

Village of Cherry Valley
Minutes for
FINANCE COMMITTEE
Tuesday, November 13, 2012

Chairman: Gary Maitland called the meeting to order at 7:03 p.m.

Members: Roll Call: Stephen Appell Absent, JoAnn Hudson Present.
Also present, Jim Claeysen, Village President, David Nord Village Administrator, Karen Melloch Treasurer, Village Trustees David Schroeder and Scott Kramer and Chief of Police Todd Houde.

Adopt Agenda: Gary Maitland made a motion to accept the amended Agenda with the following corrections: add the Treasurer's Report direct under public comment, and under New Business, #6, the Budget Calendar items should be changed to 1) Amend Ordinance and Long Range Program & Capital Improvement Ordinance and 2) Abatement Ordinances. J. Hudson seconded. All "Aye"; none opposed. Motion carried by voice vote.

Approve Minutes: Gary Maitland made a motion to approve the October 9, 2012 minutes. JoAnn Hudson seconded. All "Aye"; none opposed. Motion carried by voice vote.

Treasurer's Report: Karen Melloch. Overall numbers look "really great". Sales taxes are a little down but income taxes are up. Gary Maitland recommends watching this for next year. The MFT audit came out very favorable. Ms. Melloch informed the board that there are two new House Bills coming 1/1/13. The Village will be responsible to supply information. HB 222 will be the disclosure of all employee salaries to the State, and HB 3859 will provide for the website disclosure of sales tax rebates. The legal fees line item expenditures are at 56.5% year-to-date, which the Treasurer believes is good.

New Business:

1. Review Invoices: No questions
2. Authorize Payment of Invoices:

G. Maitland made a motion to send invoices on to the Village Board for payment in the amount of \$89,210.90. The reason for the lack of a cover sheet in the Water folder is explained to the satisfaction of the board. Karen Melloch will supply a cover sheet for it. Also, the expense statement for the Clerk Municipal Institute & Academy was adjusted from \$311.92 to \$204.40. Gary Maitland motioned to pay. JoAnn Hudson seconded. All "Aye"; none opposed. Motion carried by voice vote.

3. Purchase of Replacement Computer for the Front Desk. David Nord supplies the committee with a quote from Dell computers for a replacement computer for the front desk. The expenditure will come from of line item 5375 Admin. Gary Maitland motions to send on to the Board this purchase in an amount not to exceed \$1,000. JoAnn Hudson Seconded. All "Aye"; none opposed. Motion carried by voice vote.
4. Contract with Cherry Valley Mall for Part Time Police during Holiday Season. Chief Todd Houde explains procedures for covering extended CherryVale Mall hours and says the amount should be \$3061.57. CVM will then reimburse this amount to the Village. Gary Maitland motions to send this on to the Board. JoAnn Hudson seconded. Motion carries by voice vote.
5. Illinois Municipal League Risk Management Association Liability Insurance Renewal. Dave Nord supplies copy of the Renewal Invoice. It is agreed to pay the Min/Max option of \$104,531.15. Dave Schroeder asked why the rate has gone up and it was explained there were more workmen compensation claims this past year. It is recommended that next year there is a comparison study to see if the Village can get a better rate with a different insurance company. Put this on the budget calendar for September 2013. Gary Maitland moves to approve payment of \$104,531.15, Min/Max to IMLRMA. JoAnn Hudson seconded. All "Aye"; none opposed. Motion is carried by voice vote.
6. Budget Calendar: 1) Amend Ordinance Long Range Program & Capital Improvement Ordinance. The Village needs to decide the form the Capital Improvement Plan will take. President Jim Claeysen states this is a "Living" document that changes from year to year and the ordinance needs to be updated. A 2007 ordinance outlined the Capital Improvement Program through 2012. There is discussion regarding the use of another ordinance or a 5 year plan document to outline expenditures from the Capital Improvement Plan for the next 5 year period. Gary Maitland moves to send this on to Public Works for further discussion. JoAnn Hudson seconded. Motion carries by voice vote. 2) Abatement Ordinances. The abatement of 2005B and 2004 Ordinances are on the 12/3/2012 Ordinance Committee meeting agenda.

President's Report: President Claeysen. Monday 11/19/2012 at 7:00 there will be a Personnel Meeting and at 7:30 he would like to follow up with an Ordinance meeting strictly discussing the 2005A water bond issue.

Administrator's Report: Dave Nord requests that the Website discussion be held over. Mr. Nord is anticipating more information about this project soon.

Chairman's Report: Gary Maitland. none

Adjournment:

A motion to adjourn was made by Gary Maitland and seconded by JoAn Hudson. The motion was approved and the meeting adjourned at 7:47 p.m.

Recorded By:

Dana Ward, Village Clerk

Minutes approved by Gary Maitland 11/16/2012, 2012

FINANCE COMMITTEE
DATE: TUESDAY, NOVEMBER 13, 2012
TIME: 7:00 P.M.

CHAIRMAN: GARY MAITLAND
MEMBERS: STEPHEN APPELL
 JOANN HUDSON

ADOPT THE AGENDA

APPROVE THE MINUTES: October 9, 2012

PUBLIC COMMENT:

UNFINISHED BUSINESS

1.

NEW BUSINESS

1. Review Bills
2. Authorize Bill for Payment
3. Purchase of Replacement Computer for Village Front Desk
4. Contract with CherryVale Mall for Part Time Police during Holiday Season
5. Illinois Municipal League Risk Management Association Liability Insurance Renewal
6. Budget Calendar;
 Amend Ordinance Long Range Program & Capital Improvement Ordinance
 Abatement Ordinances

PRESIDENTS REPORT:

ADMINISTRATOR'S REPORT:

1.

CHAIRMAN'S REPORT:

ADJOURNMENT

GLM 11/8/2012