

ORDINANCE COMMITTEE MEETING

NOVEMBER 5, 2012

Chairman JoAnn Hudson called the meeting to order at 7:01 PM.

Trustee members present: Sally Hollembeak and Gary Maitland

Also, present: President Jim Claeysen, Attorney Aaron Szeto, Trustees, Stephen Appell Scott Kramer and Village Administrator David Nord.

JoAnn Hudson moved to adopt the agenda with the following amendments: Moving “hiring of two, part-time police officers” to item 6 under new business and moving “Municipal Code Supplement 2010 / codifying” to item 1 under unfinished business. Sally Hollembeak seconded. Motion carries by voice vote.

JoAnn Hudson motioned to approve the October 1, 2012 Ordinance Committee minutes. Gary Maitland seconded. Motion carried by voice vote.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

Municipal Code Supplement 2010 / Codifying JoAnn Hudson advised the committee that they had previously received a copy of a quote for the updating of the village’s code of ordinances. Grand total price for services is \$3,375.12. This expense would be paid for out of line item 5170.A (Other Professional Services). After further discussion, Sally Hollembeak so moved to take to the Board a motion to authorize Municode to update the Village’s Code of Ordinances at a cost of \$3,375.12. Gary Maitland seconded. Motion carried by voice vote.

Schoepski Annexation Agreement: JoAnn Hudson reported that the agreement is currently out for signatures from the property owners, and that this will be kept on the agenda for the next meeting.

NEW BUSINESS:

Bond Appropriation Ordinance (2005A). JoAnn Hudson reported that the necessary paperwork is being drafted at this time and expected to be addressed at the November 20, 2012 Board of Trustee meeting. A copy of the final documents will be provided to all Trustees no later than November 16, 2012 to allow for review and comment prior to the Board meeting. After further discussion, it was the consensus of the committee to have second and final reading of the Bond Appropriate Ordinances at the November 20, 2012 Board of Trustees meeting.

Holiday Lights Display. Scott Kramer reported that Acting Public Works Director Chuck Freeman has been unable to secure further bids for the decorating of the downtown area, but is continuing to work on finding sources. General discussion was held. JoAnn Hudson stated she would look into finding possible other sources for a quote.

Budget Director Position. JoAnn Hudson stated this topic was being brought up for possible changes for next fiscal year, due to the fact that she questions if we need more segregation of financial duties per her reading of auditor suggestions. JoAnn Hudson also stated that there is not an existing Village Ordinance that clarifies the Budget Director/Officer, position in regards to stating any powers and duties or reference to any State Statue. It also was brought to attention that State Statue says the Budget Director is to be appointed by the Mayor. At this time the Board of Trustees agrees to the appointment of the Budget Director. It was agreed we need more definition for this appointed position. After much further discussion JoAnn Hudson so moved to refer this topic to the next Personnel Compensation and Benefits Committee for further discussion. Sally Hollembeak seconded the motion. Motion was carried by voice vote.

Illinois Municipal League Information. Stephen Appell provided the committee with copies of presentation session that was held at the IML Conference in Chicago on October 19, 2012. The handout provides current information concerning the Illinois Opens Meeting Act, Freedom of Information Act as well as other relevant information.

Hiring of two, part-time police officers. Sally Hollembeak so moved to take to the Board a motion to authorize Police Chief Todd Houde to hire of two part-time police officers at an hourly rate of \$19.50 per hour. Gary Maitland seconded the motion. Motion carried by voice vote.

ADMINISTRATOR REPORT No report

ATTORNEY REPORT: No report

VILLAGE PRESIDENT REPORT: No report

JoAnn Hudson moved to adjourn at 8:33 PM. Sally Hollembeak seconded. Motion carried by voice vote.

Recorded by: David Nord, Village Administrator
Chairman, JoAnn Hudson approved the minutes on November 19, 2012

ORDINANCE COMMITTEE AGENDA
DATE: Monday November 5, 2012
TIME: 7:00 PM

CHAIRMAN: JoAnn Hudson
MEMBERS: Sally Hollembeak
Gary Maitland

ROLL CALL

ADOPT THE AGENDA

APPROVE THE MINUTES: October 1, 2012

PUBLIC COMMENT:

UNFINISHED BUSINESS

1. Hiring of two, part-time police officers
2. Status report; Schoepski annexation agreement (2nd draft)

NEW BUSINESS

1. Municipal Code Supplement 2010/ codifying
2. Bond Appropriate Ordinance (2005A)
3. Holiday lights display
4. Budget Director position and the Ordinance # Sec. 2-321 Compensation
5. Illinois Municipal League

ADMINISTRATOR REPORT

ATTORNEY'S REPORT.

PRESIDENT'S REPORT

ADJOURNMENT

JH 11/1/2012