Baumann Park Facility. After exploring the options of either removing the tanks or selling the tanks, Public Works Director Chuck Freeman stated that the best option would be to sell these tanks and asked that an ordinance be prepared for disposal. Public Works Director Chuck Freeman spoke with Attorney Roxanne Sosnowski who spoke with the state fire marshal; there is no permitting required for the removal of these tanks.

DIRECTOR'S REPORT:

1. Maintenance 1 Position - Status Update. Public Works Director Chuck Freeman stated that currently there is one open position and that he will be conducting interviews this week; he anticipates having a candidate ready to present to the PERSONNEL committee in April.

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CHAIRMAN'S REPORT: No report.

EX-OFFICIO'S RECREATION BOARD REPORT: Chairman Schroeder reported that the Easter Candy Scramble was Saturday March 26, 2016 at the Village Hall. People were happy with the progress on the barns. There were estimated 100 - 150 children in attendance. The next RECREATION BOARD meeting will be Wednesday, April 6, 2016 at 7:00PM. The upcoming Spring Fishing Tournament event and sandbox fill will be discussed.

ADJOURNMENT: Seeing there is no further business, Chairman Schroeder moved to adjourn at 7:44PM. Trustee Belt seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Village Clerk Dana Ward.
Chairman Schroeder reviewed the minutes on April 8, 2016.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
PUBLIC WORKS COMMITTEE
MONDAY, MARCH 28, 2016
7:00PM**

CHAIRMAN: DAVID SCHROEDER
MEMBERS: STEPHEN APPELL NANCY BELT
ROLL CALL:

ADOPT THE AGENDA:

APPROVE THE MINUTES: March 14, 2016

PUBLIC COMMENT:

ENGINEER'S REPORT:

1. Motor Fuel Tax (MFT) Resolution for East Valley subdivision
2. Engineering Agreement for ADA Self Evaluation/Transition Plan
3. Authorization for Streetscape/202 Genoa Street Parking Lot/Swanson Park Sidewalk Extension
4. Project Updates

UNFINISHED BUSINESS:

1. Barns - Continued Discussion
2. Bucket Truck - Continued Discussion
3. Parking lot project at 202 Genoa Street -Discussion

NEW BUSINESS:

1. Gator Purchase
2. Disposal of Fuel Tanks and Pumps at Baumann Park Facility

DIRECTOR'S REPORT:

1. Maintenance 1 Position - Status Update

CHAIRMAN'S REPORT:

EX-OFFICIO'S RECREATION BOARD REPORT:

ADJOURNMENT:

CF (03-25-16)