

**VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE MINUTES
TUESDAY NOVEMBER 11, 2014**

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL
JOANN HUDSON

Chairman Gary Maitland called the Finance Committee meeting to order at 7:01PM. A Roll Call was taken:

STEPHEN APPELL	PRESENT
JOANN HUDSON	PRESENT
GARY MAITLAND	PRESENT

Others present: President Jim E. Claeysen, Trustees Nancy Belt and Sally Hollebeak, Treasurer Karen Melloch, Public Works Director Chuck Freeman, Chief of Police Larry Neville and Village Clerk Dana Ward.

ADOPT THE AGENDA: Chairman Maitland moved to adopt the agenda. Trustee Hudson seconded. All "Aye"; none opposed. Motion carried by voice vote.

APPROVE THE MINUTES: October 14, 2014. Chairman Maitland moved to approve the minutes for October 14, 2014. Trustee Hudson seconded. All "Aye"; none opposed. Motion carried by voice vote.

TREASURER'S REPORT: Monthly Report by Treasurer Karen Melloch. Treasurer Melloch presented the October Report to the committee for the General Fund; revenues are on target. Franchise is below, but Treasurer Melloch added that the Comcast Franchise payment was received on November 3, 2014 in the amount of \$9,611.65. With that amount included, the General Fund has exceeded the target. There are no questions regarding the Capital Improvements report. The Rockford Auto Auction paid the engineering and legal retaining fees in the amount of \$2,019.78, which brings their account up to date.

Normally the Health and Dental Registrations are reported under PERSONNEL. However, since Treasurer Melloch has been involved in the registration procedure, she reported that only five out of 28 employees have signed up for the PPO Plan. All others are on the HSA.

PUBLIC COMMENT: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Review Bills. Chairman Maitland noted that the committee has reviewed the bills.
2. Authorize Bills for Payment. Chairman Maitland moved to send a request to the Village Board November 18, 2014, to pay the bills reviewed by the Budget Director on November 11, 2014 and reviewed and approved by the Finance

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Committee on November 11, 2014, in the amount of \$149,806.73. Trustee Appell seconded. All "Aye"; motion carried by voice vote.

3. Budget Calendar.
 - a. Amend C.I.P., Water and Public Works Projects, Other Long Range Programs. Chairman Maitland reported that the Village is in the process of reviewing the projects, getting ready for the next five year plan. Treasurer Karen Melloch has been working on these projects since August/September and will be meeting with Public Works Director Chuck Freeman and Dennis McMullen. The Budget Director will be presenting information at an upcoming Village Board meeting. Trustee Hudson questioned the Capital Improvement Program and its relationship to the newly proposed 1% sales tax. A brief discussion occurred, and Treasurer Melloch and Trustee Appell answered her questions.
 - b. Abatements Ordinances. Chairman Maitland noted that the abatement ordinances have been prepared and are on the agenda for ORDINANCE this evening. Chairman Maitland reported that the Village is in line with the Budget Calendar.
4. Membership Dues for the Village Clerk Dana Ward.
 - a. Northwestern Illinois Municipal Clerk's Association (10-1-14 through 9/30/15). Chairman Maitland moved to send a request to the Village Board November 18, 2014, to pay the Village Clerk's dues for membership to Northwestern Illinois Municipal Clerks Association (N.I.M.C.A.) from October 2014 to September 2015 in an amount of \$55.00, line item 5150 Memberships. Trustee Appell seconded. All "Aye"; motion carried by voice vote.
 - b. Municipal Clerks of Illinois Membership (10/1/14 through 9/30/15). Chairman Maitland moved to send a request to the Village Board November 18, 2014, to pay the Village Clerk's dues for membership to the Municipal Clerks of Illinois (M.C.I.) from October 2014 to September 2015 in an amount of \$55.00, line item 5150 Memberships. Trustee Hudson seconded. All "Aye"; motion carried by voice vote.
5. Request for Clerk, Dana Ward, to attend Northwestern Illinois Municipal Clerk Association seminar December 3, 2014, Galena, IL - Discussion. Chairman Maitland moved to send to the Village Board November 18, 2014, to authorize and pay the clerks attendance to the Northwestern Illinois Municipal Clerk's Association seminar on December 3, 2014 in Galena, IL, at a cost of \$10.00 for lunch from 5200 Travel. (With use of the corporate vehicle and adjusting time for her work schedule.) Trustee Appell seconded. All "Aye"; motion carried by voice vote.

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6. Illinois Municipal League Risk Management Association - Min/Max contribution - Discussion. Chairman Maitland noted that the committee has received information regarding Workers Compensation and Liability Insurance. The information presented outlined four payment options: Option one is the Best Value: \$140,412.00, which offers a 1.5% discount of \$2,106.18. If paid by November 21, 2014, the total amount would be \$138,305.82. Treasurer Karen Melloch added that this is within the budget. Chairman Maitland moved to send to the Village Board November 18, 2014 a request to pay the MIN/MAX payment for the Village's liability insurance to the Illinois Municipal League Risk Management Association (IMLRMA), by November 21, 2014 in the amount of \$138,305.82. (Line Item 5110 Administration). Trustee Appell seconded. Trustee Hudson questioned whether the Barns would be covered under this insurance agreement. All "Aye"; none opposed. Motion carried by voice vote.

CHAIRMAN'S REPORT: No report.

ADJOURNMENT: Seeing there is no further business, Chairman Maitland moved to adjourn at 7:25PM. Trustee Hudson seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Village Clerk Dana Ward.

Minutes reviewed by Chairman Maitland December 2, 2014.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE
TUESDAY, NOVEMBER 11, 2014
TIME: 7:00 P.M.**

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL
JOANN HUDSON

ADOPT THE AGENDA:

APPROVE THE MINUTES: October 14, 2014

TREASURER'S REPORT: Monthly Report by Treasurer Karen Melloch.

PUBLIC COMMENT:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Review Bills.
2. Authorize Bills for Payment.
3. Budget Calendar.
 - c. Amend C.I.P., Water and Public Works Projects, Other Long Range Programs.
 - d. Abatements Ordinances.
4. Membership Dues for the Village Clerk Dana Ward.
 - a. Northwestern Illinois Municipal Clerk's Association (10-1-14 through 9/30/15).
 - b. Municipal Clerks of Illinois Membership (10/1/14 through 9/30/15).
5. Request for Clerk, Dana Ward, to attend Northwestern Illinois Municipal Clerk seminar December 3, 2014, Galena, IL - Discussion.
6. Illinois Municipal League Risk Management Association - Min/Max contribution - Discussion.

CHAIRMAN'S REPORT:

ADJOURNMENT:

GLM (11-06-14)