

**VILLAGE OF CHERRY VALLEY, IL
ORDINANCE COMMITTEE MINUTES
MONDAY, FEBRUARY 2, 2015**

CHAIRMAN: NANCY BELT
MEMBERS: SALLY HOLLEMBEAK
GARY MAITLAND

Chairman Nancy Belt called the Ordinance Committee meeting to order at 6:30PM.
A Roll Call was taken:

NANCY BELT	PRESENT
SALLY HOLLEMBEAK	PRESENT
GARY MAITLAND	ABSENT

Others present: President Jim E. Claeysen, Trustee JoAnn Hudson, Public Works Director Chuck Freeman, Chief of Police Larry Neville, Attorney Jim Stevens and Clerk Dana Ward.

ADOPT THE AGENDA: Chairman Belt moved to adopt the agenda. Trustee Hollembeak seconded. Motion carried by voice vote.

APPROVE THE MINUTES: January 5, 2015. Trustee Hollembeak was not at the January 5, 2015 meeting. Therefore, Chairman Belt requested to lay over the minutes for approval to the March 2, 2015 ORDINANCE meeting.

PUBLIC COMMENT: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Review Full-Time Receptionist Ordinance. Chairman Belt noted that the members have received a revised copy of the ordinance for "Full-Time Front Desk Receptionist". Chairman Belt read the changes. This was referred to ORDINANCE from the PERSONNEL meeting January 27, 2015. Trustee Hollembeak asked that the minutes reflect that, as a result of the discussion at PERSONNEL, this ordinance has been reviewed and will be taken to the Village Board. Chairman Belt concurred and moved to send to the Village Board February 3, 2015, to waive the rules for the first reading, for second and final reading and for passage, "An ordinance amending the Code of Ordinances for the Village of Cherry Valley, Illinois, Chapter 2 Administration, Section 2-176 Full Time Front Desk Receptionist". Trustee Hollembeak seconded. Motion carried by voice vote.

Chairman Belt thanked President Claeysen for taking the time to put together this ordinance.

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2. Discuss removing collector position from Code Book. Chairman Belt noted that the committee is looking at the existing ordinances for a change in the language, taking out the term or removing references for “collector”. At this time, the only place Chairman Belt can find that references “collector” is in Section 2-174 under the full time administrative assistant, number 5; the language reads “serve as collector”. Chairman Belt asked Attorney Stevens to draft an ordinance removing number 5 from Section 2-174. Attorney Stevens questioned if the language should reflect what is in the current ordinance for the Clerk. (President Jim E. Claeysen is allowed to comment and referred to the Code of Ordinances Section 2-204 (c) “The village clerk shall turn over all monies received on behalf of the village promptly to the village treasurer, together with a statement as to the source of the monies.”) Chairman Belt requested that the wording from the Clerks ordinance Section 2-204 (c) be inserted into the Administrative Assistant ordinance under number 5 and asked Attorney Stevens to prepare a draft ordinance to be reviewed at the March meeting.

Chairman Belt asked if there is any other public comment. There is none.

ADJOURNMENT: Chairman Belt entertained a motion to adjourn. Trustee Hollembeak moved to adjourn at 6:42PM. Chairman Belt seconded. Motion carried by voice vote.

Recorded by Dana Ward Village Clerk.
Minutes reviewed by Chairman Nancy Belt on February 4, 2015.

**AGENDA
VILLAGE OF CHERRY VALLEY, ILLINOIS
ORDINANCE COMMITTEE MEETING
MONDAY FEBRUARY 2, 2015
6:30PM**

CHAIRMAN: NANCY BELT
MEMBERS: SALLY HOLLEMBEAK
GARY MAITLAND

CALL THE MEETING TO ORDER:

ROLL CALL:

ADOPT THE AGENDA:

APPROVE THE MINUTES: January 5, 2015.

PUBLIC COMMENT:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Review Full-Time Receptionist Ordinance.
2. Discuss removing collector position from Code Book.

PUBLIC COMMENT:

ADJOURNMENT:
NLB (01-28-15)