

**VILLAGE OF CHERRY VALLEY, IL
“SPECIAL” FINANCE COMMITTEE MINUTES
MONDAY, MARCH 11, 2014**

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL
JOANN HUDSON

Chairman Gary Maitland is absent this evening. Gary Maitland called the Finance Committee meeting to order at 7:00PM. A Roll Call was taken:

STEPHEN APPELL	ABSENT
JOANN HUDSON	PRESENT
GARY MAITLAND	PRESENT

Others present: President Jim E. Claeysen, Trustees Nancy Belt, Sally Hollembeak and David Schroeder, Village Administrator Jim Wise, Treasurer Karen Melloch, Public Works Director Chuck Freeman, Interim Chief of Police Larry Neville, Dennis McMullen C.E.S. and Village Clerk Dana Ward.

ADOPT THE AGENDA: Gary Maitland moved to adopt the agenda. JoAnn Hudson seconded. All “Aye”; none opposed. Motion carried by majority vote.

APPROVE THE MINUTES: February 17, 2014. Since Gary Maitland was not present at this meeting; he has asked that the approval of the minutes for February 17, 2014 be held over to the next FINANCE meeting.

TREASURER’S REPORT: Monthly Report by Treasurer Karen Melloch. Ms. Karen Melloch submitted a copy of the annualized report. She noted that the Sales Tax revenue was down slightly against the projected figure: \$3,292,000 actual year compared to estimated \$3,376,847. To make up for the decreased amount of sales tax, changes have been made in the estimated budgets. In depth discussion will cover this when the committee discusses Budgets later this evening.

PUBLIC COMMENT: Larry Gray, President Cherry Valley Festival Days. Mr. Gray is here this evening to request funds for advertising for the Cherry Valley Festival Days. Proceeds from the Festival have paid for improvements at the Baumann Park playground and replacing fencing at the Baumann Park Ball Diamond. The Village Board approved \$3500 for advertisement of the Festival last year and Mr. Gray is requesting the same amount for this year. Gary Maitland stated that this is perfect timing as this evenings Board meeting will be considering budgets. Mr. Gray has also requested exclusive rights right to the park from August 17, 2014 to August 24, 2014. Chairman Maitland referred this request to Public Works Director for discussion at an upcoming meeting.

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UNFINISHED BUSINESS:

1. Outstanding invoice for Solar Farm Project. Gary Maitland stated that Village Administrator Jim Wise sent a letter to Mr. Guski requesting payment for services regarding the Solar Farm project in mid-December 2013. The Village received a response in which Mr. Guski stated he was not informed by the previous Village Administrator of this fee at the time of application. Since the Finance Committee has exhausted its options, Gary Maitland moved to send to the Village Board March 17, 2014 a request to dismiss an invoice dated August 21, 2012, to Mr. Florian Guski for \$2,403. He added that it should be the Board's decision whether or not the invoice should be dismissed or remain for further attempts at collection almost certainly with additional attorney fees. Copies of Mr. Guski's response letter will be submitted to the Board members for review. JoAnn Hudson seconded. All "Aye"; none opposed. Motion carried by majority vote.

NEW BUSINESS:

1. Review Bills. Gary Maitland asked the Committee members to review the bills.
2. Authorize Bills for Payment. Gary Maitland moved to send to the Village Board March 17, 2014, a request for an approval to pay the February bills reviewed by the Finance Committee and the Budget Director March 11, 2014, in the amount of \$103,386.23. JoAnn Hudson seconded. Trustee Hudson asked for further review of the bills regarding the two OMA violations and the Solar Farm bills. Gary Maitland stated that he will review these bills with Trustee Hudson, before the Board meeting convenes. All "Aye"; none opposed. Motion carried by majority vote.
3. Budget Calendar.
 - a. Review Current Year Budget & Transfers. Chairman Maitland noted that the transfers are being reviewed and will take place soon.
 - b. Set Date for Public Budget Hearing Release. Chairman Maitland noted that the President and Treasurer are currently reviewing all information regarding the Budget and the date will be set for this hearing soon.
 - c. Adopt Final Wages. Chairman Maitland noted that the Department Heads are currently reviewing wages for those affected by the Bargaining Agreement and those not covered by the Bargaining Agreement.

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NEW BUSINESS: (Continued).

- d. Submit Tentative Budgets to Village Trustees. Chairman Maitland noted that the tentative budgets will be reviewed at the Board meeting this evening.

PRESIDENTS REPORT: No report.

ADMINISTRATOR’S REPORT:

1. Monthly Report: Jim Wise presented a copy of his monthly report, covering dates from February 18, 2014 through March 11, 2014, to the members for review. Some of the highlights included; a meeting with Illinois Risk Management discussing ways the Village can reduce risk, more enhancements added to the website and reviewing applications for new business/development projects. As part of the Village Administrator’s new monthly report, building projects still in the developmental stage are listed along with details concerning deposits made to the Village for estimated costs for engineer and attorney fees and the dollars paid out for those expenses. JoAnn Hudson asked that the ordinance regarding new developments be reviewed at the next ORDINANCE Committee meeting.

CHAIRMAN’S REPORT: None report.

ADJOURNMENT: Seeing there is no further business, Gary Maitland moved to adjourn at 7:29PM. JoAnn Hudson seconded. All “Aye”; none opposed. Motion carried by majority vote.

Recorded by Village Clerk Dana Ward.

Minutes approved by Chairman Gary Maitland March 11, 2014.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE
TUESDAY, MARCH 11, 2014
TIME: 7:00 P.M.**

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL
 JOANN HUDSON

ADOPT THE AGENDA:

APPROVE THE MINUTES: February 17, 2014

TREASURER'S REPORT: Monthly Report by Treasurer Karen Melloch

PUBLIC COMMENT:

1. Cherry Valley Festival Committee, Chairman Larry Gray

UNFINISHED BUSINESS:

1. Outstanding Invoice to Solar Farm Project

NEW BUSINESS:

2. Review Bills
3. Authorize Bills for Payment
4. Budget Calendar
 - a. Review Current Year Budget & Transfers
 - b. Set Date for Public Budget Hearing Release
 - c. Adopt Final Wages
 - d. Submit Tentative Budgets to Village Trustees

PRESIDENTS REPORT:

ADMINISTRATOR'S REPORT:

1. Monthly Report

CHAIRMAN'S REPORT:

ADJOURNMENT:

GLM 3/6/2014