

**VILLAGE OF CHERRY VALLEY, IL  
FINANCE COMMITTEE MINUTES  
TUESDAY, OCTOBER 13, 2015**

**CHAIRMAN:** GARY MAITLAND  
**MEMBERS:** STEPHEN APPELL                      JEFF FUSTIN

Chairman Gary Maitland called the Finance Committee meeting to order at 7:00PM. A Roll Call was taken:

STEPHEN APPELL	PRESENT
JEFF FUSTIN	PRESENT
GARY MAITLAND	PRESENT

Others present: President Jim E. Claeysen, Trustees Nancy Belt, Sally Hollebeak, and David Schroeder, Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Larry Neville and Village Clerk Dana Ward.

**ADOPT THE AGENDA:** Chairman Maitland moved to adopt the agenda. Trustee Appell seconded. All “Aye”; none opposed. Motion carried.

**APPROVE THE MINUTES:** September 8, 2015. Chairman Maitland moved to approve the amended minutes for September 8, 2015. Trustee Appell seconded. Chairman Maitland noted the following grammatical changes: Under *UNFINISHED BUSINESS* item 1, in the second sentence change the word “research” to “researched”. Under *NEW BUSINESS* item 5, in the second sentence change the word “years” to “year’s” and in third sentence change the word “Chair5man” to “Chairman”. Clerk Dana Ward will make these changes before posting. All “Aye”; none opposed. Motion carried.

**TREASURER’S REPORT:** Monthly Report by Treasurer Karen Melloch. Treasurer Karen Melloch noted that in Capital Improvements, (regarding the Public Works building), in today’s bills there is approximately \$300,000.00 to be paid. In November there should be one more payment to be made for approximately \$492,000.00. To date the village has spent approximately \$1.9 million against a budgeted amount of \$2.4 million. In each of the departmental line items the village is within budget, except in Legal Fees. The Legal Fees will be monitored closely. As a note of interest, every October the village is required to file the annual disclosure report related to the bonds. Treasurer Karen Melloch has passed this information on to Retail Strategies. There are no further questions.

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Review Bills. Chairman Maitland noted that the committee has reviewed the bills.

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2. Authorize Bills for Payment. Chairman Maitland moved to send a request to the Village Board October 20, 2015, to pay the bills as reviewed by the Budget Director on October 12, 2015 and reviewed and approved by the Finance Committee members on October 12 and 13, 2015, in an amount of \$444,167.40. Trustee Appell seconded. Chairman Maitland noted that of this amount, in Capital Improvements, there is approximately \$320,000.00 of expense, of which a little over \$311,000.00 (\$311,867.00) is going to Cord Construction for the new Public Works facility. All “Aye”; none opposed. Motion carried.
3. Budget Calendar.
  - a. Review Personnel. Chairman Maitland noted that this is the time of the year that Department Heads begin reviews with personnel.
  - b. Review of Employee Handbook. Chairman Maitland noted that the final reviews are being done on the Employee Handbook, therefore satisfying the Budget Calendar.
4. Clarification of motion regarding Municode: Supplement 12. (Reference Village Board meeting 07/21/15). Chairman Maitland noted that at the FINANCE meeting July 14, 2015 and at the VILLAGE BOARD meeting July 21, 2015, the motion for the Municode Supplement 12 was made, “with internet publication and access”. This is an error. The dollar amount does not include the internet publication. Publication is paid separately in February/March.
5. Police Pension Contributions. Chairman Maitland asked Trustee Fustin to present his plan concerning the police pension plan. Trustee Fustin stated that in the audit report this year, the Police Pension contribution fund is noted as “underfunded”. Treasurer Karen Melloch gave Trustee Fustin information: When the voters decided to have a Police Pension Fund, it was retroactive, creating a deficit of over \$2 million dollars. Part of the funding should have come from the Police Officers. Treasurer Karen Melloch suggested that, with the final payment of the bond this year, (approximately \$300,000.00), if the village put this money into the fund over the next five years, (this would coincide with the sunset date of the 1% sales tax), it would have an impact of \$1.7 million, at ten years it would have an impact of \$2.2 million, at 15 years it would have an impact of \$2.8 million, at 20 years it would have an impact of \$3.6 million and at 25 years it would have an impact of almost \$4.6 million. This would also coincide with the year 2040 in which the village would need to be 80% funded. If the village could add an extra \$200,000.00 per year, for a total contribution of \$500,000.00 per year, the financial impact through 2040 would be approximately \$7.6 to \$7.7 million. Treasurer Karen Melloch noted that the new actuary report has been received for this coming year and at the Police Pension Board meeting this Friday it will be discussed. The current fund balance is at approximately \$2.6 million. Since

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Chairman Maitland participates in the Police Pension Fund contribution, he will not be at liberty to discuss or vote on this matter. Chairman Maitland entertained a motion to send this discussion, and possible action, to the Village Board. Trustee Jeff Fustin moved to send to the Village Board October 20, 2015, a continued discussion and possible action regarding the Police Pension Contributions. Trustee Appell and Fustin voted "AYE"; Chairman Maitland voted "ABSTAIN". Motion carried by voice vote.

**CHAIRMAN'S REPORT:**

1. Engineering and Legal Fee Accounts. Chairman Maitland reviewed the engineering accounts. There are three active accounts. There has been some work done for FedEx and United for Youth, but no new invoices have been received to date. There have been no changes since last month. The Cherry Valley Library District has a balance of negative \$3,861.76. As a reminder, the fees were waived for the library. The FedEx project balance is \$3,305.67. The United for Youth project balance is \$5,085.95.

**ADJOURNMENT:** Seeing there is no further business, Chairman Maitland entertained a motion to adjourn. Trustee Appel moved to adjourn at 7:18PM. Trustee Fustin seconded. All "Aye"; none opposed. Motion carried.

Recorded by Village Clerk Dana Ward.

Minutes reviewed by Chairman Maitland October 25, 2015.

**AGENDA  
VILLAGE OF CHERRY VALLEY, IL  
FINANCE COMMITTEE  
TUESDAY, OCTOBER 13, 2015  
7:00PM**

**CHAIRMAN:** GARY MAITLAND  
**MEMBERS:** STEPHEN APPELL JEFF FUSTIN

**ADOPT THE AGENDA:**

**APPROVE THE MINUTES:** September 8, 2015

**TREASURER'S REPORT:** Monthly Report by Treasurer Karen Melloch

**PUBLIC COMMENT:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Review Bills
2. Authorize Bills for Payment
3. Budget Calendar
  - a. Review Personnel
  - b. Review Employee Handbook
4. Clarification of motion regarding Municode: Supplement 12. (Reference Village Board meeting 07/21/15)
5. Police Pension Contributions

**CHAIRMAN'S REPORT:**

1. Engineering and Legal Fee Accounts

**ADJOURNMENT:**

GLM (10-09-15)