

**VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE MINUTES
TUESDAY, AUGUST 13, 2013**

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL
JOANN HUDSON

Chairman Gary Maitland called the Finance Committee meeting to order at 7:20 PM. A Roll Call was taken:

STEPHEN APPELL PRESENT
JOANN HUDSON PRESENT
GARY MAITLAND PRESENT

Others present: President Jim E. Claeysen, Trustees Nancy Belt, Sally Hollembeak and David Schroeder, Treasurer Karen Melloch, Interim Chief of Police Larry Neville and Village Clerk Dana Ward.

ADOPT THE AGENDA: Gary Maitland moved to adopt the Agenda. JoAnn Hudson seconded. All “Aye”; none opposed. Motion carried by voice vote.

APPROVE THE MINUTES: July 9, 2013 and July 16, 2013. Gary Maitland moved to approve the Minutes of July 9, 2013. JoAnn Hudson seconded. All “Aye”; none opposed. Motion carried by voice vote. Gary Maitland moved to approve the Minutes of July 16, 2013. JoAnn Hudson seconded. All “Aye”; none opposed. Motion carried by voice vote.

TREASURER’S REPORT: Monthly Report by Treasurer Karen Melloch. Karen Melloch presented the Committee with copies of the balance sheet. She pointed out item 1311 under *Money Market*. A payment will be made in the amount of \$18,900 for the playground equipment, leaving a balance of \$4,350.70. The Motor Fuel Tax project came in well under budget; in the spring the projected balance should be \$120,000. This money could be used for other projects. For example, the Capital Improvement Plan does not show any plans for improvements in any of the subdivisions. This money could be used for future projects in the subdivisions. Denny McMullen is looking at the rotation for repairs in the subdivisions and will be reporting his findings at a future meeting. The Special Service Area (SSA), item 1345 under *Money Market*, will be depleted with a payment to the Regional Detention project and this money market account will be closed permanently. The next report shows a comparison for this year compared to last year, month to date. The Police Department revenues are down. However, the sales tax figure for August is higher than expected and expenses are down. The Village is in good shape for the first quarter.

PUBLIC COMMENT: None.

**VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE MINUTES
TUESDAY, AUGUST 13, 2013**

UNFINISHED BUSINESS:

1. Development of New Website. Gary Maitland encouraged all to look at the web site. If you have any suggestions for improving the site, please contact Karen Melloch. Karen Melloch reported that there are two items open at this time: Statistics and meeting Minutes. Currently the web designer is working with staff to complete this project.

NEW BUSINESS:

1. Review Bills. Gary Maitland asked that the Committee members to review the bills.

1. Authorize Bills for Payment. Gary Maitland moved to send to the Village Board August 20, 2013, an approval to pay the July bills in the amount of \$240,146.40, reviewed and by Budget Director and the Finance Committee on July 13, 2013. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

2. Budget Calendar.
 - a. Review Long Range Program Capital Improvements. Gary Maitland noted that he will recommend this back to Public Works.
 - b. Review Health Insurance Plan. Gary Maitland noted that the responsibility for this lies with the Village Board and the Village broker. He referred this to Personnel.

3. Maintenance Contract - Frontier Communications. Gary Maitland noted that this is a Public Works project. Karen Melloch stated that Chuck Freeman is still waiting on information regarding this contract. Mr. Maitland referred this back to Public Works.

EXECUTIVE SESSION:

Gary Maitland moved to convene into Executive Session at 7:37PM under 5 ILCS 2(c)(1) (Personnel). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Administrative personnel). Stephen Appell seconded. A Roll Call was taken:

STEPHEN APPELL	AYE
JOANN HUDSON	AYE
GARY MAITLAND	AYE

Motion carried.

**VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE MINUTES
TUESDAY, AUGUST 13, 2013**

RECONVENE: Gary Maitland reconvened to open session of the Finance meeting at 7:54 PM. A Roll Call was taken:

STEPHEN APPELL	PRESENT
JOANN HUDSON	PRESENT
GARY MAITLAND	PRESENT

NEW BUSINESS: (CONTINUED).

4. Hiring a Front Desk Receptionist. Gary Maitland moved to send to the Village Board August 20, 2013 an approval to hire a candidate for the part-time front desk receptionist, not to exceed 999 hours annually, at a rate of \$13.00 per hour. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

PRESIDENTS REPORT: President Jim E. Claeysen noted that there will be a ribbon cutting ceremony for the new Baumann Park playground on Thursday, August 22, 2013 at 6:00PM at the playground. This is a joint effort with the Cherry Valley Festival Days Committee. This would be a nice way to kick off the Festival Days weekend. A press release will be issued. He asked that all attend.

ADMINISTRATOR'S REPORT: None.

CHAIRMAN'S REPORT: None.

ADJOURNMENT: Gary Maitland moved to adjourn at 7:56PM. JoAnn Hudson seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Village Clerk Dana Ward.

Minutes approved by Chairman Gary Maitland August 15, 2013.

**AGENDA
VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE
TUESDAY, AUGUST 13, 2013
TIME: 7:00 P.M.**

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL
 JOANN HUDSON

ADOPT THE AGENDA:

APPROVE THE MINUTES: July 9, 2013 and July 16, 2013.

TREASURER'S REPORT: Monthly Report by Treasurer Karen Melloch.

PUBLIC COMMENT:

UNFINISHED BUSINESS:

2. Development of New Website.

NEW BUSINESS:

5. Review Bills.
6. Authorize Bills for Payment.
7. Budget Calendar.
 - a. Review Long Range Program Capital Improvements.
 - b. Review Health Insurance Plan.
8. Maintenance Contract—Frontier Communications.

EXECUTIVE SESSION:

5 ILCS 2(c)(1) (Personnel). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Administrative personnel).

RECONVENE:

NEW BUSINESS: (CONTINUED).

9. Hiring a Front Desk Receptionist.

PRESIDENTS REPORT:

ADMINISTRATOR'S REPORT: None.

CHAIRMAN'S REPORT:

ADJOURNMENT:

GLM 8/8/2013

