

**ORDINANCE COMMITTEE MEETING  
APRIL 4, 2011**

Trustee Sally Hollembeak called the meeting to order at 6:45pm.

Trustee members present: Gary Maitland

Also, present: Attorney Aaron Szeto; Stephen Appell; President Claeysen; Scott Kramer, Chief Todd Houde, David Schroeder, Joe Caveny; and Nancy Belt, Karen Melloch

Sally Hollembeak moved to adopt the agenda. Gary Maitland seconded. Motion carried by voice vote.

Sally Hollembeak moved to approve the March 1, 2011 ordinance committee minutes. Gary Maitland seconded. Motion carried by voice vote.

**HOUSE NUMBERING**

Sally Hollembeak presented an ordinance Amending Section 58-15 Numbering Buildings.” Sally Hollembeak moved to send to the April 4, 2011 village board meeting for first reading. Gary Maitland seconded. Motion carried by voice vote.

Committee continued to discuss what type of signage would be appropriate for non frontage residents.

**2011/2012 TENTATIVE ANNUAL BUDGET**

President Jim Claeysen presented the 2011/2012 annual budget and noted that Administration budget has been revised with the deduction to membership, training, and travel line items. Also the tentative budget does not include employee wages at this time. Stephen Appell asked for a 5 year budget plan and would like to set a target level for reserves. Stephen Appell said that he will be recommending eliminating the telecommunication tax. President Jim Claeysen said that he and Gary Maitland are working on a five (5) year budget plan and will be submitting this to the finance committee meeting.

Sally Hollembeak moved to send to the village board for first reading the 2011/2012 Annual Budget Ordinance. Gary Maitland seconded. Motion carried by voice vote.

President Jim Claeysen presented the committee with a draft “License Agreement” between the Village and Cherry Valley Festival Days authorizing the construction of storage shed on village property. Jim explained that once the building is completed the village will take ownership of the storage shed for insurance purposes. Jim asked everyone to read the agreement for discussion at the next public works committee meeting.

**PLANNING & ZONING COMMISSIONS CREATED MEMBERS**

President Jim Claeysen stated that he and Attorney Jim Stevens worked on the language that would combine the planning commission & zoning board of appeals. The draft ordinance will be submitted at the second board meeting this month.

Sally Hollembeak moved to convene into executive session at 6:57 pm for the purpose of:

2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and centered into the minutes of the closed meeting.

Sally Hollembeak called the meeting back to order at 7:12 pm. Village Clerk; Nancy L. Belt called the roll:

Sally Hollembeak, Gary Maitland

Sally Hollembeak moved to adjourn at 7:12 pm. Gary Maitland seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Sally Hollembeak approved the minutes on April 19, 2011