

**Village of Cherry Valley  
Minutes for  
FINANCE COMMITTEE  
Tuesday, September 11, 2012**

**Chairman:** Gary Maitland called the meeting to order at 7:01 p.m.

**Members:** Stephen Appell, JoAnn Hudson  
Also present Jim Claeysen, Village President, David Nord, Village Administrator, Karen Melloch, Treasurer, Village Trustees David Schroeder, Sally Hollembeak, and Scott Kramer.

**Adopt Agenda:** Gary Maitland made a motion to accept the agenda. J. Hudson seconded. All Aye/None opposed. Motion carried by voice vote.

**Approve Minutes:** Gary Maitland made a motion to approve the August 4, 2012 minutes. S. Appell seconded. All Aye/None opposed. Motion carried by voice vote.

**Treasurer's Report:** Karen Melloch presented the report through 8/31/12. These are accurate and correct for the current fiscal year.

**Public Comment:** None

**Unfinished Business:** None

**New Business:**

1. Review Invoices:

J. Hudson questions the costs of attorney fees for I-39, Solar Farm and Ordinance. K. Melloch notes that sometimes it is hard to discern which account should be charged, as the invoices are not always "specified". J. Claeysen suggests Village Attorney, Jim Stevens be given a "coding chart" to clarify the issue. Also notes that the I-39 charges will be reimbursed. K. Melloch to converse with J. Stevens.

2. Authorize Payment of Invoices:

G. Maitland made a motion to send invoices on to the Village Board for payment. S. Appell seconded. All Aye/None Opposed. Motion carried by voice vote.

3. August Budget Calendar:

- a. Begin Reviewing Budgets
- b. Issue budget forms to department heads

4. Conference request:

Municipal Clerks of Illinois Institute & Academy. David Nord request that Dana Ward attend MCI, a seminar for new village clerks in Springfield, 9/23/12 through 9/28/12 at a cost not to exceed \$1,350. (Line Item for Seminar & Training, 5195.A and Travel & Expenses 5200.A). Motioned by G. Maitland, S. Hollembeak Seconded. All Aye/None opposed. Motion carried by voice vote.

**Chairman's Report:** None

**President's Report:**

Election Packets are to be available 9/24/12. A press release needs to be issued. These are due beginning 12/17/12. The IL Clerks are debating closing date of 12/24/12: Offices are supposed to be closed. Open for further discussion.

**Administrator's Report:**

K. Melloch reports repayment of the 2005A water bond could be reduced by seven years. This could be a \$500K savings to the Village. A cost savings presentation will be done at a late date.

**Adjournment:**

A motion to adjourn was made by Gary Maitland and seconded by JoAnn Hudson. The motion was approved and the meeting adjourned at 7:40 p.m.

**Recorded By:**

Dana Ward, Village Clerk  
Minutes approved by Gary Maitland 09/19/2012