

**VILLAGE OF CHERRY VALLEY, IL  
FINANCE COMMITTEE MINUTES  
JULY 9, 2013**

Chairman Gary Maitland called the meeting to order **7:00PM**. A Roll Call was taken.

STEPHEN APPELL	PRESENT
JOANN HUDSON	PRESENT
GARY MAITLAND	PRESENT

Also present: Village Treasurer Karen Melloch, Village Trustees Sally Hollembeak and David Schroeder, Interim Chief of Police Larry Neville and Village Clerk Dana Ward.

**ADOPT THE AGENDA:** Gary Maitland moved to adopt the Agenda. JoAnn Hudson seconded. All “Aye”; none opposed. Motion carried by voice vote.

**APPROVE THE MINUTES:** Gary Maitland moved to approve the Minutes for June 11, 2013. JoAnn Hudson seconded. All “Aye”; none opposed. Motioned carried by voice vote.

**TREASURER’S REPORT:** Karen Melloch. Treasurer Karen Melloch submitted a copy of the 1% Additional Sales Tax Revenue report and the Regular Sales Tax Revenue report. The additional 1% sales tax revenue for July came in \$7,820.51 over last year’s July number. The General Fund sales tax revenue increased \$14,390.87 over last year’s number. Both figures were higher than expected. There are no questions. Karen Melloch reported that the office staff is working over-time and missing lunches, due to the shortage of employees in the office. The website was published today. However, the office cannot access the website. The Village IT specialist, Scott Trimble, will be in to assist with the transition of the new website. Police Department representatives as well as office staff and Public Works Director Chuck Freeman will be in attendance for the training on Wednesday. JoAnn Hudson stated that there will be a SPECIAL Personnel meeting on July 15, 2013 to address the shortage of office employees.

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:**

1. Development of website. Gary Maitland stated that Karen Melloch gave a report on the website update. The website is a work in progress.

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**NEW BUSINESS:**

1. Gary Maitland asked that all Members review the bills.
2. Gary Maitland moved to approve the bills, reviewed by the Finance Committee and the Budget Director, in the amount of \$251,041.94 and forward to the Village Board July 16, 2013 for payment. Of this amount \$137,625.07 is for the final payment of the Bell School Road Project. This funding came from Motor Fuel Tax dollars. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.
3. Budget Calendar.
  - a. Review of Current Budget. Gary Maitland stated that the Budget Calendar is noted monthly. There is nothing to report this evening.

**PRESIDENT'S REPORT:**

1. Advertising for Village Administrator. The President could not attend the meeting this evening. Gary Maitland directed the Committee members to a copy of the documents regarding advertising for the Village Administrator in their mailboxes. If you have any comments please contact President Claeysen. Also, JoAnn Hudson noted that there will be a SPECIAL Personnel meeting Monday July 15, 2013 at 7:00PM.

**ADMINISTRATOR'S REPORT:**

**CHAIRMAN'S REPORT:** None.

**ADJOURNMENT:** Gary Maitland moved for adjournment at 7:11PM. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Village Clerk, Dana Ward.

Chairman Gary Maitland approved the Minutes on July 15, 2013.

**AGENDA  
VILLAGE OF CHERRY VALLEY, IL  
FINANCE COMMITTEE  
TUESDAY, JULY 9, 2013  
TIME: 7:00 P.M.**

**CHAIRMAN:** GARY MAITLAND  
**MEMBERS:** STEPHEN APPELL  
JOANN HUDSON

**ADOPT THE AGENDA:**

**APPROVE THE MINUTES:** June 11, 2013

**TREASURER'S REPORT:** Monthly Report by Treasurer Karen Melloch

**PUBLIC COMMENT:**

**UNFINISHED BUSINESS:**

1. Development of New Website

**NEW BUSINESS:**

1. Review Bills.
2. Authorize Bills for Payment
3. Budget Calendar
  - a. Review of Current Budget

**PRESIDENTS REPORT:**

1. Advertising for Village Administrator.

**ADMINISTRATOR'S REPORT:**

**CHAIRMAN'S REPORT:**

**ADJOURNMENT:**

GLM 7/4/2013