

**VILLAGE OF CHERRY VALLEY, IL  
PERSONNEL COMPENSATION AND BENEFITS  
COMMITTEE MEETING MINUTES  
TUESDAY, FEBRUARY 23, 2016**

**CHAIRMAN:** SALLY HOLLEMBEAK  
**MEMBERS:** JEFF FUSTIN GARY MAITLAND

Chairman Sally Hollembeak called the Personnel Compensation and Benefits Committee meeting to order at 7:30 PM. A Roll Call was taken:

JEFF FUSTIN	PRESENT
SALLY HOLLEMBEAK	PRESENT
GARY MAITLAND	ABSENT

Also present: President Jim E. Claeysen, Trustee Nancy Belt, Trustee David Schroeder, Public Works Director Chuck Freeman, Chief of Police Larry Neville, Treasurer Karen Melloch, Deputy Clerk Kathy Trimble, Village Attorney Jim Stevens and Interim Recorder Barb Neville.

**ADOPT THE AGENDA:** Chairman Hollembeak moved to adopt the agenda and move public comment to the end of the meeting agenda. Trustee Fustin seconded. All "Aye"; none opposed. Motion carried by voice vote.

**APPROVE THE MINUTES:** December 21, 2015. Chairman Hollembeak moved to approve the minutes of December 21, 2015. Trustee Fustin seconded. All "Aye"; none opposed. Motion carried by voice vote.

**UNFINISHED BUSINESS:**

**1. Discussion and possible Committee action regarding the hiring of (2) part-time patrol officers for the Village of Cherry Valley**

Chief of Police Larry Neville requested to hire Jason Parada and Andy Paulson as part-time police officer to fill current part-time vacancies. He indicated both Jason and Andy are currently employed as full-time police officers with the Rockford Park District. Mr. Parada has a Bachelor's Degree from Northern Illinois University and Mr. Paulson has an Associate's degree from Blackhawk Technical College. Both applicants have passed their physical examinations and drug tests. Chairman Hollembeak moved to send to the Village Board authorization to hire Jason Parada and Andy Paulson as part-time police officers to fill current part-time vacancies with a hire date for both officers of March 15, 2016 at a starting rate of \$20.60 per hour. Trustee Fustin seconded. All "Aye"; none opposed. Motion carried by voice vote.

**NEW BUSINESS:**

- 1. Monthly Health Insurance Update** -Treasurer Karen Melloch shared the attached Village of Cherry Valley Health Insurance Deductible vs Budget as of January 31, 2015.
- 2. Special presentation by Michele Kimes from Coyle Kiley Insurance Agency regarding possible vendors for short term disability insurance and life insurance for village employees; possible committee action afterwards.**  
Per the village's request to seek proposals from three (3) carriers, Michele Kimes from Coyle Kiley Insurance Age presented the attached Village of Cherry

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Valley Life & AD&D Plan Analysis. She recommended the village contract with Unum based on the attached analysis between the current carrier Dearborn, Humana, Companion Life and Unum. Victoria Galanas, Sales Representative for Unum was also in attendance and answered specific questions from the Board and staff. It was also noted that if ten (10) village employees wish to voluntarily purchase additional coverage, at their cost with Unum, they will be given that opportunity. Chairman Hollembeak moved to send to the Village Board on March 1, 2016 approval to contract with Unum effective May 1, 2016 coverage for Life Insurance, AD&D (Accidental Disability & Dismemberment) and Short Term Disability for village employees. Trustee Fustin seconded. All "Aye"; none opposed. Motion carried by voice vote.

**PUBLIC COMMENT:** One question regarding employee disability and how that is determined case by case.

**CHAIRMAN'S COMMENT:** None.

**ADJOURNMENT:** Seeing there is no other business, Chairman Hollembeak moved to adjourn at 8:00 PM. Trustee Fustin seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Interim Recorder Barb Neville

Minutes reviewed by Chairman Hollembeak on February 25, 2016

Village of Cherry Valley  
 Health Insurance Deductible vs Budget  
 As of January 31, 2015

	<u>Claims</u>	<u>Fees</u>	
May-15	353.82	182.25	
Jun-15	1,780.68	175.50	
Jul-15	1,711.97	175.50	
Aug-15	379.76	168.75	
Sep-15	2,910.98	189.00	
Oct-15	2,703.45	175.50	
Nov-15	4,956.27	182.25	
Dec-15	3,151.60	432.25	Includes Yearly Fees
Jan-16	<u>1,709.36</u>	<u>168.75</u>	
Subtotal	19,657.89	1,849.75	
Fees	<u>1,849.75</u>		
YTD Actuals	<u><u>21,507.64</u></u>		
Budget	<u><u>103,972.00</u></u>		
% of Budget Used	<u><u>21%</u></u>		

Prepared By: Karen E Melloch  
 Date: 2/18/2015

**AGENDA  
VILLAGE OF CHERRY VALLEY, IL  
PERSONNEL, COMPENSATION AND BENEFITS  
COMMITTEE MEETING  
TUESDAY FEBRUARY 23, 2016  
7:30PM**

**CHAIRMAN:** SALLY HOLLEMBEAK  
**MEMBERS:** JEFF FUSTIN  
GARY MAITLAND

**ROLL CALL:**

**ADOPT THE AGENDA:**

**APPROVE THE MINUTES:** December 21, 2015.

**PUBLIC COMMENT:**

**UNFINISHED BUSINESS:**

1. Discussion and possible committee action regarding the hiring of (2) part-time patrol officers for the Village of Cherry Valley.

**NEW BUSINESS:**

1. Monthly Health Insurance Update.
2. Special presentation by Michele Kimes from Coyle Kiley Insurance Agency regarding possible vendors for short term disability insurance and life insurance for village employees; possible committee action afterwards.

**CHAIRMAN'S COMMENT'S:**

**ADJOURNMENT:**  
SMH (02-17-16)