

**VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE MINUTES
MAY 14, 2013**

Chairman Gary Maitland called the meeting to order 7:12PM. A Roll Call was taken.

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| STEPHEN APPELL | PRESENT |
| JOANN HUDSON | PRESENT |
| GARY MAITLAND | PRESENT |

Also present: Village President Jim Claeysen, Chief of Police Todd Houde, Sgt. Mike Neville, Village Treasurer Karen Melloch, Village Trustees Nancy Belt, Sally Hollembeak and David Schroeder, Director of Public Works Chuck Freeman and Village Clerk Dana Ward.

ADOPT THE AGENDA: Gary Maitland moved to adopt the Agenda. JoAnn Hudson seconded. All "Aye"; none opposed. Motion carried by voice vote.

APPROVE THE MINUTES: Gary Maitland moved to approve the Minutes for April 11, 2013. JoAnn Hudson seconded. All "Aye"; none opposed. Motioned carried by voice vote.

TREASURER'S REPORT: Karen Melloch. Treasurer Karen Melloch commented on the outage of the computer system. This has not only paralyzed the Village operations but also banking systems, ADP and ability to do transfers. She handed out a copy of the final figures for the general fund. She verbally reviewed the final figures with the Committee stating the revenue dollars were \$76,000 higher than expected. The final cash on hand for 2012-13 is up: \$3.1 million.

PUBLIC COMMENT: None.

UNFINISHED BUSINESS:

1. Development of website. Gary Maitland reported that due to the computer systems issues the website development has taken a back seat. Testing will begin soon. He asked that if the Trustees have any item they would like to see on the website to forward that information on. Suggestions included Biographies on the Trustees/Department Heads and Ordinances prior to codification. Also discussed was the possibility of a voice mail system for Trustees.

NEW BUSINESS:

1. Gary Maitland asked that all Members review the bills.
2. Among the bills paid was the final \$150,000 Bell School Road payment to Winnebago County. Gary Maitland moved to approve the bills in the amount of \$251,949.72 and forward to the Village Board 5/21/13 for payment. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

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NEW BUSINESS: (Continued).

3. Budget Calendar.
 - a. The appointment of the Budget Director has been made. The Resolution for this will be adopted at the "Special" Personnel meeting 5/21/13, a resolution setting the annual compensation for the Budget Director.
 - b. Prevailing Wage Ordinances. President Jim E. Claeysen has the 2012 copy and has asked Kathy Trimble to assist in updating that Ordinance in preparation the June Ordinance committee meeting.
 - c. Preparation for Audit. Treasurer Karen Melloch reported that the auditors will be here Tuesday 5/21/13.
4. RAEDC. President Jim E. Claeysen informed the Committee on some of the items RAEDC does for the Village: Promoting sites around Rock 39 and the Mall. They promote the Village and inter-twines with other municipalities. This is a budgeted item. Gary Maitland motioned to take to the Village Board 5/21/13, an approval for the continued participation in the Rockford Area Economic Development Council's Strategic Plan and authorize payment of \$3500, Line Item Tourism 5360A. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

PRESIDENT'S REPORT: No report.

ADMINISTRATOR'S REPORT: Gary Maitland noted that the request has been made by the Clerk to attend the CIMCO seminar. There is much discussion. It is decided that the Clerk will take the corporate vehicle. Gary Maitland motioned to take to the Village Board 5/21/13 an approval for the Village Clerk to attend the Records Management Seminar, June 20-21, 2013, in Springfield, Il. In the amount not to exceed \$250, Line Item 5200A and 5195A. Gary Maitland and Stephen Appell voted "Aye" and JoAnn Hudson voted "Nay". Motion carried by majority vote.

CHAIRMAN'S REPORT: None.

ADJOURNMENT: Gary Maitland moved for adjournment at 8:35PM. Stephen Appell seconded. All "Aye"; none opposed. Motion carried by voice vote.

Recorded by Village Clerk Dana Ward.
Chairman Gary Maitland approved the Minutes on June 7, 2013.

AGENDA
VILLAGE OF CHERRY VALLEY, IL
FINANCE COMMITTEE
TUESDAY, MAY 14, 2013
TIME: 7:00 P.M.

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL
JOANN HUDSON

ADOPT THE AGENDA:

APPROVE THE MINUTES: April 11, 2013.

TREASURER'S REPORT: Monthly Report by Treasurer Karen Melloch.

PUBLIC COMMENT:

UNFINISHED BUSINESS:

1. Development of New Website.

NEW BUSINESS:

1. Review Bills.
2. Authorize Bills for Payment.
3. Budget Calendar.
 - a. Appoint Budget Director.
 - b. Prevailing Wage Ordinances.
 - c. Prepare for Audit.
4. Participation in Rockford Area Economic Development Council's Strategic Plan and Payment to RAEDC.

PRESIDENTS REPORT:

ADMINISTRATOR'S REPORT:

1. Clerk to Records Management Seminar, June 20-22, 2013, Springfield, IL.

CHAIRMAN'S REPORT:

ADJOURNMENT:

GLM 5/10/2013