

**VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE MINUTES
TUESDAY, APRIL 12, 2016**

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL JEFF FUSTIN

Chairman Gary Maitland called the Finance Committee meeting to order at 6:30PM. A Roll Call was taken:

STEPHEN APPELL	ABSENT
JEFF FUSTIN	PRESENT
GARY MAITLAND	PRESENT

Others present: President Jim E. Claeysen, Trustees Nancy Belt and Sally Hollemeak, Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Larry Neville, Attorney Darron Burke and Village Clerk Dana Ward.

ADOPT THE AGENDA: Chairman Maitland moved to adopt the agenda. Trustee Fustin seconded. All “Aye”; none opposed. Motion carried by voice vote.

APPROVE THE MINUTES: March 8, 2016. Chairman Maitland moved to approve the minutes for March 8, 2016. Trustee Fustin seconded. All “Aye”; none opposed. Motion carried by voice vote.

TREASURER’S REPORT: No report.

PUBLIC COMMENT: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Review Bills. Chairman Maitland noted that the committee has reviewed the bills.
2. Authorize Bills for Payment. Chairman Maitland moved to send a request to the Village Board meeting April 19, 2016, to pay the bills as reviewed and approved by the Budget Director on April 12, 2016 and reviewed and approved by the Finance Committee members on April 12, 2016, in an amount of \$140,367.26. Trustee Fustin seconded. All “Aye”; none opposed. Motion carried by voice vote.

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CHAIRMAN'S REPORT:

1. Engineering and Legal Fee Accounts. Chairman Maitland and noted there is still one active account, United for Youth. The balance on hand is \$4,247.70. Public Works Director Chuck Freeman informed the committee that he has received notification from the IEPA; the permits for the construction of the water main have been received. There are still some invoices yet to be received.

ADMINISTRATION REPORT:

1. Administration Progress Report by Karen Melloch. Treasurer Karen Melloch reported that \$100,000.00 was received from Winnebago County for the water system. Next year the village should expect to see one more payment for \$50,000.00. Treasurer Karen Melloch presented information to the members regarding items accomplished in March, which included, but not limited to:
 - Processed special payroll
 - Processed all back payments to the Police and Administration department; recalculated pension contribution
 - Prepared Employee Handbook and distributed to unions. The handbook should be passed as a resolution April 19, 2016.
 - Prepared and mailed liquor licenses and video gaming licenses; as of today, all applicants have responded that they want to renew
 - The Clerk is up to date with laserfiche processingThere are no further questions.

ADJOURNMENT: Seeing there is no further business, Chairman Maitland moved to adjourn at 6:37PM. Trustee Fustin seconded. All "Aye"; none opposed. Motion carried.

Recorded by Village Clerk Dana Ward.

Minutes reviewed by Chairman Maitland April 13, 2015.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE
TUESDAY, APRIL 12, 2016
6:30PM**

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL JEFF FUSTIN

ADOPT THE AGENDA:

APPROVE THE MINUTES: March 8, 2016

TREASURER'S REPORT:

PUBLIC COMMENT:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Review Bills
2. Authorize Bills for Payment

CHAIRMAN'S REPORT:

1. Engineering and Legal Fee Accounts

ADMINISTRATION REPORT:

2. Administration Progress Report by Karen Melloch

ADJOURNMENT:

GM (04-07-16)