

**VILLAGE OF CHERRY VALLEY, IL
"SPECIAL" FINANCE COMMITTEE MINUTES
MONDAY, FEBRUARY 17, 2014**

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL
JOANN HUDSON

Chairman Gary Maitland is absent this evening. Stephen Appell called the Finance Committee meeting to order at 7:30PM. A Roll Call was taken:

STEPHEN APPELL	PRESENT
JOANN HUDSON	PRESENT
GARY MAITLAND	ABSENT

Others present: President Jim E. Claeysen, Trustees Sally Hollembeak, JoAnn Hudson and David Schroeder, Village Administrator Jim Wise, Treasurer Karen Melloch, Public Works Director Chuck Freeman, Interim Chief of Police Larry Neville and Village Clerk Dana Ward.

ADOPT THE AGENDA: Stephen Appell moved to adopt the agenda. JoAnn Hudson seconded. All "Aye"; none opposed. Motion carried by majority vote.

APPROVE THE MINUTES: January 14, 2014. Stephen Appell moved to approve the minutes of January 14, 2014. JoAnn Hudson seconded. All "Aye"; none opposed. Motion carried by majority vote.

TREASURER'S REPORT: Monthly Report by Treasurer Karen Melloch. Ms. Karen Melloch submitted three standard reports to the committee. The village will be receiving a check for \$4526.00 for the video gaming; this brings the total a little over \$30,000 year to date. Payment for the Christmas lights and salt purchase will be made in February. Currently Ms. Melloch is working on sales tax rebate calculations.

Ms. Melloch talked with Mark Peterson, CherryVale Mall. Sales were soft and therefore expected tax dollars were down. The state income tax is up, which will help make up for the loss. Overall the village revenues are still on the positive side and administrative costs are down.

Ms. Melloch and Chuck Freeman met today regarding Capital Improvement. The Perryville Bike Path project will be completed next year, due to weather. Chuck Freeman added that he anticipates this project will be completed sometime in June, weather permitting. Also, the purchase of the dump truck will be put on hold until next year: this represents \$65,000.

PUBLIC COMMENT: Larry Gray, President Cherry Valley Festival Days. Mr. Gray is not here this evening.

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UNFINISHED BUSINESS:

1. Outstanding invoice for Solar Farm. Mr. Wise updated the committee on conversations with Mr. Guske. Mr. Wise spoke with Mr. Guske last Friday by phone. Mr. Guske will be sending a letter to the village stating his position on the Solar Farm issue; he intends to ask the village to waive the fee. As of today, Mr. Wise has not received this letter. Mr. Wise will keep the committee abreast of this situation.

NEW BUSINESS:

1. Review Bills. Stephen Appell asked the Committee members to review the bills.
2. Authorize Bills for Payment. Stephen Appell moved to send to the Village Board February 18, 2014, a request for an approval to pay the January bills reviewed by the Finance Committee and the Budget Director February 17, 2014, in the amount of \$155,695.09. JoAnn Hudson seconded. All "Aye"; none opposed. Motion carried by majority vote.
3. Budget Calendar.
 - a. Review Budget Line Items. Stephen Appell reminded the Trustees and Department Heads that now is the time to review all line items for the upcoming fiscal year budget calendar. Mr. Appell noted that Treasurer Melloch has been reviewing the line items through the monthly reports.
 - b. Determine Final Recommendations. Stephen Appell reminded the Trustees and Department heads that now is the time to determine final recommendations for the upcoming fiscal year budget calendar,
 - c. Review Department Head Wages. Stephen Appell reminded all to be mindful of upcoming wages discussions for the upcoming fiscal year budget. Usually department head wages are discussed when proposed budgets fiscal year budgets are received.

PRESIDENTS REPORT: No report.

ADMINISTRATOR'S REPORT: Jim Wise. Mr. Wise reported that last month he and Chairman Maitland reviewed three outstanding accounts for projects: Greater Rockford Auto Auction, Eggsclusive Café and United for Youth. Mr. Wise will meet with JoAnn Hudson in the future to discuss ordinances and retainers (escrows) for these projects.

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CHAIRMAN’S REPORT: None report.

EXECUTIVE SESSION: Stephen Appell moved to convene into EXECUTIVE SESSION at 7:50PM under (5 ILCS 120/2)(c)(21) Discussion of minutes of meetings lawfully closed under this act whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (Discussion of releasing executive session minutes and audio tape recordings). JoAnn Hudson questioned the validity of the process of releasing these minutes and audio and questioned if the minutes and audio need Board action. She asked for clarification on this point. Mr. Appell wants to have documentation that the minutes and audio were released. Discussion is deferred to Attorney Stevens. Mr. Stevens has been in contact with the Attorney General’s (A.G.) office regarding this question. The A.G. has not gotten back to him regarding procedure yet. However, it is recommended by the A.G. to conduct business as the village has in the past. JoAnn Hudson seconded. A Roll Call vote was taken:

STEPHEN APPELL	PRESENT
JOANN HUDSON	PRESENT
GARY MAITLAND	ABSENT

Motion carried by voice vote.

RECONVENE: Stephen Appell called the FINANCE committee meeting back into to session at 8:09 PM. A Roll Call Vote was taken:

STEPHEN APPELL	PRESENT
JOANN HUDSON	PRESENT
GARY MAITLAND	ABSENT

1. Stephen Appell moved to take to the Village Board February 18, 2014 an approval releasing executive session minutes. (Resolution 2014-05, Releasing Executive Session Minutes). JoAnn Hudson seconded. All “Aye”; none opposed. Motion carried by majority vote.
2. Stephen Appell moved to take to the Village Board February 18, 2014 an approval releasing Executive Session Audio recordings. (Resolution 2014-06, Releasing Executive Session Audio recordings). JoAnn Hudson seconded. All “Aye”; none opposed. Motion carried by majority vote.

ADJOURNMENT: Seeing there is no further business, Stephen Appell moved to adjourn at 8:10PM. JoAnn Hudson seconded. All “Aye”; none opposed. Motion carried by majority vote.

Recorded by Village Clerk Dana Ward.

Minutes approved by Chairman Stephen Appell February 19, 2014.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
"SPECIAL" FINANCE COMMITTEE
MONDAY, FEBRUARY 17, 2014
7:30PM**

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL
 JOANN HUDSON

ROLL CALL:

ADOPT THE AGENDA:

APPROVE THE MINUTES: January 14, 2014.

TREASURER'S REPORT: Monthly Report by Treasurer Karen Melloch.

PUBLIC COMMENT: Larry Gray, President Cherry Valley Festival Days.

UNFINISHED BUSINESS:

1. Outstanding Invoice to Solar Farm Project - Continued Discussion.

NEW BUSINESS:

- Review Bills.
- Authorize Bills for Payment.
- Budget Calendar.
 - Review Budget Line Items.
 - Determine Final Recommendations.
 - Review Department Head Wages.

PRESIDENTS REPORT:

ADMINISTRATOR'S REPORT:

CHAIRMAN'S REPORT:

EXECUTIVE SESSION: (5 ILCS 120/2)(c)(21) Discussion of minutes of meetings lawfully closed under this act whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (Discussion of releasing executive session minutes and audio tape recordings).

RECONVENE:

3. Motion to take to the Village Board an approval releasing executive session minutes. (Resolution 2014-05, Releasing Executive Session Minutes).
4. Motion to take to the Village Board an approval releasing Executive Session Audio recordings. (Resolution 2014-06, Releasing Executive Session Audio recordings).

ADJOURNMENT:

GM (2-12-14)